

Foodservice Updates

2017-2018 Prices

Milk price - .60

Lunch prices:

Elementary & Middle School - \$3.00

High School - \$3.25

Milk price - .60

Half Day Lunch Service

Wachusett Regional School District will now start serving lunch on all Early Release Days. Please refer to the menu on our website for offerings listed on that day. Please note that snack sales will be suspended on these days to help expedite service.

Lunch Prepay Procedure

All of the schools in the Wachusett Regional School District have a computerized cashiering system.

Parents may send in a check or cash payment to deposit into their child's account.

As the student receives a meal each day, the computerized register automatically deducts one lunch payment from their account. The computer will only deduct one meal per day and if a student chooses to purchase anything else, it is done on an a la carte basis. You may send prepayment money into school with your child to hand to the cashier or send payments to the Food Service Office at each school. We are also able to split a check between siblings within the system.

On-Line Payment is now available at all the Wachusett schools. Parents are able to view their student accounts and make payments through the online system. To set up the accounts you will need your child's 9 digit student ID number.

Call the Food Service Office at [508-829-1670](tel:508-829-1670) x 278 for your student ID number and more info. Go to the District web site at www.wrsd.net for the link or www.myschoolbucks.com to set up the accounts.

IOU PROCEDURES

- **High school:** There is a two (2) meal IOU (\$6.50) procedure in place. Students will be notified at the register to bring in payment the next day. If no payment is received and the two meal IOU limit has been exhausted, the student will not receive a meal.
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- **Middle and Elementary school IOU Collection Procedure**
- There is a two (2) meal IOU (\$6.00) procedure in place.
- A parent will be contacted via a phone call or email from the Head Foodservice Associate at each site requesting payment be made.
- If they do not have any luck with the above, the Supervisor of School Nutrition will contact a parent via email or phone if parents do not respond to school level personnel.
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- **Low Balance/Negative Balance Bulk Email Alerts** will be sent 2x per week (Monday & Thursday) to those parents that have an email in the data base.

- A negative balance letter generated from the Nutrikids program will be sent home requesting payment.
- If a negative balance is not paid and/or acknowledged, we will at that time request help from the Principal of the building. Either a School Messenger phone call or individual phone call from the principal may encourage payments.
- **All negative balances must be paid before students graduate to the next school or leave our district. Every effort is made to collect fees prior to year end.**

Returned Check for Insufficient Funds:

Central Office Foodservice Dept. will notify the site managers at each school if a check has been returned and the amount will be added to the balance as a negative. Any fees will also be added if they occur.