

Wachusett Regional High School Building Committee
Minutes
September 9th, 2003

Attendees:

Catherine Collins	Emerson Wheeler
Duncan Leith	Thomas Pandiscio, Principal, WRHS
Maria Millett	Steven Penka, WRSD
Michael Tsotsis	James Watterson, URS
John Rokicki, Chair	Roger Hoit, SHR
Ralph Rondinone	Nicholas D'Angelo, SHR

Meeting began at 6:37pm and chaired by WRSDC chair Duncan Leith in committee chair John Rokicki's absence.

Public Hearing

No members of the general public wished to address the committee.

Approval of Minutes

Motion: Approve meeting minutes from August 26th, 2003 (Mike, Emerson)
Approved unanimously (John not yet present).

Construction Manager Update

Construction manager (URS) continues to meet with architects (SHR), looking in detail at mechanical and electrical, as well as the detailed cost estimates. Current cost estimates are in line with other URS jobs at this stage.

URS is still awaiting 65% drawings for further review and budgetary impacts, as well as hydraulic calculations as part of the site planning for drainage control.

URS has met with town officials as it pertains to permitting and town review. The Town of Holden, based upon its published rate schedule, would charge approximately \$200,000 in fees. SHR guesses that the work is worth approximately \$50,000. These local fees are not reimbursable by SBA. It was the general consensus that these fees should be negotiated with the Town, and specifically Ralph stated that if there is no past precedent with other Town school projects, then these fees should not be paid.

The Town is also requiring a special permit with additional Planning Board review. This review could delay the project if the Planning Board finds issues with the current site plan. One concern was parking, which was thought to be driven by non-required Town needs such as town meetings, etc, and it was the consensus that our planning should only cover the operation of the school.

Both the issues of a special permit and permit fees have been referred to District legal counsel.

Project update

Tom and SHR have met to review the phasing plan with respect to program impact, and are satisfied. There will be inconveniences, but Tom should have the proper spaces necessary to run the program. Trailers may be necessary for some equipment. The submission to SBA went as scheduled and all articles necessary were confirmed to be included by SBA. A copy of the submission was presented to the District and the the committee chair.

Discussions between SHR and Christine Lynch revealed that the initial modular classrooms, etc. may not be included in the project, but will review as part of the overall submission. A strong argument was made as part of the submission documents, so we will wait and see.

It was recommended by SHR to solicit at least three bids for field stabilization for the newly cleared upper field area. This can be done under the auspices of SHR's contract for the bid preparation and bidding process. The bid cannot be awarded until after the SBA submission approval letter, or that portion of work cannot be reimbursed.

Budget Review

A detailed discussion will occur with the 70% completion after October 1st.

Payment Authorizations

Motion: To approve the payment of \$10,666.00 to URS for service in July 2003.
(Invoice #1) (Cathy, Duncan)
Approved unanimously.

Motion: To approve the payment of \$10,666.00 to URS for service in August 2003.
(Invoice #2) (Cathy, Duncan)
Approved unanimously.

Motion: To approve the payment of \$765.00 to Leo McCabe (SBA submission legal review) (Cathy, Maria)
Approved unanimously.

Motion: To approve the payment of \$286,321.01 to Strekalovsky, Hoit, and Raymond Architects (Invoice #10) (Ralph, Emerson)
Approved unanimously.

Next Meeting

The next meeting will be September 30th at 6:30 at WRHS Media Center.

The October 14th meeting has been moved to October 15th at 7:00 at WHRS Media Center.

Old Business

The committee was updated on information presented about “SBA Audit Assistant” software available from Merrimac Education Center. The Superintendent agreed that cost was an issue, but given the opening of school between this and the last building committee meeting, no progress has been made. Will hold over as Old Business.

The committee was updated on information presented about Nike’s Bowerman Track Renovation Program. Government bodies such as ours are not eligible, but booster clubs such as the WRHS Booster Club is. Tom will approach them to consider applying. Will hold over as Old Business.

No action taken to adjust the December 15th meeting. Will hold over as Old Business.

Adjourn

Motion: To adjourn (Duncan, Ralph)
Approved unanimously.

Meeting adjourned: 8:20pm.

Respectfully submitted,

John Rokicki, recording secretary