

**Wachusett Regional School District
Thomas Prince School
2008-2009**

Theme I: SCHOOL CULTURE and CLIMATE

Goal 1: Unify the community around the vision, mission, core values and goals.

Success Measures	Responsible Parties
<p>The mission and core values of the school are posted and all staff, parents and students are aware of them.</p>	<p>Principal and staff</p>

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Post the school improvement plan on the TPS web page	Principal Technology Specialist	Evident on web page	
Redesign the school stationery to include the mission statement	Principal	Evident on stationery	
Post core values in each classroom and main hallway	Teachers and asst. principal	Visual inspection	

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Goal 2: Provide an environment where students are safe, supported, empowered, and held accountable, and where respect for self and others is highly valued.

Success Measures	Responsible Parties
Decrease the number of incidences involving teasing, bullying, and disrespect between students.	Administration, staff and parents

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Create a school climate survey	Principal	Copy of survey	
Use the results from the survey to create a safety plan for students	Principal and SIAM	Copy of plan	
Enroll in the <i>No Place for Hate</i> program	Principal and staff	Copy of resolution	
Offer two speakers/workshops for parents on the topic of safety	Administration & PTA	Attendance of events	
Work with the Princeton Fire and Police Departments to update our current safety plan	Principal	Copy of plan	

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Goal 3: Strengthen partnerships among staff, students, parents and community members that support teaching and learning.

Success Measures	Responsible Parties
Participation of parents and community members as volunteers in the school increases steadily and is encouraged	Principal and staff

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Support a 4 th annual Arts and Literacy Festival in 2009	Task Force	Report of attendance	
Tabulate and report the number of volunteers and type of service provided	Staff and administration	Report of findings	
Investigate ways to offer volunteer opportunities to Princeton's citizens	Principal and Town Officials	Report of findings	
Support TPS Community Reading Day in March of 2009	Task Force	List of readers	

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Theme II: CURRICULUM, INSTRUCTION, and ASSESSMENT

Goal 4: Ensure that instructional practices recognize and accommodate a range of abilities and learning styles in an effort to promote excellence and assist students in reaching their potential.

Success Measures	Responsible Parties
Strengthen the knowledge of all staff and parents on the practice of a balanced approach to literacy	Principal, Central Office and staff

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Implement Response to Intervention (RTI) principles across all grade levels	Principal, teachers and literacy coaches	Data collection	
Continue to analyze assessment data in relations to DIBELS and DRA	Principal, teachers, and literacy coaches	Results of analysis	
Provide staff with common time to share best practices in teaching	Principal	Meeting dates	

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Goal 5: Develop programs to increase equitable educational opportunities to all students in the District.

Success Measures	Responsible Parties
Identify areas of inequitable programs and plan a remediation plan	Principal, Central Office, School Committee

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Establish a task force to investigate adding an activity period for all students	Principal	Report from task force	
Develop a long range plan to address the decrease of student enrollment in grades 6-8	Principal, Central Office Staff and TPS staff	Written and approved plan	

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Theme II: CURRICULUM, INSTRUCTION, and ASSESSMENT

Goal 6: Develop programs that ensure there is consistency in instruction and continuity of curriculum in what we teach.

Success Measures	Responsible Parties
Students will meet approved standards as measured by the District wide assessments programs (reading, math, foreign language, and MCAS)	Principal, Central Office and staff

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Analyze student performance across all curricular areas	Principal, staff, and Central Office staff	Copies of assessment results	
Teachers will adjust their instructional practices based upon District wide assessment data	Teachers and principal	Observation of administration	
Teachers will receive support and resources to ensure they are equipped to meet the needs of all students	Principal, teachers and Central Office staff	Attendance at professional development workshops and list of resources provided	

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Theme III: STUDENT SUPPORT SERVICES: THE WHOLE CHILD

Goal 7: Enhance the District's capacity to identify and respond to students at risk.

Success Measures	Responsible Parties
Professional development programs are in place to help staff identify and respond to students at risk	Principal and Central Office

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Teachers in grades 6-8 will be trained in teaching reading across all curricular areas	Principal, Central Office and teachers	Participation in workshops and trainings	
Workshops will be available for staff in the areas of tolerance, respect and safety	Principal, Central Office and staff	Participation in workshops	
Teachers in grades K-5 will continue with training in Response to Intervention (RTI)	Principal, Central Office and teachers	Participation in trainings	

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Theme III: STUDENT SUPPORT SERVICES: THE WHOLE CHILD

Goal 8: Promote/provide programs and practices that enhance the social/emotional well being of all students.

<p>Success Measures</p> <p>Survey students, parents, caregivers, and school staff to gather baseline data which will be used for program planning</p>	<p>Responsible Parties</p> <p>Principal</p>
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Action Statements			
Action	Person Responsible	Indicator of Success	Status
<p>Surveys will be used to identify areas of need regarding the social and emotional development of students</p>	<p>Principal, Asst. Principal and School Psychologist</p>	<p>Results of surveys</p>	

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Theme IV: PERSONNEL and PROFESSIONAL DEVELOPMENT

Goal 9: Create more opportunities for collaboration and mentoring.

<p>Success Measures</p> <p>Time will be provided for opportunities that allow teachers to collaborate at subject and grade levels</p>	<p>Responsible Parties</p> <p>Principal</p>
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Action Statements			
Action	Person Responsible	Indicator of Success	Status
Devote one hour per month to grade level or subject specific meetings	Principal	Dates of meetings	
Encourage and provide opportunities for teachers to observe each other teaching	Principal and Asst. Principal	Record of dates and names of teachers' observations	
Provide the opportunity to critique teaching strategies through the use of video taping of lessons	Principal, Teachers and Technology Specialist	Copies of tapes	

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Goal 10: Develop more professional development opportunities within the District and make available more programs outside the school district. Professional development opportunities will be focused and targeted.

Success Measures	Responsible Parties
Enrollment in PDP programs is promoted and coordinated on a frequent and ongoing basis and staff awareness is increased	Principal, Central Office and Staff

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Principal will provide the staff through e-mail, memos and discussions information that they may find useful	Principal	Increased participation	
Principal will request a report of PDP program participation for all staff	Principal and Central Office	Increased participation	

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Theme V: INSTRUCTIONAL SUPPORT AND FACILITIES

Goal 13: Identify and plan for the use of technology and media that will enhance education and/or increase the efficiency of administration.

Success Measures	Responsible Parties
Library resources and professional staffing are provided for students that enrich reading and research experiences	Principal, Assistant Principal and Central Office

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Provide sufficient financial support for new library materials	Principal	Inventory of new materials	
Create a Library Task Force to develop a method for purchasing new materials	Principal, Asst. Principal and Task Force	Report from Task Force	
Library aide will continue to level all new books	Library Aide	Evidence in each book	
Promote the link to Central MA Library (CWMARS.ORG) to staff, students and parents	Principal	Copies of memos, newsletters, etc.	

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Theme VI: COMMUNITY RELATIONS and COMMUNICATIONS

Goal 15: Increase accessibility of school facilities and programs to residents and communities

<p>Success Measures</p> <p>Increase use of school building and facilities by residents and community to increase opportunities for non-school hours</p>	<p>Responsible Parties</p> <p>Principal</p>
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Action Statements			
Action	Person Responsible	Indicator of Success	Status
Office staff will gather baseline data regarding current use of building	Principal and Office Staff	Report of data	
Principal will ensure that all parties requesting use of building are familiar with requirements	Principal	Signed Building Use Form	
Administration will review and analyze data and develop a plan to increase usage, if needed	Principal	Report of data	

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Theme VII: ORGANIZATIONAL LEADERSHIP, and MANAGEMENT

Goal 18: Improve communication with staff, students, parents and the community.

Success Measures	Responsible Parties
Technology is integrated as a tool to support administrative capabilities in communication	Principal and Central Office Staff

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Principal will continue to use Connect Ed to communicate with parents and staff	Principal	Log of calls	
Teachers will use Connect Ed to invite parents to their Open House night	Principal and Teachers	Log of calls	
Principal will develop a data base of e-mail addresses for use with the Connect Ed system	Principal and TPS Office Staff	List of addresses	
Monthly calendar of events will be posted on the TPS web page	Principal and Technology Specialist	Evidence on web page	
Teachers will have their field trip forms posted on the TPS web page	Teachers and Technology Specialist	Evidence on web page	

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Theme VIII: EDUCATIONAL FUNDING

Goal 19: Seek financial efficiencies and maximize the cost effectiveness of programs and services while meeting improvement goals.

Success Measures	Responsible Parties
Staff will find ways to save money, reduce energy and materials	Principal

Action Statements			
Action	Person Responsible	Indicator of Success	Status
Principal will require that all purchases comply with the District policy on bulk purchasing	Principal and Office Staff	Copies of purchase orders	
Principal will update staff on energy audit recommendations	Principal	Copies of recommendations	
Staff will educate students on the need to recycle, reuse and reduce materials within the school	Principal and Staff	Number of times the recycled dumpster is emptied	