

Wachusett Regional High School
Building Committee
Minutes
May 2, 2007

In attendance: Duncan Leith, Chair, Vice-chair, John Brennan, Catherine Collins (7:45 PM), Maria Millett, Emerson Wheeler, David White, Ex-Officio, Eugene Raymond (SHR), Michael McLarney (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:40 PM.

II. Public Hearing

No one from the public wished to speak.

III. Approval of Minutes

- a. Motion: To approve the minutes of the April 11, 2007 meeting
(J. Brennan)
(E. Wheeler)

Motion approved unanimously, with Member Millett abstaining.

IV. Architect update

a. General Contractor review

Mike McLarney distributed copies of Changeorder #36 in the amount of \$286,000 for review prior to the next Building Committee Meeting.

- i. Correspondence from Attorney Leo McCabe re: Pytko

This was provided for informational purposes.

- ii. Correspondence from Complete Recycling Solutions, LLC
re: non-payment

This was provided for informational purposes.

b. CCD's Processed

Michael McLarney reviewed the following CCD's which had been processed since that last Building Committee Meeting:

- i. CCD #305
ii. CCD #306
iii. CCD #307

- iv. CCD #308
- v. CCD #309

c. Correspondence

V. Construction Manager update

a. Schedule Update

Mike McLarney reported that he received an updated schedule at 3:00 PM. He reported that he would scan in the schedule and email it to the Building Committee members. The administration wing should be complete on August 9th. The Auditorium should be complete on August 1st. The E and H wings should be complete on October 15th.

The football field is scheduled for completion on September 18th. A recommendation was made to perhaps use Graves to do some of the site work revisions, rather than Mariece and Gary.

b. Erosion Control Update

i. Field Inspection Report

This was provided for informational purposes.

c. Issues List/Correspondence

d. Other

There was discussion regarding the rumors that projects being contracted by TLT have had representatives from the respective bonding companies walking the sites. Duncan indicated that he would email members of the Building Committee following the project meeting the next day to provide an update.

Motion: Following the Project Meeting of May 3, 2007 and following discussions with the Superintendent, if it is deemed necessary, Duncan Leith will write a letter to TLT's bonding company expressing the Building Committee's concerns.

(J. Brennan)
(M. Millett)

Motion passed unanimously.

VI. Authorizations – F F & E Purchases/Invoices

a. F F&E Purchases

- i. Motion: To approve the purchase of field maintenance for the Davis Hill fields from Diamond Athletic Turf in the amount of \$670.00

(J. Brennan)
(M. Millett)

Motion passed unanimously.

- ii. Motion: To approve the purchase of field maintenance for Holden fields from Diamond Athletic Turf in the amount of \$3,256.00

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- iii. Motion: To approve the purchase of a shelf labeling system for the Media Center from Tucker Library Interiors in the amount of \$1,294.48

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

- iv. Motion: To approve the purchase of electrical components for the technology department from Grainger in the amount of \$409.58

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- v. Motion: To approve the purchase of a roof hoist and gin wheel from Lynn Ladder & Scaffolding in the amount of \$2,036.00

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

b. Invoices

- i. Motion: To approve payment to Bourgeois, Dresser, White & Beard, LLP in the amount of \$1,793.73 for legal services

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- ii. Motion: To approve payment to Spaceworks in the amount of \$31,257.04 for furniture
(J. Brennan)
(E. Wheeler)
Motion passed unanimously.
- iii. Motion: To approve payment to Mobile Storage Unit in the amount of \$75.00 for the storage container
(J. Brennan)
(M. Millett)
Motion passed unanimously.
- iv. Motion: To approve payment to SHR in the amount of \$25,000.00 to be paid as follows:

SHR	\$ 23,896.42
SHR & Garcia Galuska DeSousa	\$ 378.58
SHR & Lucas Stefura Interiors	\$ 725.00

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.
- v. Motion: To approve payment to URS in the amount of \$16,500.00 for the monthly invoice
(E. Wheeler)
(J. Brennan)
Motion passed unanimously.
- vi. Motion: To approve payment to URS in the amount of \$7,840.70 for engineering services
(E. Wheeler)
(J. Brennan)
- vii. Motion: To approve payment to TLT in the amount of \$1,741,685.99 for Requisition #39 subject to verification by URS that TLT has paid retainage that was previously released to the sub-bidders
(E. Wheeler)
(J. Brennan)
Motion passed unanimously.
- vii. Motion: To reaffirm payment to TLT in the amount of \$791,744.23 for Requisition #38 following the correction of the cover page of the requisition
(J. Brennan)
(E. Wheeler)
Motion passed unanimously.

- viii. Motion: To approve Changeorder #35 in the amount of \$467,920

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

VII. Building Committee Issues

VIII. Budget

IX. Old Business

X. New Business

XI. Adjournment

Motion: To adjourn

(J. Brennan)
(M. Millett)

Motion passed unanimously.

The meeting adjourned at 7:50 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Human Resources