

Wachusett Regional High School
Building Committee
Minutes
June 14, 2006

In attendance: Duncan Leith, Chair, Kelly Maxwell, Maria Millett, Emerson Wheeler, David White, Ex-Officio (7:03 PM), V.O. Strekalovsky (SHR), Eugene Raymond (SHR), Scott Lindberg (SHR), Michael McClarney (URS), Joe Bondi (TLT), Thomas Pandiscio, Superintendent, and Susan Sullivan, Director of Administrative Services.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:07 PM.

II. Executive Session for the Purposes of Discussing Strategies for Possible Litigation

Superintendent Pandiscio requested that the Building Committee enter executive session briefly at the beginning of the meeting.

Motion: To enter executive session for the purposes of discussing strategies for possible litigation, to return to public session

(K. Maxwell)
(M. Millett)

Roll call vote passed unanimously.

The Building Committee left public session at 6:08 PM.

The Committee returned to public session at 6:15 PM.

III. Public Hearing

No one from the general public wished to speak.

IV. Approval of Minutes

No minutes were available to approval.

V. Architect update

a. General Contractor review

Joe Bondi reported to the Committee that J Building (Cafeteria) would be delivered by July 19, 2006. Buildings G and H are scheduled to be delivered on August 16, 2006. The Auditorium is to be ready in October. The gymnasium is to be completed this summer. The service road up to the circle should be done fairly soon with the paving around the back to be done in August. The field work is continuing. The foundations for the grandstands and for the fieldhouse are to be done within the next week. The drainage on the track is being done now. Fall sports should be able to played on the soccer field near the track.

b. CCD's Processed

Duncan Leith reviewed the following CCD's that were processed since the last Building Committee meeting.

- i. CCD #171 (attachment)
- ii. CCD #172 (attachment)
- iii. CCD #173 (attachment)
- iv. CCD #174 (attachment)
- v. CCD #175 (attachment)
- vi. CCD #177 (attachment)
- vii. CCD #178 (attachment)
- viii. CCD #179 (attachment)
- ix. CCD #180 (attachment)

c. Correspondence

Correspondence from TLT to WRHS re: Insurance Disposal Costs

This was provided for informational purposes.

V. Construction Manager update

a. Schedule Update

Since the schedule was discussed above with Joe Bondi, there was no further comments from Mike McLarney.

b. Erosion Control Update

It was reported that the DEP would be visiting the site on June 15, 2006.

c. Issues List/Correspondence

d. Other

VI. Authorizations – Invoices/F& E Purchases

a. F&E Purchases – T. Pandiscio

- i. Motion: To approve the purchase of boxes from Uline in the amount of \$52.30

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- ii. Motion: To approve the purchase of a roll-off dumpster from Waste Management in the amount of \$1,065.00

(M. Millett)
(K. Maxwell)

Motion passed unanimously.

- iii. Motion: To approve the purchase of a show curtain from A.J, Washroom Accessories in the amount of \$2,518.25
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- iv. Motion: To approve the purchase of carpet cleaning from Steamway of New England in the amount of \$850.00
(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- v. Motion: To approve the purchase of an automated cash register system from Lunchbyte Systems in the amount of \$14,020.00
(K. Maxwell)
(M. Millett)

Motion passed unanimously.

- b. Motion: To approve the payment to Leo McCabe, Esquire in the amount of \$450.00 for legal fees

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- c. Motion: To approve the payment to Steamway of New England in the amount of \$400.00 for cleaning the Media Center
(M. Millett)
(K. Maxwell)

Motion passed unanimously.

- d. Motion: To approve the payment to United Rentals in the amount of \$97.98 for electric heaters
(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- e. Bid Results to Move and Store Equipment

Susan Sullivan provide the bid results for the Committee's information.

VII. Building Committee Issues

- a. Updated Building Committee Contact List

This was provided for informational purposes.

- b. DRAFT Building Committee Schedule

The Building Committee reviewed and approved the schedule.

VIII. Budget

IX. Old Business

Kelly Maxwell asked for an update on the sidewalk. Tom reported that it would be done at the end of the project as it was not included as part of the specifications.

X. New Business

XI. Adjournment

Motion: To re-enter executive session for the purposes of discussing strategies for possible litigation, not to return to public session.

(E. Wheeler)

(K. Maxwell)

Roll call vote passed unanimously.

The Committee left public session at 7:32 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Administrative Services