

Wachusett Regional High School
Building Committee
Minutes
January 4, 2006

In attendance: Duncan Leith, Chair, Ralph Rondinone, Vice-chair, Jack Brennan, Catherine Collins (6:45 PM), Kelly Maxwell, Maria Millet, Emerson Wheeler, David White, Ex-Officio, Gene Raymond (SHR), Michael McClarney (URS), Joe Bondi (TLT), Thomas Pandiscio, Superintendent of Schools, and Susan Sullivan, Director of Administrative Services.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:12 PM.

II. Public Hearing

There was no member of the public who wished to address the Building Committee.

III. Approval of Minutes

Motion: To approve the minutes of the December 14, 2005 Building Committee Meeting

(J. Brennan)
(M. Millett)

Motion passed unanimously, with Members Kelly Maxwell and Ralph Rondinone abstaining.

Motion: To approve the Executive Session minutes of the December 14, 2005 Building Committee Meeting, to be released when the matter has been concluded

(M. Millett)
(J. Brennan)

Motion passed unanimously, with Members Kelly Maxwell and Ralph Rondinone abstaining, with the correction that Member Jack Brennan was in attendance at the beginning of the executive session.

IV. Architect update

Tom Pandiscio welcomed Gene Raymond back as the architect who will be on site. It was reported that Scott Lindberg was on vacation.

a. General Contractor review

Joe Bondi from TLT gave the Building Committee an update. He reported that he had done two schedules, one with an estimated completion date of February 2007 and an accelerated schedule with an estimated completion date of November 2006. Joe reported that he had distributed a copy of the timelines to SHR, URS, and to Tom Pandiscio. Tom Pandiscio requested that Joe

Bondi briefly review the schedule but that the Building Committee allow time for review by SHR, URS, and the administration before discussing the timelines.

Joe Bondi reported that the gymnasium (without the synthetic floor) will be turned over to the District on Monday, January 9th. The basketball teams will begin practicing in the gym and the physical education classes will start using the gym. Home games will not be played in the gymnasium as the bleachers are not yet installed. It was suggested at an earlier Building Committee meeting that the portable bleachers be assembled to use temporarily but that is not a possibility as all of the bleacher parts are being stored together and must be assembled at the same time.

Joe Bondi reported that a better estimate of surplus soil should be available in the next few months but that he is estimating it to be approximately 40,000-50,000 cubic yards.

David White noted, on the record, that he had concerns that the fields would not be ready for the next playing season.

b. Green School Update

The District is still awaiting notification of approval as a Green School Project.

c. CCD's Processed

Mike McLarney reviewed the three CCD's that have been processed since the last Building Committee meeting.

- i. CCD #121 (attachment)
- ii. CCD #122 (attachment)
- iii. CCD #123 (attachment)

V. Construction Manager update

a. Schedule Update

Mike McLarney reported that the Black Box Theatre should be complete by the week of January 9th. The bottom floor of F-Building is not ready. The top floor steel is being installed. It has been agreed that there will be no turn over of classrooms to TLT until other renovated classrooms are complete. The J Building (Cafeteria) steel is being done. That building is estimated to be completed by February. The foundations are going in on G Building.

b. Erosion Control Update

Mike McLarney reviewed the following documents. A meeting has been scheduled with the Department of Conservation and Recreation (DCR), the Department of Environmental Protection (DEP) and the United States Environmental Protection Agency (USEPA) on January 10, 2006. Duncan Leith and Tom Pandiscio will attend along with Mike McLarney.

Tom Pandiscio reported that the problem is now on the east side of the site. David White suggested that an independent engineering firm be contracted by the District to oversee the erosion control of the site. Tom Pandiscio expressed concern that this might admit responsibility for erosion control and might harm future litigation.

- i. Memo from New England Environmental, Inc. – dated December 19, 2005 (attachment)
- ii. Memo from New England Environmental, Inc. – dated January 1, 2006 (attachment)
- iii. Memo from New England Environmental, Inc. – dated January 4, 2006 (attachment)

c. Issues List/Correspondence

- i. Initial Compliance Certification – Boiler (attachment)

Mike McLarney reported that the District needs to get low sulfur fuel for the new boiler.

- ii. Copy of License – Boiler (attachment)
- iii. Request from International Brotherhood of Electrical Workers
- iv. Request from Neil Gingerella – Local Wage Rate Requirements

d. Changeorder #21 Review

Mike McLarney reviewed the Changeorder which will be up for Building Committee approval at the January 25, 2006 meeting.

e. Other

VI. Authorizations – Invoices/F& E Purchases

- a. Motion: To approve payment to Bourgeois, Dresser, White, and Beard in the amount of \$5,642.50

(K. Maxwell)
(J. Brennan)

Motion passed unanimously

- b. Motion: To approve payment to Leo McCabe, Esquire in the amount of \$5,044.55
(K. Maxwell)
(M. Millett)
Motion passed unanimously
Motion: To approve payment to Leo McCabe, Esquire in the amount of \$3,995.00
(C. Collins)
(R. Rondinone)
Motion passed unanimously
- c. Motion: To approve payment to Coghlin Electric in the amount of \$7,262.75
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- d. Motion: To approve payment to Robert H Lord in the amount of \$105,766.00 for furniture & equipment
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- e. Motion: To approve payment to Robert H. Lord in the amount of \$19,296.12 for furniture & equipment
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- f. Motion: To approve payment to Robert H. Lord in the amount of \$25,285.60 for furniture & equipment
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- g. Motion: To approve payment to E. P Wine, Inc. in the amount of \$1,701.20 for natural gas
(J. Brennan)
(C. Collins)
Motion passed unanimously

- h. Motion: To approve payment to E. P Wine, Inc. in the amount of \$800.40 for natural gas
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- i. Motion: To approve payment to The Mobile Storage Group in the amount of \$75.00
(K. Maxwell)
(C. Collins)
Motion passed unanimously
- j. Motion: To approve payment to Merrimack Education Center in the amount of \$11,000 for the fiber link from the Central Office to WRHS
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- k. Motion: To approve payment to ULine in the amount of \$321.08 for wardrobe boxes
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- l. Motion: To approve payment to Creative Office Pavilion in the amount of \$6,257.00 for furniture & equipment
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- m. Motion: To approve payment to Project Adventure, an increase of \$1,298.87 to the original contract
(K. Maxwell)
(J. Brennan)
Motion passed unanimously
- n. Motion: To approve payment to URS in the amount of \$18,000
(R. Rondinone)
(K. Maxwell)
Motion passed unanimously
- o. Motion: To approve payment to TLT in the amount of \$1,598,336.02
(J. Brennan)
(R. Rondinone)
Motion passed unanimously

- p. Motion: To approve payment to SHR in the amount of \$53,303.06 to be paid as follows:

i.	SHR	\$32,592.33
ii.	SHR & John Bartecchi	\$ 2,040.00
iii.	SHR & William Ryder	\$ 8,400.00
iv.	SHR & Eng. Design Group	\$ 4,372.50
v.	SHR & GGD	\$ 5,375.00
vi.	SHR & Miller Eng	\$ 523.23

(K. Maxwell)
(J. Brennan)

Motion passed unanimously

- q. Motion: To approve payment to SHR – Lucas Stefura in the amount of \$3,286.25

(K. Maxwell)
(J. Brennan)

Motion passed unanimously

- r. SHR – Increase Staffing under Contract Amendment – \$200,000

No action was taken on this invoice.

- s. F&E Purchases – T. Pandiscio

- i. Motion: To approve the purchase to Sagebrush Library Services in the amount of \$ 4,794.95

(K. Maxwell)
(J. Brennan)

Motion passed unanimously

- ii. Motion: To approve the purchase to Apple Computer in the amount of \$499.00

(K. Maxwell)
(J. Brennan)

Motion passed unanimously

- iii. Motion: To approve the purchase to W.W. Grainger, Inc. in the amount of \$1,328.70

(K. Maxwell)
(J. Brennan)

Motion passed unanimously

- iv. Motion: To approve the purchase to R.L. McCarthy & Son, Inc. in the amount of \$446.25

(K. Maxwell)
(J. Brennan)

Motion passed unanimously

- v. Motion: To approve the purchase to Stone and Bergin the amount of \$1,344.00

(K. Maxwell)
(J. Brennan)

Motion passed unanimously

VII. Building Committee Issues

VIII. Budget

- a. Status of SBA Submittal for Reimbursement

Tom Pandiscio reported that the first check has been received by the District.

IX. Old Business

- a. Wilson Abutter, Land Restoration

X. New Business

- XI. Executive Session for the purposes of discussing strategies for possible legal matters

Motion: To enter executive session for the purposes of discussing contract negotiations, not to return to public session.

(K. Maxwell)
(R. Rondinone)

A roll call vote was taken. Motion passed unanimously.

The Building Committee entered executive session at 8:10 PM PM.

Respectfully submitted,

Susan H. Sullivan
Director of Administrative Services