

Wachusett Regional High School
Building Committee
Minutes
April 11, 2007

In attendance: Duncan Leith, Chair, Vice-chair, John Brennan, Catherine Collins, Emerson Wheeler, David White, Ex-Officio, Eugene Raymond (SHR), Michael McLarney (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 7:15 PM.

II. Public Hearing

No one from the public wished to speak.

III. Approval of Minutes

- a. Motion: To approve the minutes of the March 28, 2007 meeting
(J. Brennan)
(E. Wheeler)

Motion passed unanimously, with Members Collins and Wheeler abstaining.

- b. Motion: To approve the minutes of the March 28, 2007 Executive Session, not to be released until the matter is concluded
(J. Brennan)
(E. Wheeler)

Motion passed unanimously , with Members Collins and Wheeler abstaining.

IV. Architect update

a. General Contractor review

It was reported that the sub-bidders are being held up because of the lateness of the monetized punchlist. Gene Raymond indicated that the general contractor was using that as an excuse. Gene Raymond reported that the final punchlist would be finalized shortly; Lynn Stapleton is working on the final list.

i. Correspondence from TLT re: Reduction in Staffing

This was provided for informational purposes.

b. CCD's Processed

Michael McLarney reviewed the following CCD's which had been processed since that last Building Committee Meeting:

- i. CCD #299
- ii. CCD #300
- iii. CCD #301
- iv. CCD #302
- v. CCD #303

c. Correspondence

V. Construction Manager update

- a. Schedule Update
- b. Erosion Control Update
- c. Issues List/Correspondence

- i. Email correspondence between Michael McLarney and Kenneth Tarbell

This was provided for informational purposes.

d. Other

VI. Authorizations – F F & E Purchases/Invoices

a. F F&E Purchases

There were no requests for authorization for F F&E Purchases.

b. Invoices

- i. Motion: To approve payment to Mobile Storage Group in the amount of \$75.00 for the trailer at WRHS
(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

- ii. Motion: To approve payment to Worcester Truck Company in the amount of \$2,800 for the final bill to deliver and unload machines, tables, and all parts
(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- iii. Motion: To approve payment to Leo McCabe, Esquire in the amount of \$2,419.58 for legal services
(J. Brennan)
(E. Wheeler)
Motion passed unanimously.

- iv. Motion: To approve payment to Walker Specialties in the amount of \$750.00 for extra mobilization due to a delay in the construction schedule
(J. Brennan)
(E. Wheeler)
Motion passed unanimously.

- v. Motion: To approve payment to IKON Office Solutions in the amount of \$4,775.50 for a copier and cabinet
(J. Brennan)
(E. Wheeler)
Motion passed unanimously.

- vi. Motion: To approve payment to Bob's Equipment & Lift Co. in the amount of \$600.06 for a Thru-Door System and hose
(J. Brennan)
(E. Wheeler)
Motion passed unanimously.

- vii. Motion: To approve payment to Dell in the amount of \$1,602.00 for graphics cards
(J. Brennan)
(C. Collins)
Motion passed unanimously.

VII. Building Committee Issues

The DRAFT Changeorder #35 in the amount of \$467,000 was presented for review for approval at the next meeting.

VIII. Budget

IX. Old Business

X. New Business

XI. Adjournment

Motion: To adjourn

(E. Wheeler)
(C. Collins)

Motion passed unanimously.

The meeting adjourned at 7:52 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Human Resources