

Wachusett Regional High School  
Building Committee  
Minutes  
January 9, 2008

In attendance: Duncan Leith, Chair, John Brennan, Catherine Collins, Kelly Maxwell, Maria Millett, , Emerson Wheeler, Masoud-MFKE Rahgozar (Michael) from URS, Susan Sullivan, Director of Human Resources, and Thomas Pandiscio, Superintendent.

I. Call to Order

Chair Duncan Leith called the meeting to order at 6:07 PM.

II. Public Hearing

No one from the public wished to speak.

III. Approval of Minutes

Motion: To approve the minutes of the November 29, 2007 meeting.  
(E. Wheeler)  
(M. Millett)

Motion passed unanimously.

IV. Architect update

a. General Contractor review

b. CCD's Processed

The following CCD, processed since the last meeting, were reviewed.

CCD #403

c. Correspondence

i. Correspondence from TGP to Executive Office for Administration & Finance, dated December 21, 2007

This was provided for information purposes.

Tom Pandiscio highlighte the following series of correspondence between TLT and the Superintendent. He reported that the final claim is still a bit sketchy and not substantiated. It is in the range of \$10 million and includes erosion control, performance claims, and requisitions not

approved and paid. He reported that the arbitration will probably not happen until September. The sub-bidders are looking for direct pay and the District claims that the payments have already been made to TLT.

- ii. Correspondence from TGP to TLT, dated December 6, 2007

See above.

- iii. Correspondence from TGP to TLT, dated December 19, 2007

See above.

- iv. Correspondence from TGP to TLT, dated December 20, 2007

See above.

- v. Correspondence from TGP to TLT, dated December 21, 2007

See above.

- vi. Correspondence from TGP to TLT, dated December 21, 2007

See above.

- vii. Correspondence from TGP to TLT, dated January 2, 2008

See above.

#### V. Construction Manager Update

Masoud-MFKE Rahgozar (Michael) from URS reported that Michael McLarney had jury duty and that he had provided a brief update for the Committee. The panel people were on site before the holiday but have not been on site since. The work of the field building has stopped. There is some work on the punchlist. There are a series of nuisance items that have not been completed: panels, stair case, the rotary, the field house, and the tennis courts. There are few people on site every day and there is TLT presence every other day or so.

##### a. Schedule Update

There was no update on the schedule of completion.

b. Erosion Control Update

There was no update on erosion control.

c. Issues List/Correspondence

There were no other issues or correspondence brought forward.

d. Other

VI. Authorizations – F F & E Purchases/Invoices

a. F F&E Purchases – Confirmatory Votes

- i. Motion: To confirm approval of the purchase from Performance Plus, Inc. in the amount of \$45,111.84 for weight room equipment

(J. Brennan)  
(M. Millett)

Motion passed unanimously.

- ii. Motion: To confirm approval of the purchase from Performance Plus, Inc. in the amount of \$11,622.24 for flooring

(J. Brennan)  
(M. Millett)

Motion passed unanimously.

b. Invoices – Confirmatory Votes

- i. Motion: To confirm approval for payment to Equipment Environments, Inc. in the amount of \$13,144.00 for furniture

(K. Maxwell)  
(J. Brennan)

Motion passed unanimously.

- ii. Motion: To confirm approval for payment to Mobile Storage Group in the amount of \$75.00 for storage

(M. Millett)  
(K. Maxwell)

Motion passed with Member Wheeler opposed.

- iii. Motion: To confirm approval for payment to Bourgeois, Dresser, White & Beard, LLP in the amount of \$5,049.50 for legal services

(K. Maxwell)  
(J. Brennan)

Motion passed unanimously.

- iv. Motion: To confirm approval for payment to Holland & Knight, LLP in the amount of \$20,428.07 for legal services

(K. Maxwell)  
(J. Brennan)

Motion passed unanimously.

c. F F & E Purchases

- i. Motion: To approve the purchase to re-inspection of the elevator from Bay State Elevator in the amount of \$396.00

(J. Brennan)  
(K. Maxwell)

Motion passed unanimously.

- ii. Motion: To approve the purchase of cables from Apple Store in the amount of \$513.00

(J. Brennan)  
(K. Maxwell)

Motion passed unanimously.

- iii. Motion: To approve the purchase from Cables n Mor in the amount of \$109.48 for cables

(M. Millett)  
(K. Maxwell)

Motion passed unanimously.

- iv. Motion: To approve the purchase from Adtech in the amount of \$494.00 for installation of projection system

(K. Maxwell)  
(M. Millett)

Motion passed unanimously.

- v. Motion: To approve the purchase form Adtech in the amount of \$865.00 for a projection system

(E. Wheeler)  
(K. Maxwell)

Motion passed unanimously.

b. Invoices

- i. Motion: To approve payment to Robert H. Lord. in the amount of \$125,958.14 for the following invoices for furniture:

- a. Invoice #23704C C – \$11,086.00
- b. Invoice #23704A D – \$37,772.20
- c. Invoice #23704I A – \$51,816.45
- d. Invoice #23704K B – \$856.44
- e. Invoice #23704L A – \$21,537.05
- f. Invoice #23704P A – \$2,890.00

(E. Wheeler)  
(K. Maxwell)

Motion passed unanimously.

- i. Motion: To approve payment to New England Track & Field Striping in the amount of \$650.00 for the striping of the track

(E. Wheeler)  
(K. Maxwell)

Motion passed unanimously.

- ii. Motion: To approve payment to Frey Scientific in the amount of \$3,530.00 for installation charges for the chemical storage cabinets

(K. Maxwell)  
(M. Millett)

Motion passed unanimously.

- iv. Motion: To approve payment to Apple Trailer Rental, Inc. in the amount of \$720.00 for the following invoices for storage trailer rental:

- a. Invoice #LR00751 – \$240.00
- b. Invoice #LR00751A – \$240.00
- c. Invoice #LR00751B – \$240.00

(K. Maxwell)  
(M. Millett)

Motion passed unanimously.

- v. Motion: To approve payment to Mobile Storage Group in the amount of \$75.00 for storage

(K. Maxwell)  
(M. Millett)

Motion passed with Member Wheeler opposed.

- vi. Motion: To approve payment to Walker Specialties, Inc. in the amount of \$26,472.58 for window shades

(K. Maxwell)  
(E. Wheeler)

Motion passed unanimously.

- vii. Motion: To approve payment to Project Adventure, Inc. in the amount of \$33,566.77 for the following invoices:
- a. Invoice #31016679 – \$32,946.40 (challenge course)
  - b. Invoice #PO2198020101 – \$620.37 (rope for challenge course)

(K. Maxwell)  
(E. Wheeler)

Motion passed unanimously.

- viii. The approval of the following Coghlin invoices was passed over as URS had not reviewed the invoices:
- a. Payment #23 – \$35,732.87 (monthly invoice)
  - b. Payment #24 – \$64,454.08 (Retainage Requisition)

- ix. Motion: To approve payment to WB Mason in the amount of \$311.92 for storage containers

(K. Maxwell)  
(M. Millett)

Motion passed unanimously.

- x. Motion: To approve payment to Metropolitan Telephone in the amount of \$3,087.50 for the following invoices:
- a. Invoice #96516 – 2,018.75 (moving phone system)
  - b. Invoice #99982 – \$1,068.75 (moving/installation phone system)

(M. Millett)  
(K. Maxwell)

Motion passed unanimously.

- xi. Motion: To approve payment to Adtech in the amount of \$52,916.00 for projectors, ceiling mounts, etc

(J. Brennan)  
(M. Millett)

Motion passed unanimously.

- xii. Motion: To approve payment to Leo McCabe, Esquire in the amount of \$610.00 for legal fees

(J. Brennan)  
(K. Maxwell)

Motion passed unanimously.

- xiii. Motion: To approve payment to Bourgeois, Dresser, White & Beard, LLP in the amount of \$355.52 for legal services for the TLT Arbitration

(K. Maxwell)  
(M. Millett)

Motion passed unanimously.

- xiv. Motion: To approve payment to Bourgeois, Dresser, White & Beard, LLP in the amount of \$332.50 for legal services for the building project

(K. Maxwell)  
(M. Millett)

Motion passed unanimously.

- xv. Motion: To approve payment to URS in the amount of \$33,000.00 for the following monthly invoices:

- a. November Invoice – \$16,500  
b. December Invoice – \$16,500

(J. Brennan)  
(E. Wheeler)

Motion passed unanimously.

- xvi. Motion: To approve payment to URS in the amount of \$34,258.31 for the following invoices for reimbursable expenses

- a. November Invoice – \$16,488.97  
b. December Invoice – \$17,769.34

(K. Maxwell)  
(J. Brennan)

Motion passed unanimously.

- xvii. Motion: To approve payment to URS in the amount of \$2,698.13 for Graves Engineering

(J. Brennan)  
(M. Millett)

Motion passed unanimously.

- xviii. Motion: To approve payment to SHR in the amount of \$15,000 to be paid as follows:

SHR	\$9,652.50
SHR & Garcia Galuska \$ DeSousa	\$2,447.50
SHR & Lucas Stefura	\$2,900.00

(J. Brennan)  
(M. Millett)

Motion passed unanimously.

- xix. Motion: To approve payment to SHR in the amount of \$1,200.00 for additional printing services  
(J. Brennan)  
(M. Millett)

Motion passed unanimously.

VII. Building Committee Issues

- a. Correspondence
- b. Confirmatory Approval – Changeorder #37 – \$236,961.00

Motion: To approve Changeorder #37 in the amount of \$236,961.00

(K. Maxwell)  
(J. Brennan)

Motion passed unanimously.

VIII. Budget

IX. Old Business

X. New Business

- a. 2008 WRHS Building Committee Schedule

The Committee approved by consensus the schedule, as amended.

The Committee asked Masoud-MFKE Rahgozar (Michael) from URS that the Errors generated Log be ready for Committee review at the February 13, 2008 meeting.

XI. Adjournment

Motion: To adjourn.

(K. Maxwell)  
(M. Millett)

Motion passed unanimously.

The meeting adjourned at 7:12 PM.

Respectfully submitted,

Susan H. Sullivan  
Director of Human Resources