

**DAWSON ELEMENTARY SCHOOL**  
**155 Salisbury Street**  
**Holden, MA 01520**  
**Telephone (508) 829-6828 FAX (508) 829-6801**  
**[www.wrsd.net/dawson/dawson.htm](http://www.wrsd.net/dawson/dawson.htm)**  
Wachusett Regional School District

**PATRICIA A. SCALES**

Principal

**BARBARA M. DIAMOND**

Assistant Principal

*“Developing our students’  
knowledge, skills and talents  
to the fullest so they  
can make the world  
a better place for all”.*

September, 2010

Dear Parents of Students in the Carpool Line:

Welcome to a new year in the Dawson community! We hope that you and your families had a wonderful, restful summer vacation. I am writing to inform you of the procedures used for the carpool line that I hope will make for a safer and more efficient process.

Enter the rear parking using the Bailey Road access road not the driveway from Salisbury Street. Proceed around the perimeter and form a line of three cars beginning at the first yellow line and parallel to the curb so children have plenty of room to walk on the black top. The spaces are painted for loading and we plan to organize the students to load three cars at one time (see map on back). **Please be sure you have a sign with the last name of one child you are picking up displayed in your driver’s side window or on the driver’s side of your front window.** The sign should be printed with letters large enough to be easily read by the adult in the parking lot near the sidewalk. We will be looking for your name card as you pull into the back parking area so we can have the children lined up in order ahead of time. In the event that all the children you are picking up are not in our line we will load those present and will then ask you to drive up to the double yellow lines to wait. Please watch in your rearview mirror so that you can pull ahead if other cars also need to pull up to wait. Many of you may be carpooling with several families; therefore to be consistent, we will use the last name that begins first in the alphabet everyday. Any parent picking up the group will need to display that last name. **Please remember to make large, black letters on large paper for us to see easily.** If you are waiting for more than 5 minutes, please shut your engine off as the exhaust is drawn into the building through the fresh air vents.

We ask that all children learn to buckle themselves in and, as a safety precaution, to enter the car from the passenger side to avoid children passing through a line of traffic. Remind your children to check to see that their siblings are in the pick-up line so we can find them by the time they are called for going out to your car. Should your child mistakenly go to the busline, it is helpful for you to know what bus they are riding so we can radio that bus’ monitor and have your child come back to the carpool line.

Once you have your child, you will proceed to the driveway and exit out to Salisbury St. **Do not turn left to use the access road.** If everyone follows the same route and process it will be easier, safer, and faster. Please be careful of buses, walkers, and bike riders as you proceed to Salisbury St.

If you have questions please do not hesitate to ask one of the adults on duty. We are confident that carpool will run smoothly after a few days, and wish to thank you ahead of time for your cooperation.

Thank you,

Patricia A. Scales, Principal