

POLICY RELATING TO SUPPORT OPERATIONS

BOMB THREATS

Bomb threats are treated as an act of terrorism by the Commonwealth and shall be addressed with the same seriousness by the Wachusett Regional School District.

The building principal shall determine if the building should be evacuated in the case of a bomb threat and make an announcement. School administrators and teachers will be primarily responsible to ensure the safety of the students and to organize and lead them out of the building. Prior to evacuating the building and while in the process of evacuating the building, teachers shall make a quick walk-through of the classrooms in which they are working at the time of the announcement. Teachers will also ask students if they have seen any unusual packages in their classrooms. If anything is found that is out of the ordinary, e.g., gym bags, strange briefcases or packages, such items shall be noted, treated as suspect, and reported to school administration or public safety official immediately.

Simultaneous to evacuating the building, school administrators and other personnel shall be responsible for quickly observing public access areas, including shrubbery in the exterior of the building, lobby areas, restrooms, common areas, boiler rooms and trash receptacles.

Any person making a discovery should not touch or move any unusual items. They should note the description of the item including size, shape, color, location, and any markings.

Principals shall inform the building staff of this policy and applicable procedures on an annual basis.

First Reading: 04/12/99

Second Reading: 04/26/99

WRSDC Policy 7158.1