

Wachusett Regional High School
Building Committee
Minutes
October 10, 2007

In attendance: Duncan Leith, Chair, John Brennan, Catherine Collins, Kelly Maxwell, Maria Millett, Emerson Wheeler, David White, Ex-Officio, V.O. Strekalovsky (SHR), Eugene Raymond (SHR), Michael McLarney (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:03 PM.

II. Public Hearing

No one from the public wished to speak.

III. Approval of Minutes

- a. Motion: To approve the minutes of the September 12, 2007 meeting

(J. Brennan)
(K. Maxwell)

Motion approved unanimously.

- b. Motion: To approve the Executive Session minutes of the September 12, 2007 meeting, not to be released until the matter has concluded

(E. Wheeler)
(K. Maxwell)

Motion approved unanimously.

- c. Motion: To approve the minutes of the September 26, 2007 meeting

(J. Brennan)
(E. Wheeler)

Motion approved unanimously, with Member Kelly Maxwell abstaining.

- d. Motion: To approve the Executive Session minutes of the September 26, 2007 meeting, not to be released until the matter has concluded

(J. Brennan)
(E. Wheeler)

Motion approved unanimously, with Member Kelly Maxwell abstaining.

f. Architect update

a. General Contractor review

b. CCD's Processed

The following CCD's, processed since the last meeting, were reviewed.

CCD #367R	CCD #376
CCD #369	CCD #377
CCD #370	CCD #378
CCD #371	CCD #379
CCD #372	CCD #380
CCD #373	CCD #381
CCD #374	CCD #382
CCD #375	

c. Correspondence

V. Construction Manager Update

a. Schedule Update

Mike McLarney reported that the lights are permanently fixed. The turf field has been turned over to the District; there was a structural sign-off for the bleachers.

The second floor of E-Building has fifteen classrooms in move-in condition. The modulars are being prepared for removal. The temporary part of the corridor is gone. The ramp remains a concern in F-G Buildings.

V.O. Strekalovsky reported that the engineers will do a final testing on October 12, 2007 for the fire alarm.

b. Erosion Control Update

No update was provided. Committee Members continue to receive reports from Graves Engineering; however, Graves is stepping back a bit and will not be on site as frequently.

c. Issues List/Correspondence

d. Other

Tom Pandiscio reported that he reviewed the entire FF&E budget and expenses with Suzanne Breen prior to the meeting. There are spaces that are still not furnished:

- Weight room flooring
- Playground for child study
- Light drops in the science rooms
- Indoor challenge course
- Wrestling room
- Mirrors in the dance room
- Fencing for the dugouts

Tom Pandiscio is recommending that the Building Committee furnish the building as it was intended to be furnished. The cost for the above items is approximately \$325,000.

VI. Authorizations – F F & E Purchases/Invoices

a. F F&E Purchases

- i. Motion: To approve the purchase of furniture storage from Spaceworks in the amount of \$5,925
(E. Wheeler)
(M. Millett)

Motion passed unanimously.

b. Invoices

- i. Motion: To approve payment to Office Resources in the amount of \$9,871.20 for furniture
(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- ii. Motion: To approve payment to Frey in the amount of \$14,639.00 for the following invoices
Invoice #302500009002 – \$5,187.00 (lab components)
Invoice #202500151127 – \$9,452.00 (lab components)
(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

- iii. Motion: To approve payment to ADTECH in the amount of \$600.00 for an LCD Projector

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

- iv. Motion: To approve payment to Travis Lift and Lube in the amount of \$900.00 for auto lifts

(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- v. Motion: To approve payment to Spaceworks in the amount of \$8,300.00 for the following invoices:

Invoice #13830 – \$5,925.00 (furniture storage)

Invoice #14274 – \$2,375.00 (delivery and installation)

(K. Maxwell)
(M. Millett)

Motion passed unanimously.

Members requested information on the total spent to date on storage charges.

- vi. Motion: To approve payment to Leo McCabe, Esquire in the amount of \$1,810.00 for legal fees

(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- vii. Motion: To approve payment to SHR in the amount of \$29,000 to be paid as follows:

SHR \$27,002.50

SHR & Garcia Galuska \$ DeSousa \$ 1,997.50

(K. Maxwell)
(E. Wheeler)

Motion passed unanimously.

Tom Pandiscio reported that it was the opinion of legal counsel the make the July and August payments to TLT. The vote of the Building Committee was to pay TLT if the milestones were met. By consensus the Building Committee agreed that the milestones were met and the requisitions should be paid. Pursuant to the motion approving payment, any direct billing amount would be deducted prior to releasing payment.

VII. Building Committee Issues

a. Building Committee Schedule

The Committee agreed by consensus to approve the following schedule:

November 7, 2007
November 29, 2007
December 12, 2007

VIII. Budget

IX. Old Business

X. New Business

XI. Adjournment

Motion: To adjourn

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

The meeting adjourned at 7:30 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Human Resources