

**Thomas Prince School**  
**Wachusett Regional School District**  
170 Sterling Road  
Princeton, Ma 01541

Shannon Conley , Principal

Phone: 978-464-2110

**Field Trip Advisory and Permission Slip**

***Dear Parents/Guardians of Students in Grades(s) 8:***

To compliment our instructional program in the following curriculum area(s)  
**History, Science, Arts, Physical Education, Foreign Language** the following field trip  
has been planned:

**Field Trip Site: Washington, D.C.**

**Date of Trip: Leave: May 30, 2017. Return: June 2, 2017 .**

**Total Cost per Student: \$ 685.00**

***Payments:***

Make all checks payable to the **TPS Activity Fund**. Any parent/guardian who feels that  
the cost of the activity, or any portion thereof, is prohibitive, is urged to contact the  
Principal for information regarding assistance.

-----DETACH & RETURN-----

\_\_\_\_\_ (circle one) has/does not have my  
(Name of student) (Grade)  
permission to participate in the trip to: \_\_\_\_\_ on: \_\_\_\_\_

**The Wachusett Regional School District is hereby released from liability for  
circumstances arising during the trip that are beyond the control of the  
District.**

Please report any serious allergies and/or health related problems or information  
necessary for the safety of your child during this trip on a form provided by the school  
nurse (this will be given out at the May meeting).

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_  
Mother's Work Phone: \_\_\_\_\_ Father's Work Phone: \_\_\_\_\_  
Home/Cell Phone: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_

**Chaperones:**

**Shannon Conley  
Tammy Boyle  
Cathy Knowles  
Lincoln Waterhouse  
Tim Kelly**

**Principal  
Assistant Principal  
Supervisor of Pupil Personnel Services  
Special Education Coordinator  
Princeton EMS**

**Payment Options for Washington, DC TPS field trip 2017**

Total Cost: \$685

Option 1: \$685 paid in full by February 6, 2017

Option 2:

Total: \$685

**Amended Trip Cost**

Please see the attached information on the generous "The Howler" donation.

Total cost: \$625.54

Option 1: \$625.54 paid in full by February 6, 2017

Option 2: \$85 down payment by February 6, 2017

\$225 by March 6, 2017

\$225 by April 6, 2017

\$90.54 by May 8, 2017

Principal Shannon Conley  
Thomas Prince School  
270 Sterling Road  
Princeton MA  
01541

Letter of Intent

January 20, 2017

Dear Ms. Conley,

It is a pleasure to donate to the Thomas Prince School, Princeton, MA, the sum of \$2795.00 (Check No. 312305576-0, TD Bank, dated 1/19/2017)), which are the proceeds of the TPS 8th grade parents community fundraiser the Howler, with the following intent: Please apply a share of \$59.46 to each Thomas Prince School 8<sup>th</sup> grade student (total of 47 students) towards their fees for the upcoming trip to Washington DC. In the event a student can not attend the trip, please apply their share (\$59.46) of the proceeds to another school sponsored 8th grade activity, such as the dance.

Thank you for your efforts with organizing the DC trip!

Sincerely

  
Hayla Sluss

On behalf of the 8<sup>th</sup> grade parents fundraiser The Howler

Name:

Parent/Guardian Name:

I understand that I am representing my school and family when I am traveling to Washington, DC. I agree to follow the Wachusett Regional School District and Thomas Prince School policies at all times. I understand that this field trip is considered to be "school time" at all times of the trip and therefore I must adhere to all policies. Violations of policies will fall under rules of conduct and discipline for the WRSD and TPS. We understand that by violating a policy a parent may be notified and requested to come and get their child if the violation warrants such action that the principal determines this. WRSD and TPS will not be held accountable for any travel expenses and the cost of the trip will not be reimbursed. Parents/Guardians will be notified immediately of any issues with conduct.

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Parent/Guardian Signature

Date

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Student Signature

Date

## Medication Overview

There will be no nurse on this trip. We have an EMS volunteer coming as a chaperone.

2 weeks prior to the trip - May 13th - all medications are due to the school nurse. There will be no exception to this unless there is a medical emergency that occurs within the two week time frame before the trip and additional medications are required.

Medications must be in original containers and have doctor's orders along with them. No medication, over the counter or prescription, will be provided to your child without the doctor's orders.

There is mandatory paperwork that also must be filled out that you will receive at a later time closer to the trip.

## Electronic Devices

The Washington DC trip is a multi-day trip crossing state lines; we encourage students to bring their personal cell phones and/or electronic devices so that they may be in contact with their parents/guardians. Students are to be responsible for their electronics at all times; WRSD/TPS does not take any responsibility for these devices. Students are to adhere to the WRSD policy on cell phones/electronics. All parents should address with their children how to appropriately use their electronics. Students should not post/share any pictures/videos of any other students to social media (Facebook, SnapChat, WhatsApp, YouTube, Instagram, etc.), nor should they be giving location information.

All students will be asked to provide their cell phone number to their chaperone and Ms. Conley so that they can be contacted if necessary. All students will be given Ms. Conley's cell phone number so that they may contact her as well at any time during the trip. Specifics about cell phone/electronic use will be reviewed at our May meeting and again on the day of the trip.