

Wachusett Regional High School Building Committee
Minutes
January 15th, 2004

Attendees:

Catherine Collins	
Duncan Leith	Thomas Pandiscio, Principal, WRHS
Maria Millett	Steven Penka, WRSD
Ralph Rondinone	James Watterson, URS
Michael Tsotsis	Roger Hoit, SHR
Emerson Wheeler	Bill Ryder, SHR
John Rokicki, Chair	Ben Gary

Meeting began at 6:10pm.

Public Hearing

No members of the general public wished to address the committee.

Approval of Minutes

Motion: Approve meeting minutes from December 9th, 2003 (Cathy, Duncan)
Approved unanimously.

Project Update

Ben Gary presented the committee background information on artificial turf, including brands, types, usage, maintenance, and the historical reductions in injury statistics.

The new upper field stabilization work has been completed.

The District received a information from SBA related to this project's ranking on the state reimbursement list, but has yet to receive the appropriate letter from DOE allowing for the general contractor contract to be awarded.

Roger updated the committee on the results of the filed sub-bid opening the previous day. He explained the restrictions that are in place on a few of the bids. Two sub bidders have requested that they be allowed to withdraw their bids due to errors in their bids.

Motion: To recommend to the Superintendent that Jackson Glass and Levangie Electric be allowed to withdraw their filed sub-bids. (Duncan, Emerson)
Approved unanimously.

Bill updated the committee on the need for specific, proprietary items to be added to the bid specification related to the gymnasium partition curtains.

Motion: To authorize the architect to specify proprietary items as follows: (3) Center Roll Divider curtains 2080 serier from Porter Athletic; (1) model 670 Custom Fabricated (curved) divider curtail from Porter Athletic. (Duncan, Mike)
Approved unanimously.

It was recommended by the District administration and the building committee that the furniture / equipment purchasing include an appropriate lift for the gymnasium area.

Bill updated the committee on issues related to Phase 0 and the need for a rooftop HV unit, which needs to be pre-ordered due to its long lead time. Discussion centered on liability and its potential reuse in the project which needs to be resolved with the general contractor once they are on board.

Motion: To purchase rooftop HV unit for Phase 0 in the amount of \$8600 from Buckley Associates, Inc. (Cathy, Maria)
Approved unanimously.

Construction Manager update

No additional updates.

Budget review

Not at this time.

Payment Authorizations

Motion: To approve the payment of \$113,301.84 to SHR. (Invoice #16) (Ralph, Duncan)
Approved unanimously.

Motion: To approve the payment of Leo McCabe for \$1,413.00 for work in connection to contract / bid document review. (Mike, Emerson)
Approved unanimously.

Motion: To approve the payment of \$10,666.00 to URS. (Invoice #5) (Mike, Emerson)
Approved unanimously.

Next meeting

The next meeting will be on January 28th, 2004 at 5:00pm at the WRHS media center.

New Business

No new business undertaken this evening.

Old Business

No old business undertaken this evening.

Adjourn

Motion: To adjourn (Maria, Duncan)
Approved unanimously.

Meeting adjourned: 8:20pm.

Respectfully submitted,

John Rokicki, recording secretary