

Wachusett Regional High School Building Committee
Minutes
May 27th, 2003

Attendees:

Catherine Collins	Steven Penka, WRSD
Duncan Leith	Al Tutela, Superintendent, WRSD
Maria Millett	Roger Hoit, S&H
John Rokicki, Chair	Bill Ryder, S&H
Ralph Rondinone	Liz Karl, S&H
Michael Tsotsis	Steven Watchorn, S&H
Emerson Wheeler	Peter Matthes, S&H
Thomas Pandiscio, Principal, WRHS	Steven Lamothe, S&H

Meeting began at 6:39pm

The Superintendent addressed the committee to the necessity of getting a volunteer to take meeting minutes, rather than having John continue in this acting secretary role. Emerson suggested that he might be interested.

The Superintendent addressed the committee as to the need for guidance in the construction management negotiations, as the budget calls for a \$700,000 limit, and negotiations have been at a significantly higher amount (started at \$1.772M, down to \$936K). He asked that the budget be changed or direction to move on to the next candidate.

Mike Tsotsis arrived at 6:40pm; Catherine Collins arrived at 6:54pm.
The Superintendent left the meeting at 6:56pm.

The committee reviewed the S&H progress set drawings and reviewed a phasing proposal.

Duncan Leith arrived at 7:20pm.

It was the consensus of the committee for S&H to draft proposals for early site development packages for the new upper fields and parking lot areas.

A project manual will be sent to Leo McCabe for review.

The committee discussed the continuation of negotiations with URS for the construction management contract. The committee felt that the current level of service is probably adequate and should not be reduced to lower the cost. There was a strong desire to close negotiations with URS provided cost and level of service could be settled upon. The committee discussed the difficulty to determine the appropriateness of the offer versus its cost, and what rights each party has under the law that led to the selection of URS. There

was confusion around the maximum amount – the committee never voted the \$700,000 amount explicitly (although a part of the draft working budget submitted by S&H), and would consider going to a higher amount (perhaps \$850K), but no vote was taken to authorize such a cap increase.

Motion: To approve the payment of \$558,447.85 to S&H Architects, Inc. (Maria, Duncan)
Approved unanimously.

The next meeting will be 6:30pm on June 17th, 2003 at WRHS Media Center. (*Later changed to 16th due to conflict with Princeton Town Meeting*)

Motion: To adjourn (Cathy, Emerson)
Approved unanimously.

Meeting adjourned: 9:51pm.

Respectfully submitted,

John Rokicki, acting recording secretary

Outstanding actions:

- 2003.3.26 Decide process for signing warrants.
- 2003.3.26 Determine method for selecting recording secretary; then select.