

Wachusett Regional High School
Building Committee
Minutes
February 27, 2008

In attendance: Duncan Leith, Chair, Catherine Collins (7:12 PM), Kelly Maxwell, Maria Millett, , David White, Ex-Officio, V.O. Strekalovsky (SHR), Eugene Raymond (SHR), Michael McLarney (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 7:07 PM.

II. Public Hearing

No one from the public wished to speak.

Tom Pandiscio gave a brief overview of the status of the claims and counterclaims. There is a significant gap between the District's claim and TLT's claim. The attorney is still working on gathering information.

III. Approval of Minutes

Motion: To approve the minutes of the January 30, 2008 meeting.
(K. Maxwell)
(M. Millett)

Motion passed unanimously.

IV. Architect update

a. General Contractor review

b. CCD's Processed

The following CCDs, processed since the last meeting, were reviewed.

CCD #404	CCD #414
CCD #405	CCD #415
CCD #406	CCD #416
CCD #407	CCD #417
CCD #408	CCD #418
CCD #409	CCD #419

c. Correspondence

V. Construction Manager Update

There was not update provided by the Construction Manager.

a. Schedule Update

There was no update on the schedule of completion.

b. Erosion Control Update

There was no update on erosion control other than to report that Graves will have a reduced presence on the site.

c. Issues List/Correspondence

There were no other issues or correspondence brought forward.

d. Other

Motion: To recommend approval of URS Amendment #6
(K. Maxwell)
(C. Collins)

Motion passed unanimously

VI. Authorizations – F F & E Purchases/Invoices

a. F F&E Purchases

There were no FF&E Purchase presented for approval.

b. Confirmatory Votes – Invoices

- i. Motion: To approve payment to Michalczyk Excavation and Trucking in the amount of \$8,600 for excavation to remove modular connector and debris
(K. Maxwell)
(M. Millett)

Motion passed unanimously.

- ii. Motion: To approve the payment to Michalczyk Excavation and Trucking in the amount of \$4,050.00 for erosion control

(K. Maxwell)
(M. Millett)

Motion passed unanimously.

c. Invoices

- i. Motion: To approve payment to Lost Fields Masonry in the amount of \$4,075 for demolition and removal of temporary walls in weight room
(K. Maxwell)
(C. Collins)
Motion passed unanimously
- ii. Motion: To approve payment to Monitor Equipment Co., Inc. in the amount of \$4,109.91 for shelving
(M. Millett)
(K. Maxwell)
Motion passed unanimously
- iii. Motion: To approve payment to Robert H. Lord in the amount of \$10,097.00 for furniture
(K. Maxwell)
(C. Collins)
Motion passed unanimously
- iv. Motion: To approve payment to Mobile Storage Group in the amount of \$75.00 for storage trailer
(M. Millett)
(K. Maxwell)
Motion passed unanimously
- v. Motion: To approve payment to Metropolitan Telephone in the amount of \$300.00 for service of telephone equipment/lines
(K. Maxwell)
(M. Millett)
Motion passed unanimously
- vi. Motion: To approve payment to Sargent-Walsh in the amount of \$760.00 for eye wash fountain fixture
(K. Maxwell)
(M. Millett)
Motion passed unanimously
- vii. Motion: To approve payment to Bay State Elevator Company, Inc. in the amount of \$396.00 for re-test safety test
(K. Maxwell)
(M. Millett)
Motion passed unanimously

- viii. Motion: To approve payment to Apple, Inc. in the amount of \$10,482.46 for Soundtree Software

(K. Maxwell)
(M. Millett)

Motion passed unanimously

- ix. Motion: To approve payment to Adtech in the amount of \$2,304.00 for the following invoices

a. Invoice #186834 – \$1,810.00 (projector mounts/supplies)

b. Invoice #186835 – \$494.00 (labor/installation)

(K. Maxwell)
(C. Collins)

Motion passed unanimously

- x. Motion: To approve payment to Holland & Knight LLP in the amount of \$34,347.34 for legal services

(K. Maxwell)
(M. Millett)

Motion passed unanimously

- xi. Motion: To approve payment to URS – \$33,000 for the following invoices

a. Invoice #PM13 – \$16,500 (January 2008 monthly fee)

b. Invoice #PM13 – \$16,500 (February 2008 monthly fee)

(K. Maxwell)
(M. Millett)

Motion passed unanimously

- xii. Motion: To approve payment to URS in the amount of \$21,761.08 for additional services

(K. Maxwell)
(C. Collins)

Motion passed unanimously

- xiii. Motion: To approve payment to SHR in the amount of \$15,132.39 to be paid as follows:

SHR \$15,132.39

(K. Maxwell)
(M. Millett)

Motion passed unanimously

- xiv. Motion: To approve payment to SHR in the amount of \$23,431.48 for additional services – February 2008
(K. Maxwell)
(M. Millett)

Motion passed unanimously

VII. Building Committee Issues

a. Correspondence

- i. Correspondence from Duncan Leith to Member Towns/Colleges re: Use of Athletic Fields

This was provided for informational purposes.

- ii. Massachusetts Technology Collaborative re: Green School

Director Sullivan reported that letters were being drafted to NSTAR and the Holden Municipal Light Department to approve the sharing of information.

b. Revised Building Committee Schedule – once per month

This was provided for informational purposes.

VIII. Budget

IX. Old Business

It was reported that Coughlin is seeking the release of retainage; they need to do the punchout work. Edvance is needed for this work and there is some discrepancy over an overdue invoice.

X. New Business

XI. Adjournment

Motion: To adjourn.

(K. Maxwell)
(M. Millett)

Motion passed unanimously.

The meeting adjourned at 7:35 PM.

Respectfully submitted,
Susan H. Sullivan, Director of Human Resources