

Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

March 20, 2020

To: *Wachusett Regional School District Committee*

Kenneth Mills, Chair	Laura Kirshenbaum
Christina Smith, Vice-chair	Sarah LaMountain
Melissa Ayala	Matthew Lavoie
Scott Brown	Linda Long-Bellil
Michael Dennis	Amy Michalowski
Stephen Godbout	Benjamin Mitchel
Maleah Gustafson	Karl Ottmar
Sherrie Haber	Asima Silva
Jeffrey Haynes	Megan Weeks
Robert Imber	Linda Woodland
	Adam Young

From: Darryll McCall, Ed.D., Superintendent of Schools

SUBJECT: Superintendent's Report

COVID-19 and the Impact on Schooling

- Schools

As you know, all schools have been closed since last Friday, with all access to the buildings now limited to essential staff only. In response to the call for social distancing and isolation in order to stem the spread of COVID-19, the District will be operating remotely for the time being. With our contingency plan in place, our essential office support staff are working remotely through this crisis. I would like to thank all of our staff for stepping up during this challenging time.

In terms of the continuity of educational services, we are working with DESE and the teachers union on providing expanded opportunities for teachers to support students through online enrichment. This has been the number one topic of discussion amongst superintendents with the Commissioner as each district struggles to maintain some continuity of education for students. With the reality that the situation at hand does not look as though it will be getting better by April 6th, I am working with DESE and our union on how we can provide equitable experiences and provide FAPE for all students.

We have been working very hard to share and provide helpful resources and links to the Wachusett community, making this information available on our District website. Please

Jefferson School

1745 Main Street, Jefferson, MA 01522

Telephone: (508) 829-1670 Facsimile: (508) 829-1680

www.wrsd.net

refer to the homepage of our website for this information.

- Update on Conference Calls

I have had several conference calls with DESE over the past two weeks concerning the status of COVID-19 and schools. I have two conference calls today (Friday) and will write up a brief that will be shared with the School Committee this weekend.

- Central Office and School Administration

Deputy Berlo has been working closely with me, the school principals, and various department heads to create parent and teacher messages and resources.

Director Deedy has participated in several conference calls/virtual meetings, keeping up-to-date on several areas that fall under the direction of the Director of Business and Finance. Business Office staff are working from home processing paychecks for District employees, preparing A/P warrant(s) for Business/Finance Subcommittee electronic approval after which checks will be released and mailed, and the many other duties that are handled by that department.

Director Carlson and the Human Resources team are working with Payroll to ensure staff are paid appropriately. That department is also preparing for the health insurance open enrollment in mid-April, as well as upcoming union negotiations. Human Resources staff are responding to emails and phone calls as a normal course of business. Director Carlson is also having a twice day check-in with H.R. employees to monitor department activity.

Director Keenan coordinated with the school nurses to give parents/guardians the opportunity to pick up their child's medication at each school on Tuesday, March 17th. He also compiled a list of resources for parents/guardians, faculty, and staff related to the emotional impact on children and adults of the COVID-19 outbreak, as well as local resources for food, health, and mental health support. Additionally, Director Keenan has consulted and will continue to consult with the District's regional liaison for homeless education as well as the UMass Medical Child Trauma Training Center to ensure that up-to-date information is shared with faculty, staff, and families in a timely manner to mitigate the potentially negative impact of the extended school closure on student health and mental health.

During this time, Administrator Smith is working collaboratively daily with Special Education staff to identify meaningful resources, determine methods of outreach to families and children, develop and consider strategies to possibly address the educational needs of all children through remote learning venues, and to support each other and our staff. Central Office Special Education staff engage in online virtual meetings each morning. Special Education staff are also beginning to learn the new PowerSchool Special Programs Platform that we will be migrating to in July.

- Provision of Lunches

On Tuesday of this week, Supervisor of School Nutrition Margaret Barton and members of the Food Service staff prepared and provided five days' worth of "grab and go" lunches for students who receive free & reduced lunch and whose parents responded to the Food Service Department offer to provide these meals. Approximately 125 students received meals this week, and the Food Service team is prepping for Monday's distribution, anticipating approximately 160 students will take advantage of this offer. We are planning on one additional distribution date, March 30th.

- School Committee and Subcommittee Meetings

As you see on the posting, many meetings have been cancelled, and the meeting of the full School Committee scheduled for Monday will be by remote access. After next week's meeting, we will reassess how successful meetings are when conducted via Google Hangouts and we will plan accordingly.

- As Superintendent, I am proud of all the employees who work in our District and I am extremely grateful to each and every person for helping to make these challenging times a bit more tolerable. Many teachers are reaching out to their children and families providing online resources, video story readings, and general good wishes. The effort, hard work, and dedication of our custodial staff is second to none, and I cannot state strongly enough how fortunate we are that the men and women who maintain our schools/buildings take their jobs very seriously, helping to keep us healthy and safe.

Posting, Subcommittee Assignments, and Roster

As explained by Chair Mills, Monday evening's regular School Committee meeting will be by remote participation via Google Hangouts. An invitation to Monday's meeting has been sent/shared with members of the School Committee, Central Office executive staff, Senator Gobi and Representative Ferguson, and the president of the WREA. If you have not yet done so, please "accept" the invitation and start to become familiar with Google Hangouts. Using a laptop with the Hangouts connection is preferable, though calling in by cell phone is also an option, though not the preferred way to participate. Attached are instructions for setting up and using this virtual meeting platform, easy to understand and follow thanks to Barry Sclar (attachment 1).

Chair Mills plans to open the meeting at 7:00 PM and will then pass over the first public hearing in order to allow for a report from administration about the status of District and schools operation, following which members will all have the opportunity to ask questions and share comments. At the conclusion of discussion by the Committee and administration, members of the public will have the opportunity to have their questions asked/comments made by emailing them to Chair Mills, who will bring the public's questions and comments before the School Committee. Following the opportunity for public input, and with time permitting, the remainder of the agenda may proceed.

Attached is the updated posting (attachment 2).

As mentioned at our last meeting, Anthony DiFonso of Rutland has resigned from the School Committee. Attached is the updated roster and listing of subcommittee assignments (attachments 3 & 4).

For planning and quorum purposes, please advise if you are unable to participate in Monday evening's meeting

FY21 Proposed Budget Assessments

After the Committee's unanimous support of the FY21 budget proposed, District Treasurer Dunbar sent Assessment Letters to the Member Towns, for inclusion on warrants for the upcoming Annual Town Meetings (attachment 5).

SOA (Student Opportunity Act)

Due to the current state of operations across the Commonwealth and the nation, DESE will be extending several deadlines for submission to the state and/or DESE of various information, data, applications, documentation, etc. The submission of school districts' plans for use of FY21 SOA funds is among the many areas where deadlines will be extended. Though it seems like ages ago, in the weeks before March 13th principals were talking with their School Councils/SIMCOs to gather input about use of these funds, a meeting of SEPAC was scheduled for March 19th with the lone agenda item of Use of Student Opportunity Act funds, and I sent a SchoolMessenger to families and staff seeking input from as many stakeholders as possible, even setting up a dedicated email for feedback (attachment 6). Though the deadline for informing the state about our district's plans to use FY21 SOA funds will be extended, I will be sharing a version of the plan (outline) with the Committee. As we work through this process we will continue to gather comments, suggestions, requests, and other feedback, and we will be ready at a future meeting to bring our proposed use of these funds before the School Committee for approval, and for sharing with the state. In line with our anticipated public hearing on use of these funds at our March 23rd meeting, a public notice appeared in the March 12th and the March 19th editions of *The Landmark* (attachment 7).

Concussion Policy

I have notified the Massachusetts Department of Public Health of the WRSDC's March 9, 2020 vote affirming Policy 6613.2 *Policy Relating to Pupil Services Athletic Head Injury and Concussion Policy* accurately reflects the position of the Wachusett Regional School District relating to concussion protocols (attachment 8).

School Choice

At an upcoming School Committee meeting, the Committee will be asked to consider the District's participation in the school choice program for the 2020-2021 school year. In a future

Superintendent's Report, I will be providing you with current school choice data for your review in advance of School Committee action. As I have stated in the past, I understand the Committee's hesitation to participate in school choice the last several years, due to enrollment numbers in some schools and in some classrooms, but I do think it would be prudent for the Committee to allow, in certain instances, school choice at the discretion of the Superintendent. We will have a more detailed conversation on School Choice in the next several weeks before a vote will be taken.

MASC Day on the Hill

The Massachusetts Association of School Committees has postponed the annual Day on the Hill which was scheduled for Wednesday, May 5th, in Boston.

Treasurer's Update

Treasurer Dunbar has submitted the Treasurer's Update and Cash Reconciliation for January 2020. Treasurer Dunbar's reports can be found in Google as separate attachments, and as separate links in my cover email.

Subcommittee Minutes

- Minutes of the November 25, 2019 meeting of the Management Subcommittee (Subcommittee Minutes attachment 1)

Should you have any questions, please contact me at your convenience.

cc: Executive Staff
DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

Agenda

Regular Meeting #1340

Monday, March 23, 2020

7:00 PM

Meeting to be conducted remotely, using Google Hangouts

- I. Public Hearing
- II. Chair's Opening Remarks
- III. Student Representatives' Reports (R. Massoni-Nesman, L. Michalowski)
- IV. Superintendent's Report
 - A. Discussion of Report
 - B. Recommendations Requiring Action by the School Committee
- V. Unfinished Business
- VI. Secretary's Report
 - A. Approval of #1339 Regular Meeting Minutes of the Wachusett Regional School District Committee held on March 9, 2020 – enclosed
- VII. Treasurer's Report/Financial Statements
- VIII. Committee Reports
 - A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. Brown, M. Dennis, R. Imber, M. Lavoie, A. Young)
 - B. Education Subcommittee (R. Imber, Chair, C. Smith, Vice-chair, M. Ayala, S. Haber, L. Kirshenbaum, L. Long-Bellil, A. Silva)
 - C. Business/Finance Subcommittee (M. Dennis, Chair, B. Mitchel, Vice-chair, M. Gustafson, L. Long-Bellil, K. Ottmar)
 - D. Legal Affairs Subcommittee (S. Brown, Chair, M. Lavoie, Vice-chair, Imber, A. Michalowski)
 - E. Superintendent Goals and Evaluation Subcommittee (M. Lavoie, Chair, A. Michalowski, Vice-chair, K. Mills, M. Weeks)
 - F. Facilities and Security Subcommittee (A. Young, Chair, L. Woodland, Vice-chair, S. Godbout)

G. Audit Advisory Board (B. Mitchel, Chair)

H. Ad Hoc Subcommittees

1. Ad Hoc Subcommittee to Negotiate the Superintendent's Contract (K. Mills, Chair, M. Weeks, Vice-chair, S. Brown, M. Dennis, M. Lavoie)

I. Building Committees

J. School Council Reports:

Central Tree Middle School (S. Haber), Chocksett Middle School (L. Woodland), Davis Hill Elementary School (K. Mills), Dawson Elementary School (L. Kirshenbaum), Glenwood Elementary School, Houghton Elementary School (M. Ayala), Mayo Elementary School (A. Young), Mountview Middle School (S. Brown), Naquag Elementary School (M. Lavoie), Paxton Center School (K. Ottmar), Thomas Prince School (A. Silva), Wachusett Regional High School (L. Long-Bellil/A. Michalowski), Special Education Parent Advisory Council (M. Gustafson), Early Childhood Center (L. Woodland)

IX. Public Hearing

X. New Business

XI. Adjournment

If you cannot participate remotely in the March 23, 2020 Wachusett Regional School District Committee meeting, please contact Rebecca Petersen at (508) 829-1670 Ext. 230.



Rebecca Petersen <rebecca_petersen@wrsd.net>

Google Hangouts Meet Requirements

Barry Sclar <barry_sclar@wrsd.net>

Wed, Mar 18, 2020 at 9:54 PM

To: Kenneth Mills <Kenneth_Mills@wrsd.net>, Rebecca Petersen
<rebecca_petersen@wrsd.net>

Google Hangouts Meet works with the latest versions of all major browsers (Chrome, Firefox, Safari, Edge).

When joining the meeting, be sure to allow camera and microphone access if prompted.

If you plan to join using an iOS or Android device, install the Hangouts Meet app ahead of time.

Hangouts Meet for Android

Hangouts Meet for iOS

You can click the meeting link at any time (even right now) to test your device compatibility.

BARRY SCLAR | SUPERVISOR OF INFORMATION SERVICES
WACHUSETT REGIONAL SCHOOL DISTRICT | 508-829-1670 x269

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Wachusett Regional School District Committee

Monday, March 23, 2020
7:00 p.m.

Meeting to be conducted remotely, using Google Hangouts

AGENDA:

Public Hearing

Chair's Opening Remarks

Student Representatives' Reports

Superintendent's Report

- Discussion of Report
- Recommendations Requiring Action by the School Committee

Unfinished Business

Secretary's Report

- Approval of 1339th Regular Meeting Minutes of the WRSDC held on 3/9/2020

Treasurer's Report/Financial Statements

Committee Reports

- Management Subcommittee
- Education Subcommittee
- Business/Finance Subcommittee
- Legal Affairs Subcommittee
- Superintendent Goals and Evaluation Subcommittee
- Facilities and Security Subcommittee
- Audit Advisory Board
- Ad-Hoc Subcommittee
 - 1. Ad Hoc Subcommittee to Negotiate the Superintendent's Contract
- Building Committees

School Council Reports

Public Hearing

New Business

Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

Business/Finance Subcommittee

Monday, March 30, 2020
7:00 p.m.

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Facilities and Security Subcommittee

Tuesday, March 31, 2020
6:30 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Education Subcommittee

Monday, April 6, 2020
6:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Wachusett Regional School District Committee

Monday, April 6 2020
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Superintendent Goals and Evaluation Subcommittee

Monday, April 27, 2020
6:00 p.m.

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Education Subcommittee

Thursday, April 30, 2020
6:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Wachusett Regional School District Committee

Thursday, April 30 2020
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Wachusett Regional School District Committee

Wednesday, May 20, 2020
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

WACHUSETT REGIONAL DISTRICT SCHOOL COMMITTEE
May 2019 – May 2020

Attachment 3
March 20, 2020

<u>Name</u>	<u>Term Expires</u>	<u>Home Address & Phone</u>
Melissa Ayala	2020	8 Sterling Avenue Sterling 01564 melissa_ayala@wrsd.net
Scott Brown	2020	151 Highland Street Holden 01520 (508) 789-0711 scott_brown@wrsd.net
Michael Dennis	2020	15 Cypress Circle Holden 01520 (978) 853-1278 michael_dennis@wrsd.net
Stephen Godbout	2020	56 Bean Road Sterling 01564 stephen_godbout@wrsd.net
Maleah Gustafson	2022	63 Heather Circle Jefferson 01522 maleah_gustafson@wrsd.net
Sherrie Haber	2022	1 Olivia Lane Rutland 01543 sherrie_haber@wrsd.net
Jeffrey Haynes	2020	4 William Circle Rutland 01543 jeffrey_haynes@wrsd.net
Robert Imber	2021	1 Clearings Way Princeton 01541 (978) 464-2344 robert_imber@wrsd.net
Laura Kirshenbaum	2020	41 Britney Drive Holden 01520 laura_kirshenbaum@wrsd.net
Sarah LaMountain	2021	30 Kilburn Road Sterling 01564 (978) 422-6707 sarah_lamountain@wrsd.net
Matthew Lavoie	2022	28 Grizzly Drive Rutland 01543 (857) 891-6164 matthew_lavoie@wrsd.net
Linda Long-Bellil	2021	35 Brentwood Drive Holden 01520 (508) 304-1920 linda_longbellil@wrsd.net
Amy Michalowski	2020	28 Pincroft Avenue Holden 01520 (508) 852-4051 amy_michalowski@wrsd.net
Kenneth Mills	2022	22 Flagler Drive Holden 01520 (774) 230-4712 kenneth_mills@wrsd.net

3/20/2020

WACHUSETT REGIONAL DISTRICT SCHOOL COMMITTEE

May 2019 – May 2020

Benjamin Mitchel	2021	7 Colony Lane Paxton 01612 (508) 208-7728 benjamin_mitchel@wrsd.net
Karl Ottmar	2020	232 West Street Paxton 01612 (434) 242-7042 karl_ottmar@wrsd.net
Asima Silva	2021	75 Nelson Street Holden 01520 (508) 852-1246 asima_silva@wrsd.net
Christina Smith	2022	362 Sterling Road Jefferson 01522 (508) 468-7929 christina_smithSC@wrsd.net
Megan Weeks	2022	137 Wheeler Road Princeton 01541 (860)841-4809 megan_weeks@wrsd.net
Linda Woodland	2022	4 Deborah Lane Sterling 01564 linda.woodland@wrsd.net
Adam Young	2021	434 Shrewsbury Street Holden 01520 (774) 272-0182 adam_young@wrsd.net

**Wachusett Regional School District Committee
Subcommittee Assignments
2019-2020**

Attachment 4
March 20, 2020

Business/Finance

Michael Dennis, Chair
Benjamin Mitchel, Vice-chair
Maleah Gustafson
Jeffrey Haynes
Linda Long-Bellil
Karl Ottmar

Education

Robert Imber, Chair
Christina Smith, Vice-chair
Melissa Ayala
Sherrie Haber
Laura Kirshenbaum
Linda Long-Bellil
Asima Silva

Legal Affairs

Scott Brown, Chair
Matthew Lavoie, Vice-chair
Robert Imber
Amy Michalowski

Management

Kenneth Mills, Chair
Christina Smith, Vice-chair
Scott Brown
Michael Dennis
Robert Imber
Matthew Lavoie
Adam Young

Superintendent Goals and Evaluation

Matthew Lavoie, Chair
Amy Michalowski, Vice-chair
Kenneth Mills
Megan Weeks

Facilities and Security

Adam Young, Chair
Linda Woodland, Vice-chair
Stephen Godbout

WRSD By-Laws specify the Chair of the School Committee is an ex-officio member of all standing subcommittees.

Ad Hoc Subcommittee to Negotiate the Superintendent's Contract

Kenneth Mills, Chair	Michael Dennis
Megan Weeks, Vice-chair	Matthew Lavoie
Scott Brown	

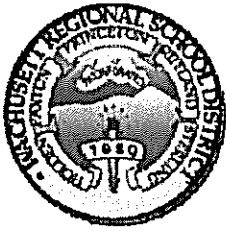
Audit Advisory Board

Benjamin Mitchel, Chair

School Council Liaisons

Central Tree Middle School – Sherrie Haber
Chocksett Middle School – Linda Woodland
Davis Hill Elementary School – Kenneth Mills
Dawson Elementary School – Laura Kirshenbaum
Glenwood Elementary School
Houghton Elementary School – Melissa Ayala
Mayo Elementary School – Adam Young

Mountview Middle School – Scott Brown
Naquag Elementary School – Matthew Lavoie
Paxton Center School – Karl Ottmar
Thomas Prince School – Asima Silva
WRHS – Linda Long-Bellil/Amy Michalowski
Special Ed. Parent Advisory Council – Maleah Gustafson
ECC – Linda Woodland



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 10, 2020

Ms. Sharon Lowder, Treasurer
Town of Holden
1204 Main Street
Holden, MA 01520

RE: FY21 Assessment Letter Budget Approved 3/09/20

Dear Ms. Lowder:

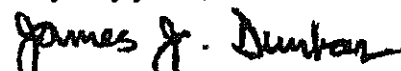
Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY21 assessment for the Town of Holden's membership to the Wachusett Regional School District is **\$31,646,147**. Attached are: (1) the FY21 Expenditure Budget; (2) the FY21 Revenue Budget; and (3) the FY21 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Holden is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

Date Due	Amount Due
July 1st	\$7,911,537
October 1st	\$7,911,537
January 1st	\$7,911,537
April 1st	\$7,911,536

Very truly yours,


James J. Dunbar, Treasurer

cc: Kenneth Mills, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Peter Lukes, Town Manager

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 10, 2020

Ms. Donna Couture, Treasurer
Town of Paxton
697 Pleasant Street
Paxton, MA 01612

RE: FY21 Assessment Letter Budget Approved 3/09/20

Dear Ms. Couture:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY21 assessment for the Town of Paxton's membership to the Wachusett Regional School District is **\$6,843,901**. Attached are: (1) the FY21 Expenditure Budget; (2) the FY21 Revenue Budget; and (3) the FY21 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Paxton is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

Date Due	Amount Due
July 1st	\$1,710,976
October 1st	\$1,710,975
January 1st	\$1,710,975
April 1st	\$1,710,975

Very truly yours,

James J. Dunbar
James J. Dunbar, Treasurer

cc: Kenneth Mills, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Carol Riches, Town Administrator

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1745 Main Street, Jefferson, MA 01522
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Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 10, 2020

Mr. James Dunbar, Treasurer
Town of Princeton
6 Town Hall Drive
Princeton, MA 01541

RE: FY21 Assessment Letter Budget Approved 3/09/20

Dear Mr. Dunbar:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY21 assessment for the Town of Princeton's membership to the Wachusett Regional School District is **\$5,184,582**. Attached are: (1) the FY21 Expenditure Budget; (2) the FY21 Revenue Budget; and (3) the FY20 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Princeton is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

Date Due	Amount Due
July 1st	\$1,296,146
October 1st	\$1,296,146
January 1st	\$1,296,145
April 1st	\$1,296,145

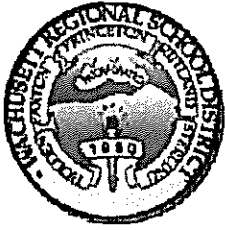
Very truly yours,


James J. Dunbar, Treasurer

cc: Lance Harris, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Nina Nazarian, Town Administrator

Jefferson School

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www.wrsd.net



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 10, 2020

Ms. Rebecca Tuttle, Treasurer
Town of Rutland
250 Main Street
Rutland, MA 01543

RE: FY21 Assessment Letter Budget Approved 3/09/20

Dear Ms. Tuttle:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY20 assessment for the Town of Rutland's membership to the Wachusett Regional School District is **\$13,198,428**. Attached are: (1) the FY21 Expenditure Budget; (2) the FY21 Revenue Budget; and (3) the FY21 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Rutland is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

<u>Date Due</u>	<u>Amount Due</u>
July 1st	\$3,299,607
October 1st	\$3,299,607
January 1st	\$3,299,607
April 1st	\$3,299,607

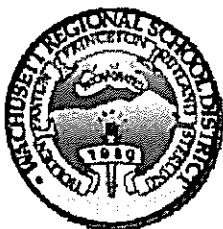
Very truly yours,

James J. Dunbar
James J. Dunbar, Treasurer

cc: Kenneth Mills, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Michael Nicholson, Town Administrator

Jefferson School

1745 Main Street, Jefferson, MA 01522
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www.wrsd.net



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

Office of the Treasurer

March 10, 2020

Ms. Victoria Smith, Treasurer
Town of Sterling
One Park Street
Sterling, MA 01564

RE: FY21 Assessment Letter Budget Approved 3/09/20

Dear Ms. Smith:

Pursuant to Massachusetts General Laws Chapter 71, Section 16b, I hereby certify that the FY20 assessment for the Town of Sterling's membership to the Wachusett Regional School District is **\$12,089,494**. Attached are: (1) the FY21 Expenditure Budget; (2) the FY21 Revenue Budget; and (3) the FY21 Debt Service worksheet.

Per M.G.L. Ch. 71 S. each member town in a regional district must vote on the total amount of the appropriations requested and shall not place any restrictions on such appropriations.

Per the revised Regional Agreement the Town of Sterling is to make assessment payments equaling one-quarter (25%) of the total annual assessment as follows:

Date Due	Amount Due
July 1st	\$3,022,374
October 1st	\$3,022,374
January 1st	\$3,022,373
April 1st	\$3,022,373

Very truly yours,

James J. Dunbar
James J. Dunbar, Treasurer

cc: Kenneth Mills, Chairman, Wachusett Regional School Committee
Darryll McCall, Ed.D., Superintendent of Schools
Daniel Deedy, Director of Business and Finance
Michelle White, Finance Manager
Ross Perry, Town Administrator

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3.9.20 #1 FY21 WRSD Assess Calc FINAL \$102,115,384
School Committee Approved Budget on 3.9.20, 16-0 in favor

<u>Min. Local Contrib.</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>\$Diff+/-</u>	<u>%Diff+/-</u>
Holden	\$18,233,370	\$19,225,254	\$20,061,939	\$836,685	4.35%
Paxton	\$4,217,007	\$4,397,455	\$4,600,004	\$202,549	4.61%
Princeton	\$3,481,413	\$3,565,466	\$3,697,913	\$132,447	3.71%
Rutland	\$6,954,143	\$7,226,608	\$7,678,996	\$452,388	6.26%
Sterling	\$7,944,064	\$8,220,062	\$8,598,601	\$378,539	4.61%
Total Local Contrib.	\$40,829,997	\$42,634,845	\$44,637,453	\$2,002,608	4.70%
<u>Operational</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>\$Diff+/-</u>	<u>%Diff+/-</u>
Holden	\$6,787,692	\$7,306,064	\$8,142,799	\$836,735	11.45%
Paxton	\$1,427,545	\$1,466,595	\$1,577,286	\$110,691	7.55%
Princeton	\$932,016	\$948,577	\$1,045,013	\$96,436	10.17%
Rutland	\$3,472,920	\$3,614,910	\$3,879,732	\$264,822	7.33%
Sterling	\$2,332,149	\$2,377,050	\$2,453,827	\$76,777	3.23%
Total Operational	\$14,952,322	\$15,713,196	\$17,098,657	\$1,385,461	8.82%
<u>Transportation</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>\$Diff+/-</u>	<u>%Diff+/-</u>
Holden	\$2,004,018	\$2,204,518	\$2,290,978	\$86,460	3.92%
Paxton	\$421,473	\$442,528	\$443,770	\$1,242	0.28%
Princeton	\$275,171	\$286,222	\$294,015	\$7,793	2.72%
Rutland	\$1,025,355	\$1,090,756	\$1,091,564	\$808	0.07%
Sterling	\$688,551	\$717,246	\$690,385	(\$26,861)	0.00%
Total Transportation	\$4,414,568	\$4,741,270	\$4,810,711	\$69,441	1.46%
<u>Debt Service</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>\$Diff+/-</u>	<u>%Diff+/-</u>
Holden	\$1,061,967	\$1,089,974	\$1,150,430.35	\$60,457	5.55%
Paxton	\$247,436	\$237,436	\$222,841.98	(\$14,594)	-6.15%
Princeton	\$175,270	\$153,566	\$147,641.44	(\$5,924)	-3.86%
Rutland	\$610,209	\$587,031	\$548,136.08	(\$38,895)	-6.63%
Sterling	\$378,975	\$369,100	\$346,681.41	(\$22,419)	-6.07%
Total Debt Service	\$2,473,856	\$2,437,106	\$2,415,731	(\$21,375)	-0.88%
<u>Total for Towns</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>\$Diff+/-</u>	<u>%Diff+/-</u>
Holden	\$28,087,047	\$29,825,810	\$31,646,147	\$1,820,337	6.10%
Paxton	\$6,313,461	\$6,544,013	\$6,843,901	\$299,888	4.58%
Princeton	\$4,863,870	\$4,953,831	\$5,184,582	\$230,751	4.66%
Rutland	\$12,062,627	\$12,519,305	\$13,198,428	\$679,123	5.42%
Sterling	\$11,343,739	\$11,683,458	\$12,089,494	\$406,036	3.48%
Total for Towns	\$62,670,744	\$65,526,417	\$68,962,552	\$3,436,135	5.24%
<u>State Aid</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>\$Diff+/-</u>	<u>%Diff+/-</u>
Ch. 70 Aid	\$27,472,242	\$28,500,615	\$29,969,019	\$1,468,404	5.15%
Ch. 71 Transportation	\$2,426,365	\$2,178,143	\$2,430,991	\$252,848	11.61%
Ch. 70 Charter Aid	\$50,578	\$33,253	\$52,822	\$19,569	58.85%
Total State Aid	\$29,949,185	\$30,712,011	\$32,452,832	\$1,740,821	5.67%
<u>Local Revenue</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>\$Diff+/-</u>	<u>%Diff+/-</u>
Medicaid	\$987,523	\$1,137,521	\$450,000	(\$687,521)	-60.44%
Interest	\$12,750	\$21,005	\$50,000	\$28,995	138.04%
Misc. Revenue	\$439,251	\$439,251	\$200,000	(\$239,251)	-54.47%
Excess & Deficiency	\$150,000	\$0	\$0	\$0	0.00%
Total Local Revenue	\$1,589,523	\$1,597,777	\$700,000	(\$897,777)	0.00%
Total Revenue	\$94,209,452	\$97,836,205	\$102,115,384	\$4,279,179	4.37%

FY21 SC Approved Budget of \$102,115,384
Breakdown of Town Assessments Approved By SC on 3.9.20, 16-0 Vote

<u>Town</u>	<u>Total</u>	<u>7/1/20</u>	<u>10/1/20</u>	<u>1/1/21</u>	<u>4/1/21</u>	<u>Total</u>
Holden	\$31,646,147	\$7,911,537	\$7,911,537	\$7,911,537	\$7,911,536	\$31,646,147
Paxton	\$6,843,901	\$1,710,976	\$1,710,975	\$1,710,975	\$1,710,975	\$6,843,901
Princeton	\$5,184,582	\$1,296,146	\$1,296,146	\$1,296,145	\$1,296,145	\$5,184,582
Rutland	\$13,198,428	\$3,299,607	\$3,299,607	\$3,299,607	\$3,299,607	\$13,198,428
Sterling	\$12,089,494	\$3,022,374	\$3,022,374	\$3,022,373	\$3,022,373	\$12,089,494
	\$68,962,552	\$17,240,640	\$17,240,639	\$17,240,637	\$17,240,636	\$68,962,552

FY21 DRAFT Budget Appropriations REVISED 3.5.2020

Revised Appropriations 3.2.2020	2.5.2020	2.5.2020	3.5.20	3.5.20	3.5.20	3.5.20	3.5.20	3.5.20
Appropriation	FY20	FY21	Rate	Adjust	Adjust Rate	Change	Change	% Change
Salary and Stipends	\$ 62,064,715.00	\$ 65,282,485.00	\$ 65,282,485.00	\$ (100,000.00)	\$ 65,182,485.00	\$ 3,117,770.00	\$ 3,117,770.00	5.02%
Benefits and Insurance	\$ 15,054,973.00	\$ 16,144,599.00	\$ 16,144,599.00	\$ (95,886.00)	\$ 16,047,813.00	\$ 992,840.00	\$ 992,840.00	6.59%
Instructional Support	\$ 3,322,090.00	\$ 3,392,969.00	\$ 3,392,969.00	\$ 98,866.00	\$ 3,489,855.00	\$ 167,765.00	\$ 167,765.00	5.05%
Operations and Maintenance	\$ 3,606,166.00	\$ 3,738,231.00	\$ 3,738,231.00	\$ -	\$ 3,738,231.00	\$ 132,065.00	\$ 132,065.00	3.66%
Pupil Services	\$ 51,241.00	\$ 52,758.00	\$ 52,758.00	\$ -	\$ 52,758.00	\$ 1,517.00	\$ 1,517.00	2.96%
SPED Tuitions	\$ 3,123,545.00	\$ 2,770,000.00	\$ 2,770,000.00	\$ -	\$ 2,770,000.00	\$ (353,545.00)	\$ (353,545.00)	-11.32%
Other Operating Costs	\$ 1,196,956.00	\$ 1,176,810.00	\$ 1,176,810.00	\$ -	\$ 1,176,810.00	\$ (20,146.00)	\$ (20,146.00)	-1.68%
Transportation	\$ 6,919,413.00	\$ 7,241,701.00	\$ 7,241,701.00	\$ -	\$ 7,241,701.00	\$ 322,288.00	\$ 322,288.00	4.66%
Debt Service	\$ 2,497,106.00	\$ 2,415,731.00	\$ 2,415,731.00	\$ -	\$ 2,415,731.00	\$ (81,375.00)	\$ (81,375.00)	-3.26%
	\$ 97,836,205.00	\$ 102,215,384.00	\$ 102,215,384.00	\$ (100,000.00)	\$ 102,115,384.00	\$ 4,279,179.00	\$ 4,279,179.00	4.37%



Rebecca Petersen <rebecca_petersen@wrsd.net>

Fwd: Student Opportunity Act Feedback

2 messages

Barry Sclar Jr. <bjsclar@gmail.com>

Wed, Mar 11, 2020 at 1:49 PM

To: Rebecca Petersen <rebecca_petersen@wrsd.net>

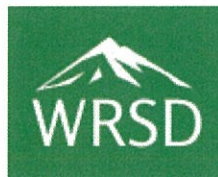
----- Forwarded message -----

From: **Darryll McCall** <noreply@wrsd.net>

Date: Wed, Mar 11, 2020 at 11:04 AM

Subject: Student Opportunity Act Feedback

To: <bjsclar@gmail.com>



Dear Families:

In November 2019 Governor Baker signed into law the Student Opportunity Act (SOA) which will generate additional funding for school districts as soon as the coming Fiscal Year (July 1, 2020). This is an exciting development that will benefit schools across the Commonwealth.

There are many conditions and requirements associated with these supplemental budget funds, including soliciting stakeholder input and feedback on the District's use of this funding. I am reaching out to families to offer the opportunity to share stakeholder input/feedback about use of SOA funds. At the March 23, 2020 School Committee meeting, a public session will be held to give all stakeholders an additional opportunity to voice their opinions and share their input about use of SOA funds. These funds are to be tied back to Student Opportunity Commitments associated with closing the achievement gaps for students such as English learners, low income, Special Education, and students of color:

1. Intentionally focus on student subgroups who are not achieving at the same high levels as

their peers;

2. Adopt, deepen or continue specific evidence-based programs to close opportunity and

achievement gaps for student subgroups and allocate resources to support these programs;

3. Monitor success in reducing disparities in achievement among student subgroups over

three years with a small number of metrics and targets;

4. Engage families, particularly those families representing student subgroups most in need of

support, about how best to meet their student's needs.

The Department of Elementary & Secondary Education (DESE) has identified 17 examples (listed below) of high-quality, evidence-based programs for districts to consider including in their Student Opportunity Plans.

Enhanced Core Instruction

1. Expanded access to full-day, high-quality pre-kindergarten for 4-year-olds, including potential collaboration with other local providers

2. Research-based early literacy programs in pre-kindergarten and early elementary grades

3. Early College programs focused primarily on students under-represented in higher education

4. Supporting educators to implement high-quality, aligned curriculum

5. Expanded access to career-technical education, including "After Dark" district-vocational partnerships and innovation pathways reflecting local labor market priorities

Targeted Student Supports

6. Increased personnel and services to support holistic student needs

7. Inclusion/co-teaching for students with disabilities and English learners

8. Acceleration Academies and/or summer learning to support skill development and accelerate advanced learners

9. Dropout prevention and recovery programs

Talent Development

10. Diversifying the educator/administrator workforce through recruitment and retention

11. Leadership pipeline development programs for

12. Increased staffing to expand student access to arts, athletics, and enrichment, and strategic scheduling to enable common planning time for teachers

13. Strategies to recruit and retain educators/administrators in hard-to-staff schools and positions

Conditions for Student Success

14. Community partnerships for in-school enrichment and wraparound services

15. Parent-teacher home visiting programs

16. Labor-management partnerships to improve student performance

17. Facilities improvements to create healthy and safe school environments

Districts may also identify their own evidence-based programs as long as they align to one or more of the categories within the law:

1. Expanded learning time in the form of a longer school day or year.

2. Increased opportunity for common planning time for teachers.

3. Social services to support students' social-emotional and physical health.

4. Hiring school personnel that best support improved student performance.

5. Increased or improved professional development.

6. Purchase of curriculum materials and equipment that are aligned with the statewide

curriculum frameworks.

7. Expanded early education and pre-kindergarten programming within the District in

consultation or in partnership with community-based organizations.

8. Diversifying the educator and administrator workforce.

9. Developing additional pathways to strengthen college and career readiness.

10. Any other program determined to be evidence-based by the commissioner.

As you may know, the Wachusett Regional School District Strategic Plan continues to drive our budget process, and this year we have focused much of our attention on Domain 5 which supports students' social, emotional and physical health. Of the 17 programs approved by DESE, Targeted Student Supports - Increased personnel and services to support holistic student needs, is an area that aligns well with our current plan. This area includes new staffing requests for Elementary Counselors and a Support Nurse.

The District is required to provide to DESE Wachusett's three-year, evidence-based plan by April 1, 2020. In order to comply with this deadline, I am seeking your opinions in advance of the March 23rd vote by the School Committee on the use of FY21 Student Opportunity Act funds. Please feel free to send your comments and suggestions to feedback@wrsd.net.

Thank you,

Darryll McCall

Superintendent WRSD

Get the WRSD Mobile App for [Android](#) or [iOS](#) today!

Wachusett Regional School District

Wachusett Regional School District would like to continue connecting with you via email. If you prefer to be removed from our list, please contact Wachusett Regional School District directly. To stop receiving all email messages distributed through our SchoolMessenger service, follow this link and confirm: [Unsubscribe](#)

SchoolMessenger is a notification service used by the nation's leading school systems to connect with parents, students and staff through voice, SMS text, email, and social media.

Rebecca Petersen <rebecca_petersen@wrsd.net>
To: Rebecca Petersen <rebecca_petersen@wrsd.net>

Wed, Mar 11, 2020 at 2:21 PM

----- Forwarded message -----

From: **Barry Sclar Jr.** <bjsclar@gmail.com>
Date: Wed, Mar 11, 2020 at 1:49 PM
Subject: Fwd: Student Opportunity Act Feedback
To: Rebecca Petersen <rebecca_petersen@wrsd.net>

----- Forwarded message -----

From: **Darryll McCall** <noreply@wrsd.net>
Date: Wed, Mar 11, 2020 at 11:04 AM

IN BRIEF

Book Cellar volunteer faves

HOLDEN — The Book Cellar, located downstairs in the Gale Free Library, 23 Highland St., is offering Volunteer Favorites as its March theme. Many of the Cellar's volunteers share their favorite books and authors.

Come visit the Book Cellar in March and read our volunteer favorites for just 50 cents each. Books and DVDs range from 50 cents to \$2. The store is open 2-4 p.m. Tuesdays; 10 a.m. - noon Wednesdays; 4-7 p.m. Thursdays; 10 a.m. - 3:30 p.m. Saturdays.

NOTICE OF MORTGAGEE'S SALE OF REAL ESTATE

By virtue and in execution of the Power of Sale contained in a certain mortgage given by Crystal L. Hadley, Jeremy Hadley to Mortgage Electronic Registration Systems, Inc., as nominee for Prospect Mortgage, LLC, dated July 15, 2015 and recorded in the Worcester County (Worcester District) Registry of Deeds in Book 54014, Page 210, of which mortgage the undersigned is the present holder, by assignment from: Mortgage Electronic Registration Systems, Inc., as nominee for Prospect Mortgage, LLC to Lakeview Loan Servicing, LLC, recorded on January 14, 2019, in Book No. 59936, at Page 71 for breach of the conditions of said mortgage and for the purpose of foreclosing, the same will be sold at Public Auction at 12:00 PM on March 23, 2020, on the mortgaged premises located at 61 Mason Road, Holden, Worcester County, Massachusetts, all and singular the premises described in said mortgage,

TO WIT:

A certain parcel of land identified as 61 Mason Road, Holden, County of Worcester, Commonwealth of Massachusetts being shown as Lot #2 on the plan entitled "Land in Holden, Mass. Owned by Norman F. and Martha Sue Hart" dated April 29, 1975 and recorded with the Worcester County Registry of Deeds in Plan Book Number 410, Plan 90 and being bounded and described as follows: Beginning at an iron pipe set in the northerly line of Mason Road at other land now or formerly of the Grantee; said point being N. 45° 53' 26" E. 70.27 feet from an iron pipe set at an angle in said lot; THENCE Northwesterly by land now or formerly of Norman F. Hart et ux, by a curve to the right which has a radius of 20.00 feet, an arc distance of 39.81 feet to an iron pipe; THENCE N. 20° 04' 40" W. by land now or formerly of said Hart, 340.00 feet to an iron pipe; THENCE N. 38° 19' 20" E. by land now or formerly of said Hart, 98.82 feet to an iron pipe; THENCE S. 30° 02' 15" E. by Lot 3, 362.57 feet to an iron pipe; THENCE S. 45° 53' 26" W. by Mason Road, 130.00 feet to the point of beginning. CONTAINING 1.001 acres, more or less. Excluding any fee express or implied in the proposed street shown on said Plan and located between Lot 1 and Lot 2; Being the same premises conveyed to Mortgagors by deed of Raymond Poirier dated July 15, 2015 and recorded at WDRD herewith prior hereto.

For mortgagee's title see deed recorded with Worcester County (Worcester District) Registry of Deeds in Book 54014, Page 207. These premises will be sold and conveyed subject to and with the benefit of all rights, rights of way, restrictions, easements, covenants, liens or claims in the nature of liens, improvements, public assessments, any and all unpaid taxes, tax titles, tax liens, water and sewer liens and any other municipal assessments or liens or existing encumbrances of record which are in force and are applicable, having priority over said mortgage, whether or not reference to such restrictions, easements, improvements, liens or encumbrances is made in the deed.

TERMS OF SALE:

A deposit of Five Thousand (\$5,000.00) Dollars by certified or bank check will be required to be paid by the purchaser at the time and place of sale. The balance is to be paid by certified or bank check at Harmon Law Offices, P.C., 150 California St., Newton, Massachusetts 02458, or by mail to P.O. Box 610389, Newton Highlands, Massachusetts 02461-0389, within thirty (30) days from the date of sale. Deed will be provided to purchaser for recording upon receipt in full of the purchase price. The description of the premises contained in said mortgage shall control in the event of an error in this publication.

Other terms, if any, to be announced at the sale.

LAKEVIEW LOAN SERVICING, LLC

Present holder of said mortgage

By its Attorneys,

HARMON LAW OFFICES, P.C.

150 California St.

Newton, MA 02458

(617)558-0500

17451 LM 02/27/20, 03/05/20, 03/12/20

Attachment 7
March 20, 2020

CALENDAR

From Page A4

bring a mat and water bottle. For more information or to register, call the Recreation office at 508-829-0263 or log onto your Holdenrec.com account. Pre-registration is required.
Classic Book Club: 1 p.m. Wednesday, April 8; Conant Public Library, 4 Meetinghouse Hill Road, Sterling. The club will be reading the adventure novel "The Call of the Wild" by Jack London. Copies of the book are available at the library for checkout. No registration required. For more information,

call 978-422-6409.

Painted Terracotta Pots: 1 p.m. Tuesday, April 14; Conant Public Library, 4 Meetinghouse Hill Road, Sterling. Looking to brighten up your space for spring? Try crafting with terracotta pots using paint, stamps and twine. The finished pots make for great planters and simple, yet eye-catching, pieces of home décor. This free program is for adults ages 18 and older. All supplies provided. Registration required; call 978-422-6409.

The Organic Approach: 6:30 p.m. Monday, April 27; Conant Public Library, 4 Meetinghouse Hill Road, Sterling. Are bugs taking over

your garden? Are you wary of spraying the wrong stuff on your food? Join the Blackstone Valley Veggie Gardens at the library to get answers to these and other gardening questions. Blackstone Valley Veggie Gardens will present "The Organic Approach," where they will help take the guesswork out of your organic home garden. Registration required, call 978-422-6409.

Send news of local events for inclusion in the Goings On calendar to Imeditor@gatehousemedia.com. Deadline to receive items is noon the Friday preceding the issue of desired publication.

Lyme disease lecture March 14

REGION — The Wachusett Garden Club will host a community lecture on Lyme disease at 2 p.m. Saturday, March 14, at the Princeton

Senior/Community Center, first floor, 206 Worcester Road (Route 31), Princeton.

Speaker Paul Killinger is the laboratory manager of medical zoology at UMass Amherst. Since 2006, the laboratory has tested human-biting ticks for Lyme disease and more than

20 other illnesses. In 14 years, the number of ticks tested has grown from a few dozen to more than 15,000 specimens in 2019.

This event is free. Please arrive 15 min early for good seating.

For more information, visit <http://www.wachusettgardenclub.org>.

Commonwealth of Massachusetts The Trial Court Probate and Family Court Worcester Division INFORMAL PROBATE PUBLICATION NOTICE Docket No. W020P0707EA Estate of: Gilman A. Field

Date of Death: November 05, 2019 To all persons interested in the above captioned estate, by Petition of Petitioner **Wayne A. Bennett of Holden, MA** a Will has been admitted to informal probate. **Wayne A. Bennett of Holden, MA** has been informally appointed as the Personal Representative of the estate to serve without surety on the bond. The estate is being administered under informal procedure by the Personal Representative under the Massachusetts Uniform Probate Code without supervision by the Court. Inventory and accounts are not required to be filed with the Court, but interested parties are entitled to notice regarding the administration from the Personal Representative and can petition the Court in any matter relating to the estate, including distribution of assets and expenses of administration. Interested parties are entitled to petition the Court to institute formal proceedings and to obtain orders terminating or restricting the powers of Personal Representatives appointed under informal procedure. A copy of the Petition and Will, if any, can be obtained from the Petitioner. 03/12/20 LM

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Zoning Board of Appeals will conduct a public hearing on March 19, 2020 at 7:00 p.m. at the Holden Senior Center, 1130 Main St. on the Petition of Thien Phan for property located at 1062 Main St. for a VARIANCE for relief from the side yard setback requirements for an addition. Plans are available for review at the Department of Planning & Development and the Town Clerk's Office, both located at 1196 Main Street, Holden. All interested persons should attend the hearing.

Ronald E. Spakauskas, Chairman
HOLDEN ZONING BOARD
OF APPEALS

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Zoning Board of Appeals will conduct a public hearing on March 19, 2020 at 7:20 p.m. at the Holden Senior Center, 1130 Main St. on the Petition of William and Erika Higgins for property located at 18 Lowell Avenue for a VARIANCE for relief from the side yard setback requirements for an addition.

Plans are available for review at the Department of Planning & Development and the Town Clerk's Office, both located at 1196 Main Street, Holden. All interested persons should attend the hearing.

Ronald E. Spakauskas, Chairman
HOLDEN ZONING BOARD
OF APPEALS

Public Notice

Wachusett Regional School District
**Student Opportunity Act (SOA)
Public Comment/Stakeholders'**

Input

Monday, March 23, 2020

7:00 PM

Media Center

Wachusett Regional High School
1401 Main Street
Holden, MA 01520

**Commonwealth of Massachusetts
The Trial Court
Probate and Family Court**

Docket No. W020P0670EA

**Worcester Division
225 Main Street, Worcester, MA 01608
(508) 831-2200**

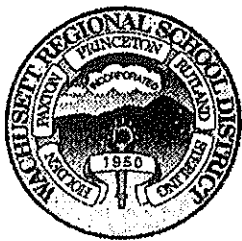
**INFORMAL PROBATE
PUBLICATION NOTICE**

**Estate of: Valerie J. Zottoli
Date of Death: 01/29/2020**

To all persons interested in the above-captioned estate, by Petition of Petitioner **Craig A. Zottoli of Princeton, MA** and **Stephen P. Zottoli of Princeton, MA** a Will has been admitted to informal probate. **Craig A. Zottoli of Princeton, MA** and **Stephen P. Zottoli of Princeton, MA** has been informally appointed as the Personal Representative of the estate to serve without surety on the bond.

The estate is being administered under informal procedure by the Personal Representative under the Massachusetts Uniform Probate Code without supervision by the Court. Inventory and accounts are not required to be filed with the Court, but interested parties are entitled to notice regarding the administration from the Personal Representative and can petition the Court in any matter relating to the estate, including distribution of assets and expenses of administration. Interested parties are entitled to petition the Court to institute formal proceedings and to obtain orders terminating or restricting the powers of Personal Representatives appointed under informal procedure. A copy of the Petition and Will, if any, can be obtained from the Petitioner.

March 12, 2020



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

Sent electronically and via USPS

March 10, 2020

Mr. Steven Smyth
Policy Coordinator
Injury Prevention and Control Program
Massachusetts Department of Public Health
250 Washington Street – 4th Floor
Boston, MA 02108

Dear Mr. Smyth:

As the regular meeting of the Wachusett Regional School District Committee held on Monday, March 9, 2020, the full Committee reviewed Policy 6613.2 Policy Relating to Pupil Services Athletic Concussion Policy, dated 3/12/18. Upon review of the existing policy, the School Committee **affirms** Policy 6613.2 accurately reflects the position of the Wachusett Regional School District relating to concussion protocols.

If additional action is required aside from what is outlined above, please advise.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Jennifer Lynch, Curriculum Specialist – Athletics
steven.smyth@state.ma.us
steven.smyth@massmail.state.ma.us

Enc.
DM:rlp

POLICY RELATING TO PUPIL SERVICES***ATHLETIC HEAD INJURY AND CONCUSSION POLICY***

The safety of students is a high priority for the Wachusett Regional School District. Students who sustain head injuries while in extracurricular athletic activities and those involved in their treatment must follow the protocol based on 105 C.M.R 201.000 (<http://www.mass.gov/eohhs/docs/dph/com-health/injury/105-cmr-201.pdf>) found online on the high school and middle schools' websites as well as in the student handbooks.

Students who have sustained a head injury must be appropriately evaluated according to the protocol. In order to resume athletic activity, a medical clearance and authorization form must be submitted indicating that the student has recovered. Return to academics will be consistent with the protocol.

District administration, athletic staff, and nursing staff will review the protocol annually to ensure that it is current and reflects best practice. The School Committee will review and revise this policy as needed, but at least bi-annually.

First Reading:	02/13/12
Second Reading:	02/27/12

Amendment First Reading:	02/22/16
Amendment Second Reading:	03/14/16

Amendment First Reading:	02/12/18
Amendment Second Reading:	03/12/18

WRSDC Policy 6613.2

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

MINUTES

Management Subcommittee

Monday, November 25, 2019
7:30 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

In Attendance: Kenneth Mills, Chair, Christina Smith, Vice-chair, Scott Brown,
Michael Dennis (7:40 PM), Robert Imber, Adam Young

Absent: Matthew Lavoie

Administration: Darryll McCall, Superintendent of Schools
Robert Berlo, Deputy Superintendent

Others: Heidi Lahey, WREA

I. Call to Order

Chair Mills called the meeting to order at 7:35 PM.

II. Public Hearing

No members of the public wished to address the subcommittee.

III. Motion: To approve the minutes of the October 28, 2019 meeting.

(R. Imber)

(S. Brown)

The minutes were approved by consensus.

IV. Subcommittee Reports

7:40 PM Member Dennis joined the meeting.

Business/Finance Subcommittee Chair Dennis reported this subcommittee will meet next on December 2, 2019. Director Deedy addressing the full School Committee and making a presentation on the End-of-Year Report process will be scheduled for a future regular School Committee meeting.

Legal Affairs Subcommittee Chair Brown reported this subcommittee has not met since October 21, 2019. He reported action by the full School Committee

on the amended By-Laws will be on the December 9, 2019 full School Committee agenda.

Education Subcommittee Chair Imber reported this subcommittee is meeting regularly before School Committee meeting. The subcommittee will meet next on December 9, 2019.

Superintendent Goals and Evaluation Subcommittee Chair Lavoie was not in attendance to make a report.

Facilities and Security Subcommittee Chair Young reported this subcommittee met immediately before this subcommittee meeting.

V. Staffing Plan/Budget Retreat

✓ Draft Staffing Plan

The draft Staffing Plan was reviewed and discussed. Members requested administration to provide option for staffing, plus to prioritize the Staffing Plan recommendations.

✓ Amending of School Committee Meeting Calendar

Chair Mills and Superintendent McCall explained their thoughts about changing the dates of the January full School Committee meetings, moving the two dates to January 13th and January 27th and both meetings will be considered Annual Budget Retreats (I and II). There was discussion about the proposed format for the two School Committee meetings/Annual Budget Retreats in January.

Motion: To recommend the full School Committee amend the regular meeting schedule, changing the January meeting dates to January 13th and January 27, 2020.

(R. Imber)
(C. Smith)

Vote:

In favor:

Kenneth Mills
Christina Smith
Scott Brown
Michael Dennis
Robert Imber
Adam Young

Opposed:

None

The motion passed unanimously.

VI. District Indicators

Discussion of possible indicators ensued. Use of EWIS, MCAS, DESE information/data and state college/universities information should be included when looking at District indicators. Creation of a dashboard to measure progress (i.e. academic, SEL, etc.) should be considered. Superintendent McCall indicated District administration is looking to create such a dashboard in the February 2020 timeframe; Member Dennis requested creation of this dashboard be sooner than February 2020.

VII. Advocacy Updates

Member Imber reported on his conversation with Senator Gobi after the FY21 Roundtable on November 7, 2019 which centered on discussion of issues with rural communities. A brief discussion of wealth determination not being based on taxable assets also occurred.

VIII. Diversity Issues in District

Tabled until a future meeting.

IX. Old Business

- Celebrating Academic Excellence
- Holden Pupil Population Task Force
- Schedule of 2019-2020 Presentations at School Committee Meetings

Members were provided with a draft list of upcoming presentations at regular School Committee meetings.

- Policy 4713.1 *Audit Advisory Board*
- Draft Policy 5263.2 *Policy Relating to Personnel Management Stipend Positions*
- Amended Policy 3510 *Policy Relating to Education Class Size*
- Amended Policy 1410 *Policy Relating to School Committee Operation New Member Orientation*
- Posting of Subcommittee Minutes

Discussion of items under “Old Business” deferred.

X. New Business

There was no new business brought before the subcommittee.

XI. Adjournment

Motion: To adjourn.

(R. Imber)
(S. Brown)

Vote:

In favor:

Kenneth Mills
Christina Smith
Scott Brown
Michael Dennis
Robert Imber
Adam Young

Opposed:

None

The motion passed unanimously.

The subcommittee adjourned at 8:51 PM.

Respectfully submitted,

Adam Young, Member
Management Subcommittee

AY:rlp

To: Wachusett Regional School District Finance Committee

From: James J. Dunbar, Treasurer

Date: March 10, 2020

Subject: Treasurer's Update – January 2020

I have reviewed the bank statements, bank reconciliations, and reconciling items for the month ending January 31, 2020 and feel that Treasurers cash is accurately stated.

1. The January 31, 2020 bank balances are as shown on the attached sheet.
2. The warrants funded during the month of January 2020 were as follows:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
1/10	Payroll Warrant	\$ 2,024,103.44
1/10	Payroll Warrant	959.30
1/13	Warrant #18	1,544,332.09
1/24	Payroll Warrant	2,664,689.18
1/24	Payroll Warrant	409.48
1/24	Payroll Warrant	1,326.97
1/27	Warrant #19	2,130,788.51

Our excess general funds are currently earning the following rates:

MMDT	1.83%
Berkshire Bank	0.50%

CASH RECONCILIATION OF CASHBOOK TO GENERAL LEDGER

January 31, 2020

Bank	Account #	Fund	Description	Cashbook 1/31/2020
CHECKING				
Eastern Bank	-7310	001	Payables reconciliation-clearing	144.08
Berkshire Bank	-4534	001	Depository Account	295,861.02
Eastern Bank	-0264	001	Payroll Reconciliation	3,166.56
Fidelity Bank	-1451	050	checking - Paxton	2,518.33
Leominster Credit Union	-8861	050	checking - Mountview	2,550.00
Leominster Credit Union	-8832	050	checking - Dawson	100.00
Leominster Credit Union	-8845	050	checking - Mayo	2,500.00
Leominster Credit Union	-0244	050	checking - Sterling	2,500.00
Fidelity Bank	-1444	050	checking - Thomas Prince	2,519.40
Leominster Credit Union	-8858	050	checking - Davis Hill	2,500.00
Cornerstone Bank	-9626	050	checking - Naquag	2,286.47
Cornerstone Bank	-9618	050	checking - Central Tree	2,500.00
Cornerstone Bank	-9551	050	checking - Glenwood	500.00
Leominster Credit Union	-1024	050	WRHS student activity checking	3,324.93
TOTAL CHECKING				322,970.79
MONEY MARKET				
Berkshire Bank	-2960	022	Cafeteria revolving - Sterling	6,949.59
Leominster Credit Union	-1029	050	WRHS Student Activity Revolving	351,545.58
Berkshire Bank	-3002	023	Middle School Athletic Revolving	74,732.92
TD Banknorth, NA	-1032	001	General Fund	26,794.57
Eastern Bank	-0363	001	General Fund	9,292,275.63
Eastern Bank Debit Card	-6672	001	General Fund	225.62
Eastern Bank Tuition	-7357	001	General Fund	59,618.30
Enterprise Bank	-3225	001	General Fund	39,832.66
Avidia Bank	-8701	001	General Fund	33,285.03
MMMT	-4707	001	Money Market	24,390.93
TOTAL MONEY MARKET				9,909,650.83
SAVINGS				
Cornerstone Bank	-0132	022	Cafeteria revolving - Naquag	9,593.40
Cornerstone Bank	-0140	022	Cafeteria revolving - CTMS	11,877.64
Cornerstone Bank	-1230	022	Cafeteria revolving - Glenwood	16,626.15
Cornerstone Bank	-3092	022	Student Activity - CTMS	10,490.59
Cornerstone Bank	-9535	022	Student Activity - Glenwood	5,488.67
Cornerstone Bank	-3117	022	Student Activity - Naquag	12,762.19
Fidelity Bank	-1908	022	Cafeteria revolving - Princeton	9,779.68
Fidelity Bank	-6479	022	Cafeteria revolving - Paxton	14,787.83
Berkshire Bank	-4569	022	Cafeteria revolving - Dawson	4,109.95
Berkshire Bank	-2944	022	Cafeteria revolving - Davis Hill	4,020.92
Berkshire Bank	-4550	022	Cafeteria revolving - Mayo	3,123.61
Berkshire Bank	-2952	022	Cafeteria revolving - Mountview	14,098.91
Berkshire Bank	-4542	022	Cafeteria revolving - WRHS	192,315.52
Berkshire Bank	-2979	029	Adult Education	72.26
Fidelity Bank	-0736	050	Student Activity Depository	51,291.69
Leominster Credit Union	-6025	050	Student Activity Revolving	96,440.42
Berkshire Bank	-2987	023	Athletic revolving	53,420.41
Berkshire Bank	-2995	023	Athletic transportation	37,733.87
TOTAL SAVINGS				548,033.71
CDs (Investments)				
Leominster Credit Union		60	Atlas	10,796.88
Leominster Credit Union		60	Bailey	2,134.42
Leominster Credit Union		60	Bradshaw	13,619.97
Leominster Credit Union		60	D'Errico	3,041.82
Leominster Credit Union		60	Finocchio	8,084.81
Leominster Credit Union		60	Fitzgerald	9,232.08
Leominster Credit Union		60	Green	6,764.20
Leominster Credit Union		60	Griffin	18,663.52
Leominster Credit Union		60	Hayman	3,238.89
Leominster Credit Union		60	Hewson	12,623.38
Leominster Credit Union		60	Lionett	8,142.58
Leominster Credit Union		60	Ljungberg	2,186.58
Leominster Credit Union		60	Norioian	10,904.22
Leominster Credit Union		60	Shallale	4,740.54
Leominster Credit Union		60	Tarkiatnen	7,418.25
Leominster Credit Union		60	Thibodeau	12,576.85
Leominster Credit Union		60	Wachusett #2	60,301.48
Leominster Credit Union		60	Wesley	6,059.40
Leominster Credit Union		60	White	1,175.33
TOTAL CDs				201,705.20
OPEB				
Bartholomew and Company	-3593	70	OPEB	10,845.12
TOTAL OPEB				10,845.12
TOTAL				10,993,205.65
Adjusted Cashbook				10,993,205.65
General Ledger				10,993,205.65
Variance				0.00
General Fund Total				9,775,594.40