

Wachusett Regional School District (WRSD) Building Committee Meeting Minutes of June 2, 2004

In attendance: Duncan Leith, Catherine Collins, Maria Millett, Mike Tsotsis, Emerson Wheeler, Tom Pandiscio (Principal WRHS), Steve Penka (WRSD), Ralph Rondinone, Bill Ryder (SHR), Joe Raimondo (SHR), Roger Hoit (SHR), Joe Bondi (TLT), Chuck Adam (URS), Mike McLarney (URS), Roger Boldie (URS), Frank Fiore (URS).

The meeting began at 6:00 p.m.

Public Hearing

Public Hearing: Mr. Mike Sherman, WRSD/School Committee was introduced, and introduced concept of building sponsorships / named gifts, non-profit giving, and endowed giving and the possibility of establishing endowments at WRHS. Mr. Sherman stated he had worked on a campus center at WPI and these methods of fund raising and wanted to make the Wachusett Regional High School Building Committee aware of these method of establishing charitable trusts for raising building funds.

Architect Update

1. General Contractor review: Review of General contractor progress and schedule. The tree clearing was mobilized, fencing is up, and the court yard facility is progressing well. Purchasing the structural steel early in the process proved to be a very good decision, given the positive schedule impact and price increases associated with steel. The Phase I schedule is doing very well.
2. CJM Legal Letters: Review of current legal status, and RFP was conducted, Attachment 2, was included as reference to the discussion. We are currently bidding the flooring and talking to the general contractor about the bids.
3. Schedule needs update, and Roger Hoit stated that the schedule is being worked on by the General Contractor.
4. Intel Equipment Donation. Roger was of the opinion that, this equipment was going to generate positive things for the contract but that it was still a moving target. The subs were concentrating on other types of contractual stuff. The boiler was not going to be useable because of GREEN concerns and SBA regulations. However, a credit is expected, redonations of equipment to vocational schools was a possibility brought forth by Roger. The to move Intel trailers was \$8850. Steve Penka reviewed the conditions that the Intel equipment could be re-utilized or given to other non-profits or schools. Thus far total costs to acquire Intel equipment have been \$20,950. The rental cost is \$300/month for the trailers.

Construction Manager Update

1. URS Monthly Report was reviewed with all parts of the report being explained to Wachusett Regional High School Building Committee. Changes were requested to the RFI and COR log to include contractors.
2. Lots of the discussion centered on the explanation of the COR LOG and the difference between COR's and an actual change order. (I think we explained this item to everyone's satisfaction.)
3. Report was submitted at meeting as Attachment 3.
4. During this item it was brought forth about the photographs on the web site, however, only the review/comment by URS of pictures appearing on the website was resolved.

Payment Authorizations

URS bill for \$ 16,000.00

MOTION: To approve this bill. Motion made by Emerson, seconded by Cathy, and unanimously approved.

SHR \$ 51,447.22 \$16,360.13

MOTION: To approve this bill. Motion made by Cathy, seconded by Maria, and unanimously approved.

TLT \$ 581,067.50

MOTION: To approve this bill. Motion made by Emerson, seconded by Maria, and unanimously approved.

Leo McCabe \$2,783.49

MOTION: To approve this bill. Motion made by Maria, seconded by Cathy, and unanimously approved.

Intel - District charges to move containers out of the way of construction, est. \$ 8,850

MOTION: To approve this bill. Motion made by Cathy, seconded by Maria, and unanimously approved.

Budget Review

MOTION: To move \$27,734 from the contingency account to the construction account. Motion made by Ralph, seconded by Maria, and unanimously approved.

Old Business

1. Mike Bowerman Track Renovation Project: Tom Pandiscio reported he had a volunteer to draft the grant application.

2. Accept the new meeting schedule. MOTION: To accept the new meeting schedule. Motion made by Ralph, seconded by Emerson, and unanimously approved.
3. Town of Holden Permit Fees: Mike will schedule a meeting with Dennis Lipka.
4. Change Order process Modification: No action required
5. Module Disposals Invitation for Bids: Progressing
6. MEC SBA Audit program to be installed at the District Finance Office, June 7, 2004.

New Business:

1. Web Site will have the minutes posted.
2. Emergency Access Plans....reviewed.
3. Turf Vendor.....Updated.

Meeting adjourned.