

Wachusett Regional High School
Building Committee
Minutes
October 25, 2006

In attendance: Duncan Leith, Chair, Jack Brennan, Catherine Collins, Maria Millett, Emerson Wheeler, David White, Ex-Officio, Eugene Raymond, SHR Michael McClarney (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:14 PM.

II. Public Hearing

Brian Wallace, Track Coach, requested an update on the schedule of the outdoor track. The architect provided an update.

III. Approval of Minutes

Motion: To approve the minutes of the September 27, 2006 Wachusett Regional High School Building Committee meeting.

(J. Brennan)
(M. Millett)

Motion passed unanimously.

Motion: To approve the Executive Session minutes of the September 27, 2006 Wachusett Regional High School Building Committee meeting, to be released when the matter has concluded.

(E. Wheeler)
(M. Millett)

Motion passed unanimously.

IV. Architect update

a. General Contractor review

b. CCD's Processed

Mike McLarney reviewed the following CCD, which were processed since the last Building Committee Meeting:

- i. CCD #232
- ii. CCD #233
- iii. CCD #234
- iv. CCD #235
- v. CCD #237
- vi. CCD #238
- vii. CCD #239
- viii. CCD #240
- ix. CCD #241

- x. CCD #242
- xi. CCD #243
- xii. CCD #238A
- xiii. CCD #238A2
- xiv. CCD #245
- xv. CCD #246
- xvi. CCD #247
- xvii. CCD #248

c. Correspondence

Chair Duncan leith reported that Suzanne Breen had compiled an extensive list of concerns being expressed by the faculty at the high school.

When asked, Gene Raymond reported that the monitized punchlist was not yet ready. The consensus of the Committee members was that the punchlist was a priority. Gene Raymond reported that it was a top priority.

Tom Pandiscio reported that TLT asks regularly for release of retainage and that Tom regularly says that the release will not happen until substantial progress is seen.

Tom also reported that increased stair space is needed. The hazardous material removal should be complete in one stairwell soon and then the stairway can be released for use.

V. Construction Manager update

- a. Schedule Update
- b. Erosion Control Update
- c. Issues List/Correspondence
- d. Other

VI. Authorizations – Invoices/F& E Purchases

- a. F&E Purchases – T. Pandiscio
 - i. Motion: To approve the purchase of the following FF & E items:
 - i. W.B. Mason (Seating & Occasional Tables) \$33,795.39
 - ii. Equipment Environments (Meeting Tables) \$25,113.00
 - iii. Monitor Equipment (Industrial Tables & Storage) \$53,418.28

- iv. Equipment Environments (Medical Furnishings) \$5,584.50
- v. Music Mania (Music Furnishings) \$64,459.58
- vi. W.B. Mason (Miscellaneous Equipment) \$25,756.25
- vii. M-F Athletic Company (Hurdles for Indoor Track) \$3,395.75
- viii. M-F Athletic Company (Indoor Track Equipment) \$2,462.80
- ix. Brodhead Garrett (Injection Molding Equipment) \$5,180.75
- x. Bob's Equipment & Lift Co. (lifts, installation, misc.)
\$8,580.00
- xi. Spaceworks (faculty room furniture, foods room furn)
\$2,196.51
- xii. Hewlett Packard (printer, printer server) \$2,770.00
- xiii. Ten Corp (network equipment/services) \$120,071.00
- xiv. W. H. Morrison Co. (bathroom keys) \$1,120.00

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

c. Invoice – Confirmatory Vote

- i. Motion: To confirm payment to SHR in the amount of \$66,136.30 to be paid as follows:

SHR	\$52,426.41
SHR & John Bartecchi	\$ 680.00
SHR & William Ryder	\$ 4,493.69
SHR & Miller Engineering	\$ 1,136.20
SHR & Edvance Technology	\$ 7,400.00

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

- c. Motion: To approve payment to Waste Management in the amount of \$1,950.15 (dumpsters)

(J. Brennan)
(M. Millett)

Motion passed unanimously.

- d. Motion: To approve payment to Worcester Truck Company, Inc. in the amount of \$200.00 (Storage Charges)

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- e. Motion: To approve payment to Wachusett Lumber in the amount of \$65.84 (post hole concrete sets)

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- f. Motion: To approve payment to Apple in the amount of \$21,903.20, as follows

- a. Invoice #9241831403 - \$20,534.25 (computers)
 - b. Invoice #9241826695 - \$ 1,368.95 (computer)
- (J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- g. Motion: To approve payment to Robert H. Lord in the amount of \$89,119.64 (furniture)

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

- h. Motion: To approve payment to Sheffield Pottery in the amount of \$2,582.00 (drying cabinet)

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

- i. Motion: To approve payment to Leo McCabe, Esquire in the amount of \$525.00 (legal fees)

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- e. Motion: To approve payment to SHR in the amount of \$2,310.00 to be paid as follows:

- i. SHR \$ 210.00
- ii. SHR & Engineers design \$2,100.00

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- f. Motion: To approve payment to SHR in the amount of \$58,358.36, to be paid as follows:

- SHR \$41,693.62
- SHR & Miller Engineering & Testing \$ 3,053.05
- SHR & Garcia Galuska DeSousa \$ 2,280.00
- SHR & Lucas Stefura Interiors \$ 3,919.40
- SHR & Moriece & Gary, Inc. \$ 7,412.29

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- g. Motion: To approve payment to Portland Pottery Supply in the amount of \$4,350 (equipment)

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

- h. Motion: To approve payment to Mobile Storage Group in the amount of \$225 (for storage)

(J. Brennan)
(E. Wheeler)

Motion passed unanimously.

- i. The invoice for URS was passed over.
- j. Motion: To approve Changeorder #30 in the amount of \$151,234.00

(E. Wheeler)
(M. Millett)

Motion passed unanimously.

- k. Motion: to Approve payment to TLT in the amount of \$830,698.52

(E. Wheeler)
(J. Brennan)

Motion passed unanimously.

VII. Building Committee Issues

Updated Committee/Contact List

VIII. Budget

IX. Old Business

X. New Business

XI. Adjournment

Motion: To enter executive session, not to return to open session for the purposes of discussing possible litigation.

(J. Brennan)\
(E. Wheeler)

Roll call vote was unanimous.

The Committee left the regular meeting at 8:05 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Human Resources