

## **Davis Hill Elementary PTA**

### **Meeting Minutes**

September 24, 2009

Davis Hill School

- I. **Meeting came to order at 7:05 pm.** Welcome and introduction to this year board members: Lois Johansen – President; Katie Blake and Michele DiLoreto – Co-VP's; Meredith Ramsey – Treasurer, Christine Sugarman – Secretary.
- II. **May 2008 Meeting Minutes Approval**

A motion was made by Kathy Dixon to accept the minutes from the May 2008 meeting as written. Michelle Porter made a second motion. The minutes were approved.
- III. **Website usage**

Lois announced we will be using the Davis Hill web site more actively – in the hope to reduce the amount of paper use. [http:// www.wrds.net/davishill/](http://www.wrds.net/davishill/). PTA meeting agenda's and minutes will be posted along with flyers, principle news letters and other forms communication. Please also use PTA email [DavisHillPTA@netscape.net](mailto:DavisHillPTA@netscape.net) to contact us.
- IV. **Volunteers**

Information has been sent out to those offering assistance with the book fair and library help. Information will be sent out regarding room parents and the fall festival.
- V. **Enrichment Programs**

Michele has sent out letters to all teachers requesting input on programs to be offered. Ruth Azmat is coordinating kindergarten enrichment this year.
- VI. **Budget**
  - a. Copies of the budget were available for attendees to review.
  - b. Meredith reviewed the numbers.
  - c. Reimbursement forms are on the web site. When submitting a reimbursement form, please remember to include receipts. Forms can be placed in her mail slot at school.
  - d. Donna Mann made a motion to accept the budget as written. Bobbi Kelly made the second motion. The budget was approved. A copy of the budget is available on request.
- VII. **Membership**

Membership is currently at 121 – forms are still coming in.
- VIII. **Fundraising and Special Programming**
  - a. Meredith Quinn and Meredith Ramsey are coordinating the gift card fundraiser. Order form went out today. Forms are available at school.
  - b. Andrea [Nardone](#) is coordinating Spirit Wear. It is held on the first Friday of every month.
  - c. Candice Perodeau is coordinating Box Tops/Soup Labels. The first reminder was recently sent out.
  - d. Lois is looking into the school program offered by Stop & Shop.

- e. Michelle Porter is coordinating Veterans' Day. Flags will be placed around the rotary. A special program will be offered with visits from local veterans. Michelle hopes to sponsor a military unit for the holidays. A local resident is part of this unit. More information to follow.
- f. Fall Festival – Candice Graham is coordinating. Friday, October 23<sup>rd</sup> is the date. Information will go out after the spaghetti supper. There will be a sign-up sheet for bake sale. Still looking for volunteers.
- g. Holiday Fair coordinators are Donna Mann and Katie Blake. Holiday Fair was explained to new parents. A firm date has not been selected. We will have a few crafting nights to build up reserves.
- h. Math Olympiads. Bobbi Kelly is looking for a coordinator. Team meets two times a month – November through March. If interested call Bobbi or a member of the PTA.
- i. Destination Imagination (DI)
  - i. We have several leaders.
  - ii. A max of seven children can be on each team.
  - iii. The program was explained to attendees.
  - iv. A coordinator is being sought.
  - v. The program is available for K-5<sup>th</sup> if coordinators can be found. Interested? Contact Bobbi Kelly or a member of the PTA.
  - vi. Coordinator duties – hold meetings in October, set up teams, register teams.
  - vii. PTA sponsors training for leaders.
- j. School Directory is being coordinated by Michele DiLoreto. It should be out soon. Kathy Dixon will take over next year.
- k. Holiday Pie Fundraiser. Michelle Porter can coordinate. More information to come.
- l. Stacey Jackson from the school committee was in attendance. Bob Carter will be our representative from the committee. Any questions – feel free to contact either one. Both are listed in the phone book.
  - i. Swine Flu – looking into offering flu shots to students – after hours – at school. More information in mid-October.
  - ii. Gifted Education – parents at the meeting felt there was a need for such programs. Stacey indicated that Dr. Pandiscio has not heard much about the needs. Parents should talk with teachers and principal.
  - iii. Budget is expected to be tough next year.
  - iv. Last year aides were cut.
  - v. Dr. Pandiscio is establishing an email list. Parents can give their email address and receive updates and communications.
  - vi. Looking for parent reps from each school to serve on ad hoc subcommittee for a special fundraising group.
- m. PTA Fundraising – discussed the school's needs for supplies and whether or not some of the fundraising money should go to that. This will be investigated more. A question was also raised regarding repairing the rock climbing wall.

- n. Food Pantry collections will continue this year. Kim McCarthy will coordinate.

**IX. Mark Aucoin spoke:**

- a. Fifth grade planners were cut from budget, savings \$900.00.
- b. Scholastic news was also cut, savings \$2100.00. Scholastic readers can be viewed on-line.
- c. Reviewing possible after school programs. Will need volunteers for certain programs. Programs discussed included:
  - i. Remediation literacy program. Ten weeks/20 sessions. To help those in need. Grades 3 – 5.
  - ii. Kids Are Authors. Grades 1 – 4.
  - iii. Cardio Kids – program targets kids' health – understanding heart beat/pulse, track stats on each child's stamina. Not sure of fee for program.
- d. Lock down test was performed today at school. Passed test.
- e. MCAS presentation next month. Our scores are very good.
- f. Responsive Classroom Program
  - i. Explanation of program – purpose to build a strong school community.
  - ii. Training in November
  - iii. All-school meeting will be held once a month
  - iv. Children who are very respectful have name written down and collected each month. Those names are presented at each meeting.
- g. School Council – actively looking for new members. Look at how to improve our school. Develop and write school improvement plan.
- h. Reminded parents that the office will no longer send home school menu, school monthly calendar or principal newsletter. All documents are available on-line.

- X. Meeting adjourned at 9:20 pm.** Motion by Kathy Dixon, seconded by Donna Mann.