

Wachusett Regional High School Building Committee  
Minutes  
December 9<sup>th</sup>, 2003

Attendees:

Catherine Collins  
Duncan Leith  
Maria Millett  
Michael Tsotsis  
John Rokicki, Chair

Thomas Pandiscio, Principal, WRHS  
Steven Penka, WRSD  
James Watterson, URS  
Roger Hoit, SHR  
Bill Ryder, SHR

Meeting began at 6:12pm.

*Public Hearing*

No members of the general public wished to address the committee.

*Approval of Minutes*

**Motion:** Approve meeting minutes from November 18<sup>th</sup>, 2003 (Duncan, Cathy)  
Approved unanimously.

*Project Update*

Bill notified the committee that the Planning Board hearing will be held and the expectation is to be given conditional approval. The committee will attend this evening's Planning Board meeting.

Roger notified the committee that the bid documents have been advertised and have been available since Monday, December 8<sup>th</sup>. The only project of this size competing with ours is Woburn High School at \$50M. There will be a pre-bid conference on December 17<sup>th</sup> at 3:00PM at WRHS.

It was the consensus of the committee and the District administration that tours of the site by potential bidders be limited to five advertised times after school hours so that personnel can be on hand to supervise. This will be added to the contract bid spec as an addendum.

The committee reviewed the "Add Alternate" list. The only changes were for an eight-lane straightaway on the running track.

**Motion:** To adopt the Schedule of Alternates as presented and amended to include running track changes. (Mike, Cathy)  
Approved unanimously.

### *Construction Manager update*

Jim responded to the question of a start date for a Clerk of the Works as being when the general contractor begins. The GC is expected to start Phase 0 upon contract signing.

### *Budget review*

No formal review, but discussed within the context of the "Add Alternate" review. The cost estimates still hold and will be borne out when the filed sub-bids are opened.

### *Payment Authorizations*

**Motion:** To approve the payment of Leo McCabe for \$2724.00 for work in connection to the Holden resident lawsuit. (Duncan, Maria)

In favor: John, Duncan, Maria. In opposition: Cathy. Motion approved.

**Motion:** To approve the payment of Leo McCabe for \$1370.00 for work in connection to the Holden resident lawsuit and contract / bid document review. (Maria, Duncan)

In favor: John, Duncan, Maria. In opposition: Cathy. Motion approved.

There was a concern that the costs for the defense of the lawsuit should be carried by the District's operating funds, not the project. It was brought to the WRSDC and no desire was expressed on their part to pick up these costs.

**Motion:** To approve the payment of \$10,666.00 to URS. (Invoice #5) (Cathy, Duncan)  
Approved unanimously.

**Motion:** To approve the payment of \$199,332.63 to SHR. (Invoice #15) (Cathy, Duncan)  
Approved unanimously.

### *Next meeting*

The next meeting will be on January 15<sup>th</sup>, 2003 at 6:00pm at the WRHS media center.

### *New Business*

The committee asked that Ben Gary present turf field options at the next meeting.

The committee was asked by Bill to include an agenda item for next meeting to potentially vote on the use of a proprietary item as part of the bid. One vendor only makes the gym partition wall, and that will require a vote of the committee to allow the use of a proprietary item. Bill will bring information at the next meeting.

### *Old Business*

No old business undertaken this evening.

*Adjourn*

**Motion:** To adjourn (Mike, Cathy)  
Approved unanimously.

Meeting adjourned: 7:18pm.

Respectfully submitted,

John Rokicki, recording secretary