

Wachusett Regional High School
Building Committee
Minutes
September 27, 2006

In attendance: Duncan Leith, Chair, Catherine Collins, Kelly Maxwell, Maria Millett, Emerson Wheeler, David White, Ex-Officio, Eugene Raymond, SHR Michael McClarney (URS), and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:20 PM.

II. Public Hearing

No one from the public wished to speak.

III. Approval of Minutes

Motion: To approve the minutes of the August 30, 2006 Wachusett Regional High School Building Committee meeting.

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

Motion: To approve the Executive Session minutes of the August 30, 2006 Wachusett Regional High School Building Committee meeting, to be released when the matter has concluded.

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

Motion: To approve the minutes of the September 13, 2006 Wachusett Regional High School Building Committee meeting.

(E. Wheeler)
(M. Millett)

Motion passed unanimously.

Motion: To approve the Executive Session minutes of the September 13, 2006 Wachusett Regional High School Building Committee meeting, to be released when the matter has concluded.

(K. Maxwell)
(M. Millett)

Motion passed unanimously.

IV. Architect update

a. General Contractor review

Motion: To approve CCD #236 for Site Work
(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- i. Motion: To approve Changeorder #29 in the amount of \$196,824.00.

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

b. CCD's Processed

Mike McLarney briefly reviewed the following CCDs which were processed since the last Building Committee meeting:

- i. CCD #230
- ii. CCD #231

c. Correspondence

V. Construction Manager update

a. Schedule Update

Mike McLarney gave an update on the progress of the building construction. He reviewed the monthly progress report for September 2006.

b. Erosion Control Update

Mike McLarney reported that there was a meeting with the Department of Environmental Protection today to discuss the procedure for building up the main roadway. There was a close-out of the three previous Notices of Intent.

Mike McLarney reported that Ed Condon has replaced Matt Tessier.

c. Issues List/Correspondence

- i. Email correspondence between URS and TLT re: transfer of Matt and Gerry (attachment)

This was provided for informational purposes.

d. Other

VI. Authorizations – Invoices/F& E Purchases

a. F&E Purchases – T. Pandiscio

- i. Motion: To approve the purchase of the remaining library furniture from Tucker Library Interiors in the amount of \$ 3,638.56

(K. Maxwell)

(E. Wheeler)

Motion passed unanimously.

- ii. Motion: To approve the purchase of carpet tiles for the Life Skills Room from Kesseli & Morse in the amount of \$1,528.00

(K. Maxwell)

(M. Millett)

Motion passed unanimously.

- iii. Motion: To approve the purchase of bookcases, files, storage cabinets, etc. from Spaceworks in the amount of \$33,632.04

(E. Wheeler)

(K. Maxwell)

Motion passed unanimously.

- iv. Motion: To approve the purchase of an autoclave from Bayside Technical in the amount of \$ 3,656.00

(M. Millett)

(K. Maxwell)

Motion passed unanimously.

- v. Motion: To approve the purchase of software for the graphics lab from SchoolWorld Software in the amount of \$5,549.89

(K. Maxwell)

(E. Wheeler)

Motion passed unanimously.

- b. Motion: To approve payment to Bourgeois, Dresser, White & Beard in the amount of \$1,045.00 for legal fees, with the request that credit be issued to the District for inhouse staffing change issues

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- c. Motion: To approve payment to Spaceworks in the amount of \$167,353.00 for bookcases, files, storage cabinets, etc.

(K. Maxwell)
(M. Millett)

Motion passed unanimously.

- d. Motion: To approve payment to VWR International in the amount of \$8,197.57 for the following invoices:

- a. Invoice #27804101 - \$209.36 (science supplies)
- b. Invoice #27853266 - \$189.88 (science supplies)
- c. Invoice #27882015 - \$586.97 (science supplies)
- d. Invoice #27788213 - \$7,211.36 (science supplies)

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- e. Motion: To approve payment to Coghlin Electric in the amount of \$68,203.01 for payment #11

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- f. Motion: To approve payment to Metropolitan Telephone in the amount of \$150.00 for additional service

(K. Maxwell)
(M. Millett)

Motion passed unanimously.

- g. Motion: To approve payment to Wachusett Lumber in the amount of \$82.30 for post hole concrete sets

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- h. Motion: To approve payment to Apple in the amount of \$75,220.90 for the following invoices

- a. Invoice #9240577031 - \$24,940.90 (printers)
- b. Invoice #9241043686 - \$50,280.00 (computers)
(K. Maxwell)
(C. Collins)

Motion passed unanimously.

- i. Motion: To approve payment to Mobile Storage Group in the amount of \$75.00 for storage container

(K. Maxwell)
(C. Collins)

Motion passed unanimously.

- j. Motion: To approve payment to Robert H. Lord in the amount of \$72,500.34 for the following invoices:

- a. Invoice #23704A – \$24,899.60 (furniture)
- b. Invoice #23714G – \$47,600.74 (furniture)
(C. Collins)
(E. Wheeler)

Motion passed unanimously.

- k. Motion: To approve payment to Grainger in the amount of \$591.70 for the following invoices:

- a. Invoice #9185545879 – \$448.50 (signage)
- b. Invoice #9194255643 – \$143.20 (signage)
(K. Maxwell)
(M. Millett)

Motion passed unanimously.

- l. Motion: To approve payment to Education Essentials in the amount of \$2,701.34 for the following invoices:

- a. Invoice #68527631 - \$2,929.50
- b. Invoice #68527633 – (\$228.16 – Credit)
(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- m. Motion: To approve payment to URS in the amount of \$18,000 For the monthly invoice

(E. Wheeler)
(C. Collins)

Motion passed unanimously.

- e. Motion: To approve payment to URS in the amount of \$4,659.96 for engineering services

(E. Wheeler)
(C. Collins)

Motion passed unanimously.

- f. Motion: To approve payment to TLT in the amount of \$1,003,993.81 for the monthly requisition

(E. Wheeler)
(C. Collins)

Motion passed unanimously.

- g. SHR – \$66,136.30 to be paid as follows:

i. SHR	\$52,426.41
ii. SHR & John Bartecchi	\$ 680.00
iii. SHR & William Ryder	\$ 4,493.69
iv. SHR & Miller Engineering	\$ 1,136.20
v. SHR % Edvance Technology	\$ 7,400.00

Action on this invoice was deferred until the October 11, 2006 meeting.

VII. Building Committee Issues

There were no building committee issues brought forward.

VIII. Budget

No further information on the budget was provided.

IX. Old Business

There was no old business.

X. New Business

There was no new business.

XI. Adjournment

Motion: To enter executive session, not to return to public session, for the purpose of discussing possible litigation.

(C. Collins)
(E. Wheeler)

Motion passed unanimously by roll call vote.

The Building Committee left public session at 7:15 PM.

Respectfully submitted,

Duncan Leith, Chair
Wachusett Regional High School Building Committee