

Wachusett Regional High School
Building Committee
Minutes
March 14, 2007

In attendance: Duncan Leith, Chair, John Brennan, Catherine Collins (7:30 PM), Kelly Maxwell, Maria Millett, Emerson Wheeler, David White, Ex-Officio, Eugene Raymond (SHR), Michael McLarney (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:05 PM.

II. Executive Session for the Purpose of Discussing Possible Litigation

Motion: To enter executive session, not to return to public session, for the purposes of discussing contract negotiation and possible litigation.

(K. Maxwell)

(E. Wheeler)

By roll call vote, the motion passed unanimously.

The building Committee left public session at 6:06 PM.

Chair Duncan Leith called to re-convened meeting back to order at 6:19 PM.

III. Public Hearing

Paul Pytko and Russell Pytko of Pytko Construction addressed the Committee with concerns regarding payment by TLT.

IV. Approval of Minutes

a. Motion: To approve the minutes of the February 28, 2007 meeting

(E. Wheeler)

(J. Brennan)

Motion passed unanimously, with Member Kelly Maxwell abstaining..

V. Architect update

Tom Pandiscio reported that the new schedule had been sent to him but not to the other members of the Committee, nor to URS or SHR. Tom Pandiscio reported that the D Building is to be delivered in July; the E Building is to be delivered by October 8th. He reported that there was a silver lining to the schedule, however, due to the fact that the second floor is due to be ready considerably before the first floor. The second floor classrooms could be used while waiting for the first floor to be completed.

Tom Pandiscio reported that the demolition has been completed and the poorly constructed glass walls have been demolished. The building of the new walls will commence right away.

Ex-Officio Member David White asked how TLT could be kept on schedule. If acceleration would be needed it should be directly connected to the schedule. Tom Pandiscio reported that the masonry frames are not usable, which will be another cost for the new frames. He reported that TLT will be looking for additional supervisory support on the site. Tom Pandiscio will request that this be submitted separately.

By consensus the Building Committee agreed with Tom Pandiscio that any acceleration be tied to the schedule and that the amount for the supervisor be removed from the CCD.

- a. General Contractor review
- b. CCD's Processed (attachments)

Michael McLarney reviewed the following CCD's which were processed since the last meeting:

- | | |
|----------------|----------------|
| i. CCD #216 | vi. CCD #291 |
| ii. CCD #235R | vii. CCD #292 |
| iii. CCD #270R | viii. CCD #293 |
| iv. CCD #271 | ix. CCD #294 |
| v. CCD #278R | |

- c. Correspondence
 - i. Pytko Construction Corp. – Request for Agenda Item (attachment)

This was provided for informational purposes.
 - ii. Response to Pytko Construction Corp.
 - iii. Correspondence from TLT to SHR

This was provided for informational purposes.

V. Construction Manager update

- a. Schedule Update

See above.

b. Erosion Control Update

Tom Pandiscio reported that he had heard that there was a complaint from DEP while he was away on vacation. He requested that URS contact Graves Engineering for a copy of the complaint and the resolution.

c. Issues List/Correspondence

d. Other

VI. Authorizations – F F & E Purchases/Invoices

a. F F&E Purchases

- i. Motion: To approve the purchase of an exhaust system for the auto shop from Bob's Equipment & Lift Co in the amount of \$1,017.00.

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- ii. Motion: To approve the purchase of microwave ovens (4) for Foods Classroom from Nasco in the amount of \$817.80.

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- iii. Motion: To approve the purchase of graphic cards for the technology department from Dell in the amount of \$259.20.

(K. Maxwell)
(J. Brennan)

Motion passed unanimously.

- iv. Motion: To approve the purchase of lockers for the alternative education suite from Lockers Unlimited in the amount of \$6,760.00.

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

b. Invoices

- i. Motion: To approve payment to Mobile Storage Group in the amount of \$150.00 for the following invoices for trailer storage at WRHS
- a. February Invoice (Trailer at WRHS)
 - b. March Invoice (Trailer at WRHS)
(K. Maxwell)
(M. Millett)

Motion passed unanimously.

- ii. Motion: To approve payment to Waste Management in the amount of \$770.32 for trash
(J. Brennan)
(K. Maxwell)

Motion passed unanimously.

- iii. Motion: To approve payment to W.B. Mason in the amount of \$24,946.17 for furniture
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- iv. Motion: To approve payment to Technical Education Solutions, LLC in the amount of \$43,225.00 for technology education furniture & supplies
(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- v. Motion: To approve payment to Coghlin Electrical Contractors in the amount of \$19,473.12 for the monthly invoice
(K. Maxwell)
(M. Millett)

Motion passed unanimously.

- vi. Motion: To approve Changeorder # 33 in the amount of \$507,943.00
(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

Motion: To approve payment to TLT (Requisition #37) in the amount of \$546,047.04.

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

VII. Building Committee Issues

a. Updated Contact List

This was provided for informational purposes.

VIII. Budget

There was no update on the budget provided.

IX. Old Business

Following discussion, it was agreed by consensus that Mike McLarney would request in writing of TLT the disposition of the retainage approved in Requisition #36A.

X. New Business

There was no new business brought forward.

XI. Adjournment

Motion: To adjourn

(K. Maxwell)
(J. Brennan)

Motion passed unanimously.

The meeting adjourned at 7:40 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Human Resources