

Wachusett Regional High School
Building Committee
Minutes
September 13, 2006

In attendance: Duncan Leith, Chair, John Brennan, Catherine Collins (6:45 PM), Kelly Maxwell, Maria Millett, Emerson Wheeler (7:05 PM), David White, Ex-Officio, Eugene Raymond, SHR Michael McClarney (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:21 PM.

II. Public Hearing

No one from the public wished to speak.

III. Approval of Minutes

Motion: To approve the minutes of the July 26, 2006 Wachusett Regional High School Building Committee meeting.

(J. Brennan)
(K. Maxwell)

Motion passed unanimously.

Motion: To approve the Executive Session minutes of the July 26, 2006 Wachusett Regional High School Building Committee meeting, to be released when the matter has concluded.

(K. Maxwell)
(J. Brennan)

Motion passed unanimously.

Motion: To approve the minutes of the August 9, 2006 Wachusett Regional High School Building Committee meeting.

(J. Brennan)
(K. Maxwell)

Motion passed unanimously.

Motion: To approve the Executive Session minutes of the August 9, 2006 Wachusett Regional High School Building Committee meeting, to be released when the matter has concluded.

(K. Maxwell)
(J. Brennan)

Motion passed unanimously.

IV. Architect update

Gene Raymond reported that the school opened with very few issues. The school opening was coordinated with Dennis Lipka, Holden Building Inspector. No Temporary Certificate of Occupancy was

issued on the second floor. Mr. Lipka allowed occupancy. The entire wing, first and second floors will be approved and accepted at the same time. Gene Raymond reported that there are areas ready for punchlists which should be provided next week.

Work on the second floor of F Building is ongoing and should be complete by mid-October. The bottom floors should be completed by Thanksgiving, along with the G-Tech wing.

Steel delivery is scheduled soon for the D wing (the administrative offices). The E-wings will be the last turned over.

Gene Raymond reported that the focus at the project meetings was to get the school opened.

Gene Raymond reported that the requisition approved at the last meeting for TLT was conditional upon the subcontractors agreeing to the language. Pytko did not agree. Therefore funds were backed out of the requisition before final approval.

Gene Raymond reported that Pytko still has issues with the field revisions. The company still wants money for the SWWPP and for erosion control. URS wrote a letter to DEP, enclosing information from Graves regarding daily visits to the site.

Tom Pandiscio reported that TLT had promised an updated schedule by today which was to have included a sequence of work on the roadwork.

a. General Contractor review

There was not report from the General Contractor.

b. CCD's Processed

Mike McLarney briefly reviewed the following CCD which was processed since the last Building Committee meeting:

- i. CCD #229 – This was for an additional sign for the faculty cafeteria. It was not included in the original specifications.

c. Correspondence

There was no correspondence to review.

V. Construction Manager update

Mike McLarney reported that he is waiting for the information on the revised TLT requisition in order to complete the monthly report for August.

a. Schedule Update

The bottom floor of G-Building should be complete by October 9, 2006; the top floor of F-Building should be complete by October 15, 2006.

b. Erosion Control Update

Mike McLarney reported that there is only one item left to be completed – continued maintenance of the site.

c. Issues List/Correspondence

Mike McLarney reported that TLT has expressed interest in moving Gerry and Matt to another site. Mike McLarney sent an email expressing his concern, particularly in light of the SWWPP.

VI. Authorizations – Invoices/F& E Purchases

Tom Pandiscio reported that the petitions, which were approved at the last meeting to purchase, have been put on hold. If there is sufficient funding at the end of the project, they may be purchased at that time.

a. F&E Purchases – T. Pandiscio

- a. Motion: To authorize the purchase from Clean Harbors for moving chemicals in the amount of \$1,399.00, pending clarification from Suzanne Breen on the need.

(K. Maxwell)

(M. Millett)

Motion passed unanimously.

- b. Motion: To approve payment to Waste Management in the amount of \$657.20 for a dumpster

(K. Maxwell)

(M. Millett)

Motion passed unanimously.

- c. Motion: To approve payment to Kesseli & Morse in the amount of \$295.50 for bathroom shelves

(M. Millett)

(J. Brennan)

Motion passed unanimously.

- d. Motion: To approve payment to Apple in the amount of \$19,805.20 for the following invoices:

- a. Invoice #9240685267 - \$2,534.60 (computer)
- b. Invoice #9240753143 - \$3,684.00 (computer)
- c. Invoice #9240753144 - \$3,684.00 (computer)
- d. Invoice #9240753145 - \$3,684.00 (computer)
- e. Invoice #9240676865 - \$3,684.00 (computer)
- f. Invoice #9240639886 - \$2,534.60 (computer
(K. Maxwell)
(C. Collins)

Motion passed unanimously.

- e. Motion: To approve payment to Worcester Truck Company in the amount of \$200.00 for storage charges

(J. Brennan)
(M. Millett)

Motion passed unanimously.

- f. Motion: To approve payment to Metropolitan Telephone in the amount of \$662.50 for the following invoice:

- a. Invoice #88496 - \$93.75 (additional service)
- b. Invoice #88495 - \$431.25 (additional service)
- c. Invoice #88381 - \$62.50 (additional service)
- d. Invoice #88344 - \$75.00 (additional service)
(J. Brennan)
(C. Collins)

Motion passed unanimously.

- g. Motion: To approve payment to Washroom Accessories in the amount of \$2,542.91 for shower curtains

(J. Brennan)
(M. Millett)

Motion passed unanimously.

- h. Motion: To approve payment to IKON in the amount of \$132,630.19 for the following invoices:

- a. Invoice #15NM1000 - \$4,245.09 (copier)
- b. Invoice #15NM1001 - \$4,245.09 (copier)
- c. Invoice #15NM1002 - \$4,245.09 (copier)
- d. Invoice #15NM1003 - \$4,245.09 (copier)
- e. Invoice #15NM1004 - \$4,245.09 (copier)
- f. Invoice #15NM1005 - \$4,245.09 (copier)
- g. Invoice #15NM1006 - \$4,245.09 (copier)
- h. Invoice #15NM1007 - \$4,245.09 (copier)
- i. Invoice #15NM1008 - \$4,245.09 (copier)

- j. Invoice #15NM1011 - \$4,245.09 (copier)
 - k. Invoice #15NM1012 - \$4,245.09 (copier)
 - l. Invoice #15NM1013 - \$4,245.09 (copier)
 - m. Invoice #15NM1014 - \$4,245.09 (copier)
 - n. Invoice #15NM1015 - \$4,245.09 (copier)
 - o. Invoice #15NM1016 - \$4,245.09 (copier)
 - p. Invoice #15NM1017 - \$4,245.09 (copier)
 - q. Invoice #15NM1018 - \$4,245.09 (copier)
 - r. Invoice #15NM1019 - \$4,245.09 (copier)
 - s. Invoice #15NM1020 - \$4,245.09 (copier)
 - t. Invoice #15NM1021 - \$4,245.09 (copier)
 - u. Invoice #15NM1022 - \$4,245.09 (copier)
 - v. Invoice #15NM1023 - \$7,580.55 (copier)
 - w. Invoice #15NM1024 - \$7,580.55 (copier)
 - x. Invoice #15NM1025 - \$7,580.55 (copier)
 - y. Invoice #15NM1026 - \$7,580.55 (copier)
 - z. Invoice #15NM1027 - \$6,580.55 (copier)
 - aa. Invoice #15NM1028 - \$6,580.55 (copier)
- (J. Brennan)
(C. Collins)

Motion passed unanimously.

- i. Motion: To approve payment to Coghlin Electrical Company in the amount of \$154,198.54 for its regular payment, subject to review and approval by SHR
- (J. Brennan)
(K. Maxwell)

Motion passed unanimously.

- j. Motion: To approve payment to Robert H. Lord in the amount of \$2,181.00 for tables and stools
- (J. Brennan)
(K. Maxwell)

Motion passed unanimously.

- k. Motion: To approve payment to Office Resources in the amount of \$7,350.00 for chairs
- (J. Brennan)
(M. Millett)

Motion passed unanimously.

- l. Motion: To approve payment to Grainger in the amount of \$595.20 for signage
- (J. Brennan)
(K. Maxwell)

Motion passed unanimously.

- m. Motion: To approve payment to Soundtree in the amount of \$2,440.84 for the following invoices:
- a. Invoice #000000842318 - \$ 287.45
 - b. Invoice #000000842963 - \$2,153.39

(K. Maxwell)
(J. Brennan)

Motion passed unanimously.

VII. Building Committee Issues

There were no issues discussed.

VIII. Budget

No update on the budget was provided.

IX. Old Business

There was no old business discussed.

X. New Business

Tom Pandiscio reported that the stairway from the upper parking down will be removed. Railings will be added to the lower stairs.

Tom Pandiscio reported that the upper field work is complete. The main field needs foundations for poles, etc. The field will not be available for play this year. There was also concern expressed regarding access for the students as it will be still part of the construction site.

XI. Adjournment

Motion: To enter executive session, not to return to public session, for the purpose of discussing possible litigation.

(J. Brennan)
(C. Collins)

Motion passed unanimously by roll call vote.

The Building Committee left public session at 7:15 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Human Resources