

Wachusett Regional High School Building Committee
Minutes
July 15th, 2003

Attendees:

Catherine Collins	Steven Penka, WRSD
Duncan Leith	James Norton, URS
Maria Millett	James Watterson, URS
John Rokicki, Chair	Chuck Adam, URS
Ralph Rondinone	Roger Hoit, S&H
Michael Tsotsis	Bill Ryder, S&H
Emerson Wheeler	Patty Young, WRSDC
Thomas Pandiscio, Principal, WRHS	

Meeting began at 6:10pm

No members of the general public wished to address the committee.

Motion: Approve meeting minutes from April 10th, 2003 as corrected (Duncan, Mike)
Approved unanimously.

Minutes from May 27th and June 16th will be acted on at the next meeting.

John updated the committee as to the state of negotiations with a construction management firm. Negotiations broke down with Payton over scope and cost.

URS submitted a new proposal for consideration, which negotiations were brought to completion by the Superintendent and the School Committee. The amount of work is stipulated by the RFP and the cost is limited to the budgeted amount of \$700,000.

The URS team introduced themselves and discussed the work to date. They have met with the architects and have reviewed their work to date, including phasing schedules. They feel comfortable that the phasing can work, and perhaps could be accelerated. By September a cash flow analysis could be performed, as well as a basic schedule. URS also believes that an early site package would be beneficial to the project from both scheduling and cost.

Steve provided the committee with a copy of the contract with URS.

Roger updated the committee on their state and progress, informing the committee that there are 6 weeks until submission to SBA and they are on schedule.

Roger led a tour of the high school, providing each attendee with a map of the new school and providing commentary against it while walking. Comments were very positive about this visualization exercise.

Upon return from the tour, Roger and Bill led the committee through the set of plans and phasing schedules. There is the potential to complete work as early as September 2006.

Tom questioned the field plan with respect to the new baseball field and the use of turf fields. Roger will work with Tom on these issues.

Discussion of an early site package was undertaken and Roger will be providing proposals to the committee.

Roger notified the committee that the review with the Conservation Commission has occurred.

Motion: To approve the payment of \$255,166.70 to S&H Architects, Inc. (Invoice #8) (Duncan, Ralph)

Approved unanimously.

Motion: To approve the payment of \$2,895.00 to Atty Leo McCabe. (Ralph, Duncan)

Approved unanimously.

The next meetings will be 6:30pm at WRHS Media Center on August 6th and August 26th.

Motion: To adjourn (Duncan, Ralph)

Approved unanimously.

Meeting adjourned: 9:10pm.

Respectfully submitted,

John Rokicki, acting recording secretary

Outstanding actions:

2003.3.26 Decide process for signing warrants. (*closed – explicit approvals by committee being done.*)

2003.3.26 Determine method for selecting recording secretary; then select.