

Wachusett Regional High School Building Committee
Minutes
August 6th, 2003

Attendees:

Catherine Collins	Steven Penka, WRSD
Duncan Leith	James Norton, URS
Maria Millett	James Watterson, URS
John Rokicki, Chair	Roger Hoit, S&H
Ralph Rondinone	Bill Ryder, S&H
Emerson Wheeler	Ben Gary
Thomas Pandiscio, Principal, WRHS	A1 Tutela, Supt WRSD

Meeting began at 6:38pm

Public Hearing

No members of the general public wished to address the committee.

Approval of Minutes

Motion: Approve meeting minutes from May 27th, 2003 (Emerson, Duncan)
Approved unanimously.

Motion: Approve meeting minutes from June 16th, 2003 (Ralph, Emerson)
Approved unanimously.

Motion: Approve meeting minutes from July 15th, 2003 (Duncan, Maria)
Approved unanimously.

Construction Manager Update

Construction manager continues to meet with architects, looking in detail at mechanical and electrical, as well as the detailed cost estimates. These will be further reviewed and validated with the committee at the next meeting. At that time, estimates should be +/- 5%.

Project update

Architect led discussions through drawings or floor plans and site plans. Ben Gary reviewed site plans in detail. The current plan calls for approximately 380,000 sq. ft. of construction / renovation, and fits within SBA guidelines.

No state Environmental Impact Report (EIR) will be required; appropriate documentation presented to committee.

Issues brought to the attention of the architect from the Superintendent will be addressed appropriately.

Investigating temporary health office location to provide easy access to outside - architect will report at next meeting.

SBA documentation will include highlighted references to recent modulars being used to help in the proper phasing of this project. Form "F" and submitted budget should include references to the modular project. Submission should also reference minutes of the SBA Building Needs Conference and letter from State Commissioner of Education citing support for modular reimbursement.

Costs cited in working architect's budget (\$2.3M) for additional modular classroom costs will be trimmed as further detailed phasing analysis is done. A1 expressed concern at this amount, but the amount includes other activities and some savings will be attained through further detailed analysis.

An early site package is still under consideration by architect and construction manager, although it is unclear how much earlier such a package could be brought out from the entire project, and its relationship to the complexities of water movement around the property.

Four of twenty-nine (4/29) required SBA exhibits are still left to be completed. SBA submission schedule is still on-track.

Intel donation

Steve updated the committee on the status of donated items from Intel Corp. in Marlboro. The committee expresses its gratitude for such a generous offer, and will recommend such to the WRSDC.

The boiler being donated will continue to be housed at Intel to reap the benefits of depreciation, and will be moved at a mutually agreeable timeframe. The warranty will be investigated to make sure no coverage is lost due to the transfer.

Storage trailers will be obtained to house the donated items, and will cost approximately \$850 per trailer (6 trailers expected).

Motion: To recommend acceptance of the donation of items from Intel Corp. to WRSDC, and to authorize the moving and storage of Intel's donation, not to exceed \$10,000, and to maximize the worth of said donation to the project relative to the SBA regulations for community-based donations (Ralph, Emerson)
Approved unanimously.

Budget Review

A detailed discussion will occur with the completion of the detailed estimates by our next meeting.

Payment Authorizations

Motion: To approve the payment of \$256,500.57 to Strelakovsky, Hoit, and Raymond Architects, Inc. (Invoice #9) (Duncan, Emerson)
Approved unanimously.

Next Meeting

The next meeting will be 6:30pm at WRHS Media Center on August 26th.

New Business

The committee was notified that the "Kingdon" property abutting the WRHS property is on the market for sale. There was no interest by the committee or administration to pursue discussions.

The construction manager and District comptroller will meet prior to our next meeting to discuss the appropriate budget line items for ongoing records maintenance pursuant to the SBA audit (when project is completed).

Adjourn

Motion: To adjourn (Duncan, Cathy)
Approved unanimously.

Meeting adjourned: 9:33pm.

Respectfully submitted,

John Rokicki, recording secretary

Outstanding actions:

2003.3.26 Determine method for selecting recording secretary; then select. (*closed-
John keeping up with things*)