

Wachusett Regional High School
Building Committee
Minutes
January 3, 2007

In attendance: Duncan Leith, Chair, Catherine Collins (7:02 PM), Kelly Maxwell, Maria Millett, Emerson Wheeler, David White, Ex-Officio, Eugene Raymond (SHR), Michael McLarney (URS), and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:10 PM.

II. Public Hearing

No one from the public wished to speak.

III. Approval of Minutes

- a. Motion: To approve the minutes of the July 13, 2005 meeting, with the correction to the "Motion to adjourn" being made by K. Maxwell.
(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- b. Motion: To approve the minutes of the August 31, 2005 meeting
(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- c. Motion: To approve the minutes of the October 25, 2006 Executive Session, not to be released until the matter is concluded
(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- d. Motion: To approve the minutes of the November 8, 2006 meeting
(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- e. Motion: To approve the minutes of the December 13, 2006 meeting
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

IV. Architect update

a. General Contractor review

Gene Raymond reported that the wing slab on D building is not 4" thick in some areas. This was noticed by Jonathan Van Vliet of URS. This will be reviewed.

Motion: To approve Changeorder #31 in the amount of \$187,580.00

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

b. CCD's Processed

c. Correspondence

i. Division of Capital Asset Management (attachment)

This was provided for informational purposes.

V. Construction Manager update

a. Schedule Update

Michael McLarney reported that the turnover dates are projected to be the following:

- G-Tech 01/10/07
- Old Gymnasium 01/17/07
- Auditorium 01/28/07
(No corridor)
- D Building 05/08/07
- E Building 05/30/07
- Finish Date 06/04/07

b. Erosion Control Update

It was reported that there was significant rain on January 1, 2007 and that the drainage worked well.

c. Issues List/Correspondence

d. Other

VI. Authorizations – F& E Purchases/Invoices

a. F&E Purchases – Confirmatory Vote

- i. Motion: To approve the purchase of computers for the technology department from Dell in the amount of \$64,854.48

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

b. Invoices

- i. Motion: To approve payment to Bourgeois, Dresser, White & Beard in the amount of \$1,067.90 for legal fees

(M. Millett)
(E. Wheeler)

Motion passed unanimously.

- ii. Motion: To approve payment to URS in the amount of \$20,004.00 for the monthly invoice for November

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- iii. Motion: To approve payment to URS in the amount of \$18,000.00 for the monthly invoice for December

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- iv. Motion: To approve payment to URS in the amount of \$12,088.34 for the monthly invoice (November) for engineering costs

(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- v. Motion: To approve payment to URS in the amount of \$8,070.70 for the monthly invoice (December) for engineering costs

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- vi. Motion: To approve payment to Robert H. Lord in the amount of \$400.00 for storage charges for the furniture
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- vii. Motion: To approve payment to Apple in the amount of \$4,692.05 for a computer
(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- viii. Motion: To approve payment to Monitor Equipment Co., Inc. in the amount of \$24,244.98 for tables, shelving
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- ix. Motion: To approve payment to Gordon Lasalle Wurlitzer [Music Mania] in the amount of \$64,459.58 for music equipment
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- x. Motion: To approve payment to Waste Management in the amount of \$1,216.71 for dumpsters
(K. Maxwell)
(M. Millett)

Motion passed unanimously.

- xi. Motion: To approve payment to Equipment Environments, Inc. in the amount of \$5,584.50 for furniture
(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- xii. Motion: To approve payment to IKON in the amount of \$12,391.45 for the following invoices:
a. Invoice #15NM1009 – \$4,245.09 (copiers)
b. Invoice #15NM110 – \$4,245.09 (copiers)
c. Invoice #15NM1029 – \$3,901.27 (copiers)
(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- xiii. Motion: To approve payment to Spaceworks in the amount of \$162,395.17 for the following invoices:
- a. Invoice #13830 – \$5,925.00 (additional labor – storing furniture)
 - b. Invoice #13859 – \$156,470.17 (furniture)
(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- x. Motion: To approve payment to W.B. Mason in the amount of \$735.60 for the following invoices for furniture:
- a. Invoice #BBP330 – \$476.88
 - b. Invoice #BBY957 – \$258.72
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- xi. Motion: To approve payment to SHR in the amount of \$46,423.34 to be paid as follows:
- | | |
|-------------------------------------|-------------|
| SHR | \$34,176.80 |
| SHR & Miller Engineering | \$ 839.40 |
| SHR & Garcia Galuska DeSousa | \$ 3,497.31 |
| SHR & Universal Environmental Cons. | \$ 5,000.00 |
| SHR & Lucas Stefura Interiors | \$ 2,909.83 |
- (E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- xi. Motion: To approve payment to SHR & Edvance Technology in the amount of \$7,400.00
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- xii. Motion: To approve payment to TLT in the amount of \$640,398.89 for the monthly invoice
(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

VII. Building Committee Issues

There were no other issues discussed.

VIII. Budget

There was no further information provided regarding the budget.

IX. Old Business

There was no old business brought forward.

X. New Business

There was no new business brought forward.

XI. Adjournment

Motion: To enter executive session, not to return to open session for the purposes of discussing contract negotiation and possible litigation.

(K. Maxwell)

(E. Wheeler)

Roll call vote was unanimous.

The Committee left the regular meeting at 7:03 PM.

Respectfully submitted,

Duncan Leith, Chair
Wachusett Regional High School Building Committee