Wachusett Regional High School Building Committee
Minutes
September 30th, 2003

Attendees:

Catherine Collins
Duncan Leith
Maria Millett
Michael Tsotsis
John Rokicki, Chair
Ralph Rondinone
Emerson Wheeler
Thomas Pandiscio, Principal, WRHS
Steven Penka, WRSD
James Watterson, URS
Roger Hoit, SHR
Bill Ryder, SHR

Meeting began at 6:40pm.

Public Hearing

No members of the general public wished to address the committee.

Approval of Minutes

Motion: Approve meeting minutes from September 9th, 2003 (Mike, Duncan)
Approved unanimously.

Construction Manager Update

Considerable discussion centered on the status letter from Jim Watterson of URS dated 9/29. Concerns about schedule and percentage of completion were the main topics.

Project update

SHR responded to some of the points in the URS status letter, but agreed that many items were correctly noted by URS based on the version of the plans used for the analysis. While much progress has been made, issues related to meeting the Holden Planning Board requirements were causing a slight impact, and some issues still remain unfinished, such as drainage calculations.

Considerable discussion was held on the need to change the project schedule during the bid phase, but it was the consensus to not change it and review again at the next meeting.

A public heading on the project will be held by the Holden Planning board on October 14th. The permit fees are $125 + $80 per parking space.

Upper field stabilization bids are still outstanding and should have an approximate cost of $5000.
A public hearing on the project from the Holden Conservation Commission's perspective

will be held on November 5th.

Budget Review

A detailed discussion will occur with the 70% completion after October 1st.

Payment Authorizations

None.

Next Meeting

The next meeting will be October 15th at 7:00 at WHRS Media Center.

New Business

Discussion ensued on the idea that a community update should be made about the project, now that it is reaching some critical milestones. Suggestions included SIMCO presentations and a web site dedicated to the project. No action to be taken al this time.

Roger Holt notified the committee that SBA will include the current modular construction costs in the calculation for reimbursement.

Old Business

The committee was updated on information presented about "SBA Audit Assistant" software available from Merrimac Education Center. Costs can only be reduced by lowering the number of months in use, but recommended to not cut short at the end but to delay implementation. With the current WRSDC operating budget crisis, there will be no additional money to fund such a position, so the cost would need to be bourne somewhere and this would be reimbursable.

Motion: Approve the use ofMEC "SBA Audit Assistant" service for 30 months with a total cost of $33,000 (includes $3000 for hardware we keep) (Mike, Duncan)
Approved unanimously.

No update from Tom on the Nike's Bowerman Track Renovation Program.

Adjourn

Motion: To adjourn (Emerson, Maria)
Approved unanimously.

Meeting adjourned: 8:45pm.

Respectfully submitted,
John Rokicki, recording secretary