

Wachusett Regional High School
Building Committee
Minutes
November 29, 2006

In attendance: Duncan Leith, Chair, Ralph Rondinone, Vice-chair, Jack Brennan, Kelly Maxwell, Maria Millett, Emerson Wheeler, David White, Ex-Officio, Eugene Raymond, SHR Roger Boddie (URS), Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

II. Chair Duncan Leith called the meeting to order at 6:10 PM.

III. Public Hearing

Holden Selectboard member Kenneth O'Brien was in attendance but did not wish to address the Committee.

IV. Approval of Minutes

Motion: To approve the minutes of the Wachusett Regional High School Building Committee meeting of October 25, 2006.

(J. Brennan)

(K. Maxwell)

Motion passed unanimously.

V. Architect update

The architect reported that the punchlist is nearly complete. A walkthrough is scheduled for November 30, 2006 with Suzanne Breen and the architect. The punchlist is not yet monetized.

Chair Duncan Leith reported that the schedule is to be discussed at the Project Meeting on November 30, 2006.

Gene Raymond reported that the general contractor never had his "feet put to the fire" in the past and it is difficult to expect that it can be done at this point of the project.

There was some discussion regarding the pumping of silt into the system and what the effects would be over time. Documentation of the pumping needs to be done by URS, especially with pictures.

Gene Raymond reported that the G-Tech building was supposed to be ready at Thanksgiving. There were some steel issues with the D Building.

Discussion was held regarding emergency access to the far fields.
This issue will be reviewed and a solution developed.

Director of Human Resources Susan Sullivan reported that the District is having difficulty obtaining certified payroll records for CJM, the flooring subcontractor. If necessary, the District will seek legal advice as to the District's liability.

- a. General Contractor review
- b. CCD's Processed

The following CCDs were reviewed briefly.

- i. CCD #263
- ii. CCD #264
- iii. CCD #265
- iv. CCD #266
- v. CCD #267
- vi. CCD #268

- c. Correspondence

V. Construction Manager update

- a. Schedule Update
- b. Erosion Control Update
- c. Issues List/Correspondence

- i. Correspondence to Sullivan & Narey

This was provided for informational purposes only.

- d. Other

VI. Authorizations – F& E Purchases/Invoices

- a. F&E Purchases – T. Pandiscio

There were no F.F. and E purchases brought before the Committee for approval.

b. Invoices

- i. Motion: To approve payment to LunchByte Systems in the amount of \$1,548.94 for on site setup/training
(R. Rondinone)
(E. Wheeler)
Motion passed unanimously.
- ii. Motion: To approve payment to School Specialty (Broadhead-Garrett) in the amount of \$1,730.16 for furniture
(K. Maxwell)
(E. Wheeler)
Motion passed unanimously.
- iii. Motion: To approve payment to W.B. Mason in the amount of \$50.50 for miscellaneous supplies
(R. Rondinone)
(E. Wheeler)
Motion passed unanimously.
- iv. Motion: To approve payment to M-F Athletic in the amount of \$3,395.75 for track & field equipment
(K. Maxwell)
(E. Wheeler)
Motion passed unanimously.
- v. Motion: To approve payment to W. H. Morrison Co., Inc. in the amount of \$1,120.00 for locks
(E. Wheeler)
(K. Maxwell)
Motion passed unanimously.
- vi. Motion: To approve payment to Mobile Storage Group in the amount of \$75.00 for storage trailer
(E. Wheeler)
(K. Maxwell)
Motion passed unanimously.
- vii. Motion: To approve payment to Ten-Corp. in the amount of \$480.00 for fiber optic patch cord
(K. Maxwell)
(J. Brennan)
Motion passed unanimously.

- viii. Motion: To approve payment to Apple in the amount of \$113.05 for an IMAC
(E. Wheeler)
(J. Brennan)
Motion passed unanimously.
- ix. Motion: To approve payment to Coghlin in the amount of \$32,014.81 for the monthly invoice
(E. Wheeler)
(J. Brennan)
Motion passed unanimously.
- x. Motion: To approve payment to SHR in the amount of \$49,268.38 to be paid as follows:
- | | |
|-------------------------------------|-------------|
| SHR | \$29,379.88 |
| SHR & Miller Engineering | \$ 275.80 |
| SHR & Garcia Lucas Desousa | \$ 1,672.18 |
| SHR & Universal Environmental Cons. | \$ 8,150.00 |
| SHR & Lucas Stefura Interiors | \$ 5,178.02 |
| SHR & Moriece & Gary | \$ 4,612.50 |
- (E. Wheeler)
(J. Brennan)
Motion passed unanimously.
- xi. Motion: To approve payment to SHR & Edvance Technology in the amount of \$7,400.00
(J. Brennan)
(E. Wheeler)
Motion passed unanimously.
- xii. Motion: To approve payment to URS for engineering services in the amount of \$12,088.34
(J. Brennan)
(E. Wheeler)
Motion passed unanimously.

VII. Building Committee Issues

Updated Building Committee Schedule

This was reviewed and approved. The schedule will be posted on the District's website.

VIII. Budget

IX. Old Business

X. New Business

XI. Executive Session for the Purpose of Discussing Possible Litigation

No executive session was necessary.

XI. Adjournment

Motion: To adjourn

(E. Wheeler)
(K. Maxwell)

Motion passed unanimously.

The meeting adjourned at 7:25 PM.

Respectfully submitted,

Susan H. Sullivan
Director of Human Resources