

Wachusett Regional High School
Building Committee
Minutes
March 28, 2007

In attendance: Duncan Leith, Chair, Ralph Rondinone, Vice-chair, John Brennan, Kelly Maxwell, Maria Millett (6:17 PM), David White, Ex-Officio, Eugene Raymond (SHR), Michael McLarney (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:15 PM.

II. Public Hearing

No one from the public wished to speak.

III. Approval of Minutes

- a. Motion: To approve the minutes of the March 14, 2007 meeting
(J. Brennan)
(K. Maxwell)

Motion passed unanimously, with Ralph Rondinone abstaining.

- b. Motion: To approve the minutes of the March 14, 2007 Executive Session, not to be released until the matter is concluded
(J. Brennan)
(K. Maxwell)

Motion passed unanimously, with Ralph Rondinone abstaining.

IV. Architect update

a. General Contractor review

Mike McLarney updated the Committee on the status of the construction. The walls in E-Building have been gutted and the demolition in that portion of the building is complete as of last week.

B Building is moving along.

The Auditorium is also moving along; mthe brickwork has been started; the sound clouds have all been hung; the installation of the sprinklers has been started but there was a small issue with the location. The concern has been addressed and the installation will continue. The stage is being worked on, as well.

The drain in the floor of the mechanical room had a problem; TLT is working to resolve it.

b. CCD's Processed

Michael McLarney reviewed the following CCD's which had been processed since that last Building Committee Meeting:

- i. CCD #294A
- ii. CCD #295
- iii. CCD #296
- iv. CCD #297
- v. CCD #298 (Member David White questioned why the cost was different than the cost provided at the last meeting. Tom Pandiscio explained that the original cost did not include all of the walls in all of the areas.)

c. Correspondence

- i. Correspondence re: Pytko as a Subcontractor
 1. Leo McCabe to Pytko – Not a Subcontractor
 2. Leo McCabe to Pytko Counsel – Pytko Construction Corp. – Not a Subcontractor

These were provided for informational purposes.

- ii. Correspondence re: Payment to TLT of Retainage
 1. Correspondence to TLT from URS – Retainage (attachment)
 2. Response from TLT to URS – Retainage

These were provided for informational purposes.

- iii. Correspondence from Leo McCabe to Dynamic Waste System, Inc. – Not a Subcontractor

This was provided for informational purposes.

- iv. HVAC Concerns – Email from Suzanne Breen

Mike McLarney reported that he had reviewed the list and that all of the items were valid and will be addressed by the contractor. He reported that the thermostats are in the hallway, not in the room. When the room is up to temperature and the hallway is cooler, heat is still being called for.

Tom Pandiscio requested that URS monitor the supervision of the site by TLT and provide reports directly to Tom Pandiscio.

V. Construction Manager update

a. Schedule Update

Tom Pandiscio and Mike McLarney reviewed the schedule that had been provided to Tom Pandiscio right before the meeting. It represents an accelerated site schedule, as well as an accelerated building schedule. Tom Pandiscio asked for direction from the Building Committee as to how to handle acceleration. He reported that the agreement to sell the modular classrooms has not been finalized and can be stopped.

Following discussion, the Building Committee members agreed by consensus that TLT should not be given money up front for acceleration. If any incentive is agreed to, then the money should be distributed either at the end or following some specific milestones in the schedule.

Following an inquiry to Gene Raymond as to whether the Building Committee had caused a delay for Pytko, Gene reported that the Committee did cause a delay, due to the re-design of the fields.

b. Erosion Control Update

There was a brief discussion that the Committee members had not been receiving emails containing the reports from Graves Engineering.

c. Issues List/Correspondence

There were no additional issues brought forward.

d. Other

VI. Authorizations – F F & E Purchases/Invoices

a. F F&E Purchases

- i. Motion: To correct the approval for the purchase of eighteen graphic cards from Dell in the amount of \$1,602.00

(K. Maxwell)

(J. Brennan)

Motion passed unanimously.

- ii. Motion: To approve the purchase of storage of furniture arriving in April because the area is not ready from Office Resources in the amount of \$7,250, which includes storage for four months @ \$1,500 per month and \$1,250 handling charge)

(K. Maxwell)
(J. Brennan)

Motion passed unanimously.

- iii. Motion: To approve the purchase of two copiers from IKON Office Solutions in the amount of \$22,158, pending verification that the “underperforming” copiers are being returned.

(K. Maxwell)
(J. Brennan)

Motion passed unanimously.

b. Invoices

- i. Motion: To approve the payment to Mobile Storage Group in the amount of \$75.00 for the trailer at WRHS

(J. Brennan)
(R. Rondinone)

Motion passed unanimously.

- ii. Motion: To approve payment to Brodhead Garrett in the amount of \$3,000 for furniture

(R. Rondinone)
(J. Brennan)

Motion passed unanimously.

- iii. Motion: To approve payment to Bourgeois, Dresser, White & Beard, LLP in the amount of \$1,574.50 for legal services

(K. Maxwell)
(J. Brennan)

Motion passed unanimously.

- iv. Motion: To approve payment to Bourgeois, Dresser, White & Beard, LLP in the amount of \$1,191.00 for legal services

(R. Rondinone)
(J. Brennan)

Motion passed unanimously.

- v. Motion: To approve payment to Walker Specialties in the amount of \$28,030.92 for shades

(J. Brennan)
(M. Millett)

Motion passed unanimously.

- vi. Motion: To approve payment to URS in the amount of \$16,500.00 for the monthly invoice

(J. Brennan)
(K. Maxwell)

Motion passed unanimously.

- vii. Motion: To approve payment to SHR in the amount of \$28,146.00 to be paid as follows:

SHR	\$ 22,856.83
SHR & Miller Engineering	\$ 275.00
SHR & Garcia Galuska DeSousa	\$ 1,704.17
SHR & Universal Environmental Cons.	\$ 2,585.00
SHR & Lucas Stefura Interiors	\$ 725.00

(J. Brennan)
(K. Maxwell)

Motion passed unanimously.

- viii. Motion: To approve Changeorder #34 in the amount of \$1,884,486

(J. Brennan)
(K. Maxwell)

Motion passed unanimously.

- ix. Motion: To approve payment Requisition #38 for TLT in the amount of \$791,744.23

(J. Brennan)
(M. Millett)

Motion passed with Kelly Maxwell opposed.

VII. Building Committee Issues

a. Building Committee Meeting Schedule – Revised

This was provided for informational purposes. Chair Duncan Leith reported that the time to prepare the requisition for TLT is too tight and therefore the second meeting in April and the first meeting in May are canceled and a meeting is scheduled for May 2, 2007.

VIII. Budget

IX. Old Business

X. New Business

XI. Executive Session for the Purpose of Discussing Possible Litigation

Motion: To enter executive session, not to return to public session, for the purposes of discussing contract negotiation and possible litigation.

(K. Maxwell)

(J. Brennan)

By roll call vote, the motion passed unanimously.

The Building Committee left public session at 7:55 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Human Resources