

## **Davis Hill Elementary PTA**

### **Meeting Minutes**

January 21, 2010

Davis Hill School

- I. **Meeting came to order at 7:07 pm.**
- II. **Minutes Accepted.** The minutes from the November meeting were accepted. Acceptance motioned by Donna Mann, seconded by Nancy Alzamora.
- III. **Budget.**
  - a. **Ski Swap** did well. Attendance very good. This might be due to Craig's List posting with times/dates.
  - b. **Turkey Trot** – we will combine the Parrot Pizza and Turkey Trot proceeds to buy lacrosse sticks. We've asked Ms. Howell to remind children to send in money collected. Valerie Taylor has offered to help.
  - c. **Gift Cards** – We did very well with this fund raiser. There will be another one in the spring.
  - d. **Holiday Fair** – surplus items was donated to the New Citizen's Center. Steve Alzamora sent a thank you for all the items.

Deneen Barclay motioned to accept budget, second by Donna Mann.
- IV. **Fundraisers.**
  - a. **Butter Braid** – flyer will be sent out early March. Orders are due in by Easter. If braids are not picked up they will be donated.
  - b. **Pizza night** – this will be scheduled during March Madness. We will use LaBussola.
  - c. **Spirit Wear Sale** – suggestion to add new items – vests, jackets, throws, and windbreakers.
- V. **Enrichments.**
  - a. We have had a great response from volunteers. All programs are going as expected.
- VI. **Volunteers.**
  - a. We need Coordinators/Leaders for the following:
    - i. Table Heads for Holiday Fair. Donna and Katie Blake will be the main coordinators. However they need several people to step up to manage the various tables.
    - ii. A Book Fair coordinator has been found.
    - iii. Deneen Barclay will coordinate Square 1 Art.
    - iv. Deanna Yahres will coordinate Teacher Appreciation.
    - v. Nancy Alzamora will head if she can find someone to help. There are several people listed on the volunteer list – she will contact them.
    - vi. Lego Club needs volunteers
- VII. **Upcoming Events**
  - a. March – Art & Science Night
  - b. April – Community Reading
  - c. Date TBA – Author's Day

- d. Square 1 Art – early February. Everyone is welcome to go into their child’s art class to help. Orders will be taken March 15<sup>th</sup> – 29<sup>th</sup>. Delivery is scheduled for April 26<sup>th</sup>. Profit is expected to be around 30%. Late orders will not be accepted.
- e. Lego Club – This activity is historically offered to 4-5 grades. Recently it was offered to 3<sup>rd</sup> grade students. Last year we began offering to 1<sup>st</sup> graders.
  - i. Guidelines: 1 adult / 12 children
  - ii. Size of group should be limited to 24 children
  - iii. The school provides the Legos for use during the session.
  - iv. The fee is ten dollars which goes toward a project to take home.
  - v. Children bring in own snack to keep cost down. Sign up sheets have been used to allow families to bring in snacks for a specific session.
- f. Jane Dutton read to children event TBD
- g. DA’s office visit TBD
- h. Valentine Cards for the troops. Michelle Porter is organizing. Candy and cards have been donated.

VIII. **Meeting adjourned at 8:05 pm.** Motion by Nancy Alzamora, seconded by Deneen Barclay.