

**POLICY RELATING TO PERSONNEL MANAGEMENT**

***CRIMINAL RECORD CHECK (CORI\*)***

The Wachusett Regional School District shall obtain from the Executive Office of Public Safety, Criminal History Systems Board criminal record checks of any and all candidates who are offered employment, prospective volunteers or prospective student teaching interns in the District and any individual who regularly provides school related transportation to children who may have direct and unmonitored contact with children. The District shall obtain criminal record checks every three years on all such employees and volunteers during their term of employment or volunteer service who may have direct and unmonitored contact with children. The District shall also have access to all criminal offender record information of any subcontractor or laborer commissioned by the District to perform work on school grounds and who may have direct and unmonitored contact with children.

Only employees of the District approved by the Criminal History Systems Board may access and review such information.

Any and all information obtained by the District on persons under this policy shall be confidential and shall not be released or disseminated.

If requested by an individual, the District shall furnish a copy of any information obtained from the Criminal History Systems Board relative to their individual criminal record.

\*Criminal Offender Record Information

References: MGL c.71, §38R  
MGL c.6, §167-168

First Reading: 04/10/95  
Second Reading: 05/09/95

Amendment First Reading: 12/16/02  
Amendment Second Reading: 01/13/03

Re-Amendment First Reading: 03/10/03  
Re-Amendment Second Reading: 03/25/03

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