

Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

April 25, 2019

To: *Wachusett Regional School District Committee*

Kenneth Mills, Chair	Sarah LaMountain
Christina Smith, Vice-chair	Matthew Lavoie
Scott Brown	Linda Long-Bellil
Thomas Curran	Amy Michalowski
Michael Dennis	Benjamin Mitchel
Anthony DiFonso	Michael Rivers
Rachel Dolan	Asima Silva
Stephen Godbout	Megan Weeks
Maleah Gustafson	Adam Young
Robert Imber	

From: Darryll McCall, Ed.D., Superintendent of Schools

SUBJECT: Superintendent's Report

School Committee Members and Posting

Monday's meeting will be the last regular School Committee meeting before the May 13th local elections. There are several seats that expire this year and I wish to take this opportunity to thank Tom Curran, Maleah Gustafson, Matt Lavoie, Ken Mills, Ben Mitchel, Mike Rivers, Christina Smith, and Megan Weeks for their service to the students, staff, and Member Towns during their tenures seating on the Committee. I wish all who will be seeking re-election much luck and may those who are not enjoy a bit more free time.

You will note on the meeting agenda, toward the end of the regular meeting, the Committee will enter executive session to discuss the status of union contract negotiations. Upon adjournment of the executive session, the Committee will reconvene in public session in anticipation of ratifying union contracts that has been successfully negotiated. Contract ratification will be done in open session. Municipal Representative Sheila Dibb has been invited to the executive session (attachment 1).

You will note the May Organizational Meeting and regular School Committee meeting have been scheduled for **Thursday, May 23rd**, at 7:00 PM in the Media Center (attachment 2). These meetings, following the conclusion of local elections and the five Annual Town Meetings, have been scheduled for a Thursday evening due to spring concerts to take place at the high school Tuesday and Wednesday of that week.

Jefferson School

1745 Main Street, Jefferson, MA 01522

Telephone: (508) 829-1670 Facsimile: (508) 829-1680

For planning and quorum purposes, please advise if you are unable to attend Monday evening's meeting.

FY20 Budget

This year local town elections will be held on Monday, May 13th, which will be a full-day of professional development throughout the District (and a "no school day" for students). I want to extend thanks to principals and Central Office administrators for the time and effort put into organizing a very extensive and comprehensive PD day for our staff.

For your information and planning, below are the dates, times, and locations for the May Annual Town Meetings:

	Holden	Paxton	Princeton	Rutland	Sterling
Annual Town Meeting Date	Monday May 20 th	Monday May 6 th	Tuesday May 14 th	Saturday May 11 th	Monday May 6 th
Town Meeting Time	7:00 PM	7:00 PM	7:00 PM	7:00 PM	6:30 PM
Town Meeting Location	WRHS	Paxton Center School	Thomas Prince School	Glenwood Elementary School	Chocksett Middle School
Annual Town Election Date	Monday May 13 th				
Administration	Darryll McCall	Darryll McCall/ Jeff Carlson	Darryll McCall	Darryll McCall	Robert Berlo/ Daniel Deedy
School Committee Representation	Ken Mills	Ben Mitchel	Bob Imber and Megan Weeks	Matt Lavoie	Mike Rivers

The morning of May 1st, Chair Mills and I are scheduled to be in-studio at HCTV (Holden Community Television) to film a 30 minute "conversation" about our District, the budget, and other items of interest. I want to thank Jay Brunetta of HCTV for facilitating this production, which will be shown on local cable stations, will be shared with all families through a link on SchoolMessenger, and will also be accessible on the District website (www.wrsd.net).

FY18 Draft Audit

On April 10, 2019 the Audit Advisory Board met with a representative from District Auditors Melanson Heath to review the FY18 draft audit. After reviewing the draft with the AAB, the auditors will complete the final audit document and will revise their governance letter and send to the District the week of April 29th if not sooner.

Fund our Future Event

Thursday evening, April 11th, in the high school auditorium, a “community conversation” sponsored by the MTA and the WREA was held to discuss the current state of education in the Wachusett District and in Massachusetts. Chair Mills and I both had the opportunity to speak at the forum, where we echoed many of the same sentiments previously spoken by members of the community, Wachusett teachers, and our state representatives. *The Landmark* article on the forum is attached (attachment 3). I would like to thank the WREA and MTA for holding this forum and helping to push for more educational funding at the state level.

Administrator Search

We have re-opened our search for the Administrator of Special Education and will begin the process within the next week. We will continue with the same procedures followed during our initial search, with the same search committee members when possible. I am hoping for a completed process to occur by the end of May.

Superintendent's Annual Evaluation

At Monday's meeting, Chair Mills will present to the full Committee my annual evaluation, and School Committee acceptance of the evaluation is on Monday evening's agenda.

I would like to thank those who completed the Superintendent's Annual Evaluation using the online tool. Working in conjunction with the Superintendent Goals and Evaluation Subcommittee, we created an assessment tool that was user friendly. I would also like to thank the members of that subcommittee for their work over the past several months.

For the record, I attach a copy of my Evaluation Narrative, which was shared with all School Committee member on April 12, 2019 to provide information and updates to members as you prepared to complete the online Superintendent evaluation (attachment 4). I hope you found the document, with links, helpful, and informative as an overview of the past twelve months.

Grant Opportunity

The District was recently notified that it will be awarded \$100,000 through a grant offered through DESE. Director of Social Emotional Learning and Guidance Jon Krol submitted the grant application on Improving Student Access to Behavioral and Mental Health Services. From DESE the purpose of the grant is as follows:

The goal of this competitive state-funded grant program is to improve student behavioral and mental health outcomes. This grant will support Massachusetts public school districts and communities to student access to behavioral and mental health services by building the capacity of school districts and community-based providers to develop comprehensive, integrated systems for student support.

We will be using the grant funds to provide enhanced support for Panorama as well as an outreach program designed to assist families in need of finding support.

School Choice

Following action by the Committee at our April 8, 2019 meeting, I have notified DESE that Wachusett Regional School District will not be participating in school choice for the 2019-2020 school year (attachment 5).

MASC Day on the Hill

The Massachusetts Association of School Committees' annual Day on the Hill will take place on Wednesday, May 1st, in Boston (attachment 6).

Policy

Attached you will find recently adopted School Committee Policy 6123 *Educational Opportunities for Children in Foster Care*. This policy can be found on the District website, and the policy and updated Table of Contents have been sent electronically to the Member Towns, school principals, and District administration (attachment 7).

Treasurer's Update

Treasurer Dunbar has submitted the Treasurer's Update and Cash Reconciliation for February 2019. Treasurer Dunbar's reports can be found in Google as separate attachments, and as separate links in my cover email.

Executive Staff Reports

- Deputy Superintendent Berlo's Report to the Superintendent, dated April 25, 2019 (attachment A)
- Director of Human Resources Jeff Carlson's Report to the Superintendent, dated April 25, 2019 (attachment B)

Subcommittee Minutes

- Minutes of the March 19, 2019 meeting of the Facilities and Security Subcommittee (Subcommittee Minutes attachment 1)

- Minutes of the March 25, 2019 meeting of the Education Subcommittee (Subcommittee Minutes attachment 2)

Chair's Correspondence

- April 5, 2019 correspondence from Sterling resident James Gettens (Chair's Correspondence 1)

Superintendent's Correspondence

- April 9, 2019 correspondence to Project 351 Student Ambassadors Gabriela Hamburger Medailleu, Aiden Havens, Emma Jeffrey, Sydney Mentzer, Kaelin Pousland (Superintendent's Correspondence 1)
- April 9, 2019 correspondence to Heidi Lahey (Superintendent's Correspondence 2)
- April 9, 2019 correspondence to Glenn Quirk and Sean Xenos (Superintendent's Correspondence 3)

Should you have any questions, please contact me at your convenience.

cc: Executive Staff
DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

Agenda

Regular Meeting #1327

Monday, April 29, 2019

7:00 PM

Media Center
Wachusett Regional High School, Holden

- I. Public Hearing
- II. Chair's Opening Remarks
- III. Student Representatives' Reports (D. Ferdinand, R. Massoni-Nesman)
- IV. Superintendent's Report
 - A. Discussion of Report
 - B. Recommendations Requiring Action by the School Committee
 - 1. Motion: To accept the Annual Evaluation of the Superintendent of Schools
- V. Unfinished Business
- VI. Secretary's Report
 - A. Approval of #1326 Regular Meeting Minutes of the Wachusett Regional School District Committee held on April 8, 2019 – enclosed
- VII. Treasurer's Report/Financial Statements
- VIII. Committee Reports
 - A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. Brown, T. Curran, M. Dennis, R. Imber, M. Lavoie)
 - B. Education Subcommittee (R. Imber, Chair, C. Smith, Vice-chair, A. DiFonso, R. Dolan, S. LaMountain, L. Long-Bellil, A. Silva)
 - C. Business/Finance Subcommittee (M. Dennis, Chair, B. Mitchel, Vice-chair, M. Gustafson, M. Lavoie, L. Long-Bellil, A. Young)
 - D. Legal Affairs Subcommittee (S. Brown, Chair, R. Imber, Vice-chair, S. Godbout, A. Michalowski, M. Rivers)
 - E. Superintendent Goals and Evaluation Subcommittee (M. Lavoie, Chair, A. Michalowski, Vice-chair, K. Mills, M. Weeks)

- F. Facilities and Security Subcommittee (T. Curran, Chair, M. River, Vice-chair, A. Young)
- G. Audit Advisory Board (B. Mitchel, Chair)
- H. Ad Hoc Subcommittees
- I. Building Committees
 - 1. Mountview Building Committee
- J. School Council Reports:
 - Central Tree Middle School (M. Lavoie), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (S. Brown), Dawson Elementary School (A. Young), Glenwood Elementary School (A. DiFonso), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle School (K. Mills), Naquag Elementary School, Paxton Center School (B. Mitchel), Thomas Prince School (A. Silva), Wachusett Regional High School (A. Michalowski/C. Smith), Special Education Parent Advisory Council (M. Gustafson), Early Childhood Center (TBD)
- IX. Public Hearing
- X. New Business
- XI. Executive Session to discuss strategy for contract negotiations with bargaining unit (Wachusett Cafeteria Association; AFSCME, Council 93, Local 2885 – Custodial Employees; AFSCME, Council 93, Local 2885 – Clerical Employees), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, to return to public session
- XII. Ratification of Collectively Bargained Contract
- XIII. Adjournment

If you cannot attend the April 29, 2019 Wachusett Regional School District Committee meeting, please contact Rebecca Petersen at (508) 829-1670 Ext. 230.

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

DRAFT Minutes

Regular Meeting #1326

Monday, April 8, 2019
7:00 PM

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Wachusett Regional School District Committee

Christina Smith, Vice-chair
Scott Brown
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Stephen Godbout

Maleah Gustafson (7:08 PM)
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Adam Young

Committee Members Absent:

Kenneth Mills, Chair
Robert Imber
Sarah LaMountain

Benjamin Mitchel
Michael Rivers
Megan Weeks

Committee Members Participating Remotely:

None

Administration Present:

Darryll McCall, Superintendent
Robert Berlo, Deputy Superintendent
Daniel Deedy, Director of Business and Finance
Jeff Carlson, Director of Human Resources
Lincoln Waterhouse, Interim Administrator of Special Education
Rebecca Petersen, Executive Secretary to the Superintendent

Student Representatives Present:

Donroy Ferdinand (7:08 PM)

Rianna Massoni-Nesman

Others present, who desired to be recorded as present (see attached Attendance Sheet – attachment 1).

In Chair Mills' absence, Vice-chair Smith called the meeting to order at 7:02 PM. She announced the meeting was not streaming live, but is being recorded and will be broadcast on HoldenTV.com.

I. Public Hearing

Jon DiVito, Rutland, addressed the School Committee.

7:08 PM Member Gustafson joined the meeting.

7:08 PM Student Representative Ferdinand joined the meeting.

II. Chair's Opening Remarks

Former Thomas Prince School Principal Mary Cringan approached the podium, speaking briefly about Project 351 and expressing thanks for the opportunity to introduce this year's Project 351 Student Ambassadors:

Gabriela Hamburger Medailleu – Mountview Middle School

Aiden Havens – Paxton Center School

Sydney Mentzer – Thomas Prince School

Emma Jeffrey – Central Tree Middle School

Kaelin Pousland – Chocksett Middle School

At Ms. Cringan's invitation, each of the Student Ambassadors approached the podium and explained their first service project since being named Student Ambassadors. At the conclusion of the five reports, the students and Ms. Cringan were thanked for their attendance and were given a hearty round of applause.

III. Student Representatives' Reports

Student Representative Ferdinand congratulated the 8th graders for their Student Ambassador roles. He then spoke about a meeting he participated in on April 1, 2019, when Superintendent McCall and WRHS Principal Beando met with members of the high school's Think Globally Act Locally student organization to discuss implementation of composting at the high school. Student Representative Ferdinand reported a petition encouraging implementation of a composting program has 578 signatures to date. Student Representative Massoni-Nesman reported the week of April 8th will be *Kindness Week* at WRHS, sponsored by the Student Council. She also reported year-long Honors Science Projects are currently being turned in, and that spring break is fast approaching. Superintendent McCall took the opportunity to speak about his meeting at the high school on April 1st, noting how impressive the student activism piece of the proposal (composting) is. Superintendent McCall did comment that there are logistical issues that will need to be addressed in order to implement composting at the high school.

7:27 PM Student Representative Ferdinand left the meeting.

IV. Superintendent's Report

A. Discussion of Report

Superintendent McCall began by reporting the search for the next Administrator of Special Education will be reopened, with the intension of re-posting the position on April 9, 2019. When asked, Superintendent McCall reported he is hopeful the appointment of the Administrator of Special Education can be made before the end of the school year. Brief discussion about this position and the search ensued.

Superintendent McCall called members' attention to the online evaluation tool to be used for his annual evaluation, which he projected on the screen and walked through the various component of the evaluation tool. Member Lavoie, who is Chair of the Superintendent's Goals and Evaluation Subcommittee, added his comments about this year's evaluation process, and provided members with the timeline to complete this process. Member Lavoie reported on Superintendent McCall will share, electronically, his evaluation narrative with all School Committee members on April 12, 2019, and Member Lavoie asked members to complete their evaluation of the Superintendent by Monday, April 22, 2019. He explained the Superintendent's Goals and Evaluation Subcommittee will be meeting on April 25, 2019 to pull together a composite evaluation, which Chair Mills will use to prepare the Superintendent's 2018-2019 annual evaluation, which the full Committee will act on at the April 29, 2019 regular School Committee meeting. Due to the upcoming school vacation week, Member Dennis asked if the due date for evaluation input submissions could be extended, to which Subcommittee Chair Lavoie agreed and extended the due date for members' feedback to end of the day Tuesday, April 23, 2019. Some additional discussion took place, with some questions asked about the online tool and the evaluation process.

B. Recommendations Requiring Action by the School Committee

Superintendent McCall took the opportunity to speak about school choice, providing a brief history of this district's past participation in school choice. He explained the reasoning behind his recommendation the Committee vote to not participate in school choice for the coming school year, which is due to class sizes in some of the schools/in some classrooms and current and projected enrollment numbers. Discussion ensued, with several questions asked and answered. Several members, plus Student Representative Massoni-Nesman, participated in the discussion.

7:48 PM Student Representative Massoni-Nesman left the meeting.

Consideration about school choice continued.

7:56 PM Member Godbout left the table.

Member Michalowski requested information about why Wachusett residents choice out of this district.

7:58 PM Member Godbout returned to the table.

Final comments were made before the motion about school choice was brought before the Committee.

1. Motion: The Wachusett Regional School District will not participate in the school choice program for the 2019-2020 school year, and the Superintendent is directed to notify the Massachusetts Department of Elementary & Secondary Education, Office of School Finance that this district will not be accepting school choice students for the 2019-2020 school year.

(A. Young)

(T. Curran)

Vote:

In favor:

Christina Smith
Scott Brown
Thomas Curran
Michael Dennis
Rachel Dolan
Stephen Godbout
Maleah Gustafson
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Adam Young

Opposed:

Anthony Difonso

The motion passed 12-1.

2. Motion: To authorize the transfer of \$1,964.48 from the Salaries, Substitutes & Stipend Appropriation to the Student Services Appropriation for the purchase of athletic supplies.
(A. Young)
(A. DiFonso)

Vote:

In favor:

Christina Smith
Scott Brown
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Stephen Godbout
Maleah Gustafson
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Adam Young

Opposed:

None

The motion passed unanimously.

3. Motion: To authorize the Director of Business and Finance to transfer \$20,000 from the Salaries and Stipends Appropriation to the Special Education Tuitions Appropriation.
(L. Long-Bellil)
(T. Curran)

Vote:

In favor:

Christina Smith
Scott Brown
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Stephen Godbout
Maleah Gustafson
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Adam Young

Opposed:

None

The motion passed unanimously.

V. Unfinished Business

There was no unfinished business brought before the Committee.

VI. Secretary's Report

- A. Approval of #1324 Regular Meeting Minutes of the Wachusett Regional School District Committee held on March 25, 2019

Motion: To approve minutes of the regular meeting of the WRSDC held on March 25, 2019.
(A. Young)
(A. DiFonso)

Vote:

In favor:

Christina Smith
Scott Brown
Thomas Curran
Anthony DiFonso
Rachel Dolan
Stephen Godbout
Maleah Gustafson

Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Adam Young

Opposed:
None

Abstained:
Michael Dennis

The minutes were approved 12-0-1.

VII. Treasurer's Report/Financial Statements

Vice-chair Smith reminded the Committee that if there were questions regarding the Director of Business and Finance's report that Members should contact the Superintendent; if there were questions regarding the Treasurer's Report, Members should contact the Business/Finance Subcommittee Chair.

VIII. Committee Reports

- A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. Brown, T. Curran, M. Dennis, R. Imber, M. Lavoie)

Vice-chair Smith reported this subcommittee has not met since the last School Committee meeting.

- B. Education Subcommittee (R. Imber, Chair, C. Smith, Vice-chair, A. DiFonso, R. Dolan, S. LaMountain, L. Long-Bellil, A. Silva)

Vice-chair Smith reported this subcommittee met immediately before this meeting, and will meet next at 6:30 PM on Monday, April 22, 2019, at the Central Office.

Motion: To approve the second reading of Draft Policy 6123 *Policy Relating to Pupil Services Educational Opportunities for Children in Foster Care*, waiving the reading.

(C. Smith)
(A. Young)

Vote:

In favor:

Christina Smith
Scott Brown
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan

Stephen Godbout
Maleah Gustafson
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva
Adam Young

Opposed:
None

The motion was unanimously approved.

- C. Business/Finance Subcommittee (M. Dennis, Chair, B. Mitchel, Vice-chair, M. Gustafson, M. Lavoie, L. Long-Bellil, A. Young)

Subcommittee Chair Dennis reported on the April 1, 2019 meeting of this subcommittee, and announced it is yet to be determined if the meeting scheduled for April 22, 2019 will be held, based on subcommittee member availability.

- D. Legal Affairs Subcommittee (S. Brown, Chair, R. Imber, Vice-chair, S. Godbout, A. Michalowski, M. Rivers)

Subcommittee Chair Brown reported on the April 2, 2019 meeting of this subcommittee. He announced the full School Committee would not adjourn to executive session this date, but will on April 29, 2019, when the full Committee will be brought up to date on contract negotiations with the clerical, custodial, and food service bargaining units.

- E. Superintendent Goals and Evaluation Subcommittee (M. Lavoie, Chair, A. Michalowski, Vice-chair, K. Mills, M. Weeks)

Subcommittee Chair Lavoie did not have any additional report to make, in light of the earlier discussion about the Superintendent's annual evaluation process.

- F. Facilities and Security Subcommittee (T. Curran, Chair, M. Rivers, Vice-chair, A. Young)

Subcommittee Chair Curran reported this subcommittee will meet next on April 24, 2019.

- G. Audit Advisory Board (B. Mitchel, Chair)

AAB Chair Mitchel reported this Board will meet on April 10, 2019. District auditors will be present at the meeting to review the draft FY18 audit and to answer questions AAB members may have.

- H. Ad Hoc Subcommittees

- I. Building Committees

I. Mountview Building Committee

No report was made.

J. School Council Reports:

Central Tree Middle School (M. Lavoie), Chocksett Middle School (S. Godbout), Davis Hill Elementary School (S. Brown), Dawson Elementary School (A. Young), Glenwood Elementary School (A. DiFonso), Houghton Elementary School (S. Godbout), Mayo Elementary School (T. Curran), Mountview Middle School (K. Mills), Naquag Elementary School, Paxton Center School (B. Mitchel), Thomas Prince School (A. Silva), Wachusett Regional High School (A. Michalowski/C. Smith), Special Education Parent Advisory Council (M. Gustafson), Early Childhood Center

Member Michalowski – WRHS

Member Gustafson – SEPAC

Member Silva – Thomas Prince School

IX. Public Hearing

Heidi Lahey, WREA President, read a prepared statement (attachment 2).

X. New Business

There was no new business brought before the School Committee.

XI. Adjournment

Motion: To adjourn.

(T. Curran)
(S. Brown)

Vote:

In favor:

Christina Smith
Scott Brown
Thomas Curran
Michael Dennis
Anthony DiFonso
Rachel Dolan
Stephen Godbout
Maleah Gustafson
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Asima Silva

Adam Young

Opposed:

None

The motion was unanimously approved.

The meeting adjourned at 8:18 PM.

Respectfully submitted,

Darryll McCall, Ed.D.
Superintendent of Schools

DM:rlp

Attachments:

- Attachment 1 – Sign-in sheets
- Attachment 2 – Heidi Lahey Public Address

WACHUSETT REGIONAL SCHOOL DISTRICT COMMITTEE
Regular Meeting
Monday, April 8, 2019

PLEASE **PRINT** YOUR NAME AND YOUR TOWN

[illegible]

Good Evening,

Heidi Lahey, 166 Bullard St Holden MA President WREA.

Although it seems certain that some version of public education funding will get passed on Beacon Hill, all the bills are not created equal. Even more disturbing, there are certain groups seeking to insert a state presence on school committees in exchange for adequate funding. On Sunday March 31, there was an opinion piece published in the Worcester Telegram that I would like to bring to the attention of this body written by ***Charles Chieppo is a senior fellow and Jamie Gass directs the Center for School Reform at Pioneer Institute, a Boston-based think tank.***

“But if taxpayers are to provide the additional funding, it is equally appropriate to take steps to increase the probability that they receive value for their investment.

One way to increase the chances that taxpayers will see a return on their new investment would be to allow the Commonwealth to appoint local school committee members commensurate with the portion of school district funding it provides.

For example, if the state provides 85 percent of the funding in a district with seven school committee seats, it should also appoint six school committee members.”

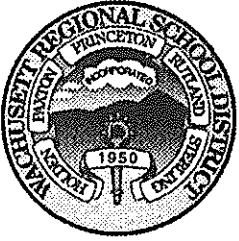
The concept that local school committees need state appointed members to insure that taxpayer money is properly spent is insulting at best. I hope that the Mass Association of School Committees makes an official response to this idea as interfering, insulting and anti-democratic.

This Thursday April 11 from 6:00-7:30 pm, the Wachusett community including teachers, staff, students, parents, town officials and residents are invited to a Fund Our Future forum with our state legislators Senators Chandler, Gobi, Representative Ferguson, and special guest Senator Jason Lewis on the topic of public education funding.

Updating Public Education funding is among the highest priorities on Beacon Hill this spring. The public hearing at the State House before the Joint Committee on Education March 22 boasted an overflow crowd and a diverse list of speakers who testified from across the state on the needs for adequate funding.

Our story as a regional is unique. We need to describe the challenges caused by the unpredictable nature of the appropriations for regional transportation and circuit breaker combined with a very tight budget.

I invite all those who have a wish for restoring lost services such as librarians in our K-8 schools, a story to tell about unmet needs of our current students, or a vision for what our schools could be if we had greater resources to PLEASE come and participate on Thursday night. Thank you.



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

Sent electronically

April 8, 2019

Mrs. Sheila Dibb
209 Pommogussett Road
Rutland, MA 01543

Dear Mrs. Dibb:

Please be advised that toward the end of the regular School Committee meeting on Monday, April 29, 2019, the Wachusett Regional School District Committee will adjourn to executive session for the purpose of discussing strategies for negotiations. It is anticipated the full School Committee will reconvene in open session, after the executive session, to act on ratification of union contracts.

As the Municipal Representative, please attend this executive session if you are able. School Committee meetings are held in the Media Center at Wachusett Regional High School in Holden.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee

DM:rlp

Superintendent Goals and Evaluation Subcommittee

Thursday, April 25, 2019
8:30 p.m.

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

AGENDA:

- I Call to Order
- II Approval of Minutes
- III Review of WRSDC Member Feedback/Input – Superintendent's Annual Evaluation
- IV Development of Composite Evaluation
- V Next Meeting
- VI New Business
- VII Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

Wachusett Regional School District Committee

Monday, April 29, 2019
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

AGENDA:

- Public Hearing
- Chair's Opening Remarks
- Student Representatives' Reports
- Superintendent's Report
 - Discussion of Report
 - Recommendations Requiring Action by the School Committee
 - 1. Motion: To accept the Annual Evaluation of the Superintendent of Schools

Unfinished Business

Secretary's Report

- Approval of 1326th Regular Meeting Minutes of the WRSDC held on 4/8/2019

Treasurer's Report/Financial Statements

Committee Reports

- Management Subcommittee
- Education Subcommittee
- Business/Finance Subcommittee
- Legal Affairs Subcommittee
- Superintendent Goals and Evaluation Subcommittee
- Facilities and Security Subcommittee
- Audit Advisory Board
- Ad-Hoc Subcommittee
- Building Committees
 - 1. Mountview Building Committee

School Council Reports

Public Hearing

New Business

Executive Session to discuss strategy for contract negotiations with bargaining unit (AFSCME, Council 93, Local 2885 – Custodial Employees), as the Chair deems discussion in public session would have an adverse effect on the District's bargaining position, to return to public session

Ratification of Collectively Bargained Contract

Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Special Education Parent Advisory Council

Thursday, May 16, 2018
7:00 p.m.

Davis Hill Elementary School
Jamieson Road, Holden

Wind Beneath Their Wings

Wachusett Regional School District Committee

Thursday, May 23, 2019
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Organizational Meeting

AGENDA:

Call to Order
Election of Chairman
Election of Vice-Chairman
Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

Wachusett Regional School District Committee

Thursday, May 23, 2019
7:00 p.m.

Media Center
Wachusett Regional High School
1401 Main Street, Holden

Local teachers push for increased state funds

By Patricia Roy / proy@gatehousemedia.com

Posted Apr 22, 2019 at 3:53 PM

Updated Apr 22, 2019 at 3:53 PM

Wachusett Regional School District teachers and supporters gave an enthusiastic reception to legislators and educational leaders at a recent forum at the Wachusett Regional High School on April 11 to discuss a push for improved state funding for education.

The "Fund Our Future" forum was a local stamp on a state-wide effort by the Massachusetts Teachers Association (MTA) to urge legislators to pass the Promise Act to increase public school funding by more than \$1 billion a year. The Promise Act implements the recommendations of the bi-partisan Foundation Budget Review Committee.

The Cherish Act would increase public higher education funding by more than \$500 million. The forum was hosted by the Wachusett Regional Education Association (WREA), a local MTA affiliate.

A State House rally in favor of the two pieces of legislation is planned for May 16.

The impetus for organized action by teachers on the legislation came after a State House bill that would have increased state funding for public education died in committee last year, according to WREA President Heidi Lahey.

This year, it's generally accepted that the state will make an attempt to increase public education funding, so teachers wanted to get involved in the process, so the voices of those inside the classroom were heard in the conversation, Lahey said ahead of the meeting.

Attending the forum were State Sen. Harriette Chandler (D-Worcester) and Sen. Anne Gobi (D-Spencer) and State Sen. Jason Lewis (D-Winchester), the newly appointed Senate Chair of the Joint Committee on Education.

Gobi told the crowd that she was pleased to hear that in the recently released House budget, reimbursement for regional school transportation was set at 80 percent.

"Everyone knows that this is the year for education. We've been saying it over and over and over again," said Gobi, Chair of the Higher Education Committee this year.

Lewis said that for a number of years, the state has not fulfilled its obligation to provide adequate funding so that every child does have access to a great education.

"The one thing I am hearing everywhere, is the overwhelming number of unmet needs, how many challenges there are that are facing so many of our school districts," he said.

"We are going to work very hard to listen to your concerns and do our very best to fix the school funding formula," he said.

MTA President Merrie Najimy said educators have made education funding the number one issue in the state. When the House Ways and Means budget came out on April 10, it was \$134 million short of year one [requested funding] needs, she said.

"It's time to put your money where your mouth is," Najimy said.

The MTA has signatures from 20,000 members saying they support the Promise Act and the Cherish Act, she said.

Governor Charlie Baker, the Pioneer Institute (a free market think tank) and State Rep. Alice Peisch (D-Wellesley), the House Chair of the Joint Committee on Legislation are "laying their plans week by week via newspaper that it is not the amount of money, but how it is spent," said Najimy. They're saying that it doesn't matter how much money you have, but how well it is spent, she said.

She criticized Baker's plan for empowerment zones.

"That's double speak for a privatization zone," said Najimy. They zones are supposed to empower educators to make decisions, when in fact it is state officials who have removed their power, she said.

"It's been our Department of Education, our governors, our legislators at the state and federal level. Now the governor wants to give empowerment to a few groups of people, but via a private third party," Najimy said.

When the discussion was opened to the floor, Jennifer Lee, a third grade teacher at Glenwood Elementary School, spoke against the MCAS exams, saying they cause students stomach aches, headaches and anxiety. The test are developmentally inappropriate, in Lee's opinion.

"I'm not a teacher anymore," she said. "I'm a professional test giver."

Others in the audience agreed that money is wasted on the lengthy exams and favored getting rid of the tests that are used to determine school accountability as well as chart student achievement.

"Locally we really fight to help our towns, but it's difficult and complicated because the funds aren't always there, even if town officials want to support the school budget," said Holden resident Lauren Salmon-Garrett.

After the meeting, Lewis said that the Education Committee is right in the midst of looking at looking at different bills including the Promise Act, to fix the school funding formula.

"We're very hopeful that we'll be putting legislation out of our committee in two months," Lewis said. "This is a high priority for the Senate and the House to take up that legislation and a priority for the Governor as well, so we're very hopeful that within the next several months we will have legislation to fix our school funding formula."

That will help regional school districts as well as urban and suburban schools, he said.

"It would be historic education legislation," he said.

The State Senate has on several occasions passed legislation to adopt the Foundation Review Committee's recommendations, he noted, but it hasn't made its way into law.

The dollar figure would depend on exactly how the legislation gets implemented, Lewis added.

The most important thing that people in the district can do to get more state funding is exactly what went on at the Fund Our Future Forum, Lewis said.

"Show up, make sure that they share their experiences whether they're a teacher, they're a parent or local elected official and make sure we know what their needs are."

On April 19, State Rep. Kimberly Ferguson (R-Holden) filed two House budget amendments asking for 100 percent reimbursement for regional transportation as a well as establishing a commission to study regional school funding and governance.

Wachusett Regional School District

Evaluation Narrative 2018-2019

Darryll McCall, Ed.D., Superintendent

April 12, 2019

TO: Kenneth Mills, Ph.D., Chair
Wachusett Regional School District Committee

FROM: Darryll McCall, Ed.D., Superintendent of Schools

RE: Evaluation Narrative

I am providing members of the WRSDC with information pertaining to my 2018-2019 superintendent evaluation. Supporting documentation referenced in this narrative is hyperlinked within the body of the document. Beneath each Standard, I have provided a narrative on progress made as well as any relevant additional information.

To accompany this narrative, and in conjunction with the Superintendent Goals and Evaluation Subcommittee, I have aligned each goal with a Standard and Indicator from the *Model Rubric for Superintendents*, which you will use in your evaluative ratings. Annually, all educators in the state are required to be evaluated on Standards I –IV of the DESE rubric. However, all Elements are not evaluated every year. The following information pertains to the Standards and Indicators that are aligned with specific outcomes:

Standard I:	Instructional Leadership	A, C, & E
Standard II:	Management and Operations	A, B, & E
Standard III:	Family and Community Engagement	B & D
Standard IV:	Professional Culture	D & F

Following the narrative on the four Standards, I have also added progress notes associated with my 2018-2019 goals.

STANDARD I: Instructional Leadership

The Instructional Leadership standard covers three areas including instruction, evaluation, and data-informed decision making. This year, Central Office administration has continued their work on developing consistent methodologies and practices associated with examination of student data, identification of “at-risk” students, use of effective classroom instructional practices, providing targeted feedback to staff, and calibration of evaluation practices. Utilizing both Principal Leadership Team (PLT) meetings and Cabinet/Curriculum meetings, Deputy Berlo and I have worked with building Principals, Assistant Principals, and Central Office administrators to develop more common understandings and expectations as well as consistent practices across all of these areas.

To develop a consistent understanding of good classroom teaching, the Central Office Administration developed various [video calibration tools](#) to be used while examining DESE [classroom observation videos](#). In addition, Central Office and Building Principals and Assistant Principals identified 5 priority elements from the Teacher Evaluation Rubric to evaluate this year. These 5 elements coupled with the 7 elements that were reviewed last year are summarized in a [shared document](#) that any administrator may use while conducting an observation or writing an evaluation. The common language and expectations for each element promote more consistent feedback and teacher ratings within schools and the WRSD.

To support the evaluation training as well as our work of developing a better understanding of effective instructional practices, the administrative team (Principals and Central Office administrators) undertook a study of the book [Learning Targets](#). The book focuses on developing specific targets or goals which help to drive assessments, feedback to students, homework, instructional practices (specifically differentiation and higher order thinking), as well as building a culture focused on examining evidence of student learning.

To further this work, leaders from across the District, including Principals, Assistant Principals, teachers, as well as Central Office administrators, have been involved in a multi-year training focused on developing Professional Learning Communities (PLC’s) in the District. This training has centered around developing school-level practices to help build a culture focused on examining student learning data. The PLC framework ensures that tough questions can be asked and that people across multiple grades and subjects can provide feedback by using the same practices and language. The training conducted for a second time by [Solution Tree](#) is shared [here](#). Results from the [trainings](#) were revisited at follow up meetings to reach consensus and to inform future trainings by our outside instructor from Solution Tree. On May 13th, we will continue our work with [Solution Tree](#) to train administrators on PLC’s and how to work collaboratively to review data. Finally, we have provided staff with a resource, a handbook for

[Online Evaluation Questionnaire](#)
[Superintendent Evaluation Rubric](#)

professional learning communities, [Learning by Doing: A Handbook for Professional Learning Communities at Work](#), to help guide their work moving forward.

In addition to this work, the Curriculum Team, the grade 6-12 Principals, and Department Heads have led our initial work on Instructional Practices. This multi-year undertaking begins with establishing common expectations for learning, developing ways to best assess expectations, and finally with examining instructional practices to determine which are truly effective. In the middle grades, this work was led by the Principals and the Curriculum Team, and at the high school Deputy Berlo, the High School Administration and the Department Heads all contributed to this important task. Various tools were developed to guide staff through the process ([initial training](#), [follow-up training](#)) and to collect their work. As outlined in the training documents, the work will progress through several phases, with the last phase focusing on instructional practices.

Work in this area has also occurred in other grades as well, but in a more narrowly focused manner. In grade 3-5, a Science Curriculum Task Force was established to work on developing priority standards. This work was led by our Curriculum Supervisor, Beth Stockenberg.

In the area of early literacy, work on curriculum, assessment, and instruction for grades K-2 occurred by means of an outside trainer from [Heinemann](#). The trainer worked with teachers on [Fountas and Pinnell Classroom](#) and the [Benchmark Assessment System](#). This training covered curriculum, assessment and instructional practices, all of which were based on decades of research. To support staff between training events the Director of Literacy, Cherie Kent, supported staff via formal, follow-up training (Guided Reading training), small group support, and one-on-one/grade level trainings. All of these training have focused on effective instructional practices as well as examination of data and using data to inform instructional groupings and decisions. Our Director of English Language Education, Jodi Brunelle, led our work on developing K-2 English as a Second Language instructional units based on the use of effective instructional practices.

In the area of technology, we have continued to improve connectivity, access to devices, and support this school year. Utilizing funds from the [Digital Connections Partnership Schools Grant](#), a number of enhancements were made to the WRHS network. The grant-funded project, which was completed just prior to the start of the 2018-19 school year, included 50 additional WiFi access points (bringing the total number to 150), new switching equipment, internal fiber upgrades, and the implementation of multiple network VLANs. These improvements will allow us to provide robust internet connectivity and accommodate increasing device density as the [WRHS 1:1 Initiative](#) is expanded to all high school students in FY20. I am also very proud to note that this project was featured in a recent article of [EdTech Magazine](#).

Town-funded WiFi projects have now been completed in all K-8 schools, with District technology staff finishing the wiring and installation work at Glenwood and Naquag in Rutland. A Technology Integration Specialist has also been added at the high school to further assist teachers and staff and has had a very productive first year. Finally, the [WRSD Technology Plan](#) outlines our technology investment priorities over the next several budget cycles.

A focus of the Special Education department this year relative to utilizing a variety of assessments has been on determining what assessment tools can be provided to Special Education Team's to better assist in transition planning for students age 14 or older. A variety of tools are being explored through professional leadership teams to determine the best path forward in assessing this area of need. Tools being explored include the [Transition Planning Inventory](#), [The Assessment of Functional Living Skills](#), the [Brigance Vocational and Transition Skill's Assessment](#), the [Essentials for Living](#), [The Picture Interest Career Survey](#), and the [RIASEC Inventory](#). Special education staff are also involved at the kindergarten and grade 1 levels in determining how the [Benchmark Assessment System \(BAS\)](#) is used as part of the new Fountas & Pinnell Literacy Program. Also, after careful review and assessment, [The Circles Curriculum](#) has now been purchased by the district to assist students who require additional support in understanding social boundaries. Professional Development has also been provided to staff in the area of [Universal Design for Learning \(UDL\)](#) and Inclusion Practices, and after reviewing feedback, these areas will continue to be an area of focus for training moving forward.

Student support continues to be a high priority for the District every year. Director of SEL, Jon Krol, applied for and was accepted into the DESE's [S3 Academy](#). Director Krol and four building principals have been taking part in this unique opportunity. S3 is a partnership between the Department of Elementary and Secondary Education (DESE), Boston College Lynch School of Education's Center for Optimized Student Support, and the Rennie Center. The goal of the program is to help schools create or revamp their student support teams using the latest research. Each school that is involved in the academy has identified a leadership team made up of 3-4 teachers, a school psychologist or counselor, and a Principal. Our teams have examined and revised their own support team structure and goals with insight provided by the S3 facilitators. Director Krol plans to capitalize on the momentum from the academy that our four teams have, and expand this to all of our schools across the District in an effort to institute common student support structures. This program aligns well with the data-informed decision making work that we have conducted over the past year with all of our schools. This examination of data using a similar protocol, common language, and district-wide expectations will be used as we make modifications to our student system moving forward.

STANDARD II: Management and Operations

The Management and Operations standard is quite broad and covers a number of different areas across the District, including day-to-day operations, to ensure that schools provide for a safe learning environment for students and staff.

This year, with a new Director of Business and Finance coming on board in late August, we continued to provide a District [Budget Book](#) which offers a detailed overview of the proposed FY20 budget. An important item of note is that for the first time, a line item budget has been added to the Budget Book at the request of Member Towns. Dissemination of the Budget Book has been extremely well received and has helped my conversations with town officials move in a direction that provides greater transparency and understanding. I met with all five towns during the past several weeks to review the [FY20 Budget Presentation](#) and answer any questions they may have concerning the budget. Additionally, I provided all Member Towns with the FY20 Budget Narrative which breaks down the budget by appropriation in order to give a broad overview of the proposed budget in an easy to understand manner.

This year, in order to have proper oversight of our budget at both the District and building levels, we again met individually with principals at the start of the school year to ensure they have an understanding of the resources available to them to address educational needs and goals associated with the [Strategic Plan](#). Director Deedy, Deputy Berlo and I met with each principal in order to review budgets and discuss issues associated with their schools. We also shared budget reports with principals to increase awareness and reinforce the development of managerial skills in the use of their budgets. This is an extremely important aspect of helping principals understand how best to utilize their limited funds to provide the greatest benefit to students and staff.

With Director Deedy taking over the position overseeing the Business Department, I have spent countless hours meeting with Director Deedy to help acclimate him to our large, regional school district. Director Deedy and I meet daily to discuss pressing issues as well as long term issues we are dealing with day to day. Director Deedy and I also review the status of the current budget weekly, meeting to review expenditures and expenses associated with all 13 schools and our Special Education department. From assisting with bus and van issues, to helping create a line item budget that is thorough and extensive, to attending most of the Business/Finance Subcommittee meetings, I have helped Director Deedy establish himself and look forward to working with him for many years to come.

Another member of the Central Office executive staff, the Administrator of Special Education, left Wachusett last summer to become a superintendent in western Massachusetts. Our Interim

Administrator of Special Education, Lincoln Waterhouse, has done an admirable job at bridging the gap whilst we wait to hire a new administrator. This is the 20th year that I have worked with Mr. Waterhouse and his willingness to assist the District in a time of need is very much appreciated. During this school year, Mr. Waterhouse and I meet and talk regularly, reviewing special education issues including staffing, budgets, and programming. I have worked closely with the Special Education Department this year in order to insure that there is proper oversight of the programming and budget at all levels. Deputy Superintendent Berlo worked with Mr. Waterhouse to ensure that the FY18 grants were closed out properly and to develop and write the FY19 grants. In addition, he worked closely with Mr. Waterhouse on our Tiered Focused Monitoring review conducted by the Department of Elementary and Secondary Education. All of this mentioned above has been very time intensive for me, but ultimately worthwhile for the District.

At the school level, we are working to provide our students at the high school with a more defined program to better meet the diverse needs of our ever-changing student body. A substantially separate therapeutic classroom for students with more significant social emotional needs and/or high functioning autism was implemented this year. The program is staffed by an adjustment counselor, a licensed special education teacher, and two paraprofessionals for in-class and inclusion support. The program is overseen by the Special Education Curriculum Specialist. Students are placed in this special education class through the IEP Team process.

Another important program we have incorporated into the high school this year is the [Bridge for Resilient Youth Treatment \(BRYT\)](#) program which acts as a conduit for students reintegrating into WRHS after hospitalization, illness, or suspension. The program is overseen by Director Krol and served by a school social worker and a teacher. Thus far, over 30 students have participated in the program this year as they transition back into the high school setting. These are students, who in prior years, would have gone directly back into a regular classroom setting without the necessary supports and scaffolding they required for a successful transition in their return to the high school.

After piloting [Panorama Education's Social-Emotional](#) survey in two of our schools in previous years, we have rolled out Panorama District-wide as a tool to assess our students' SEL competencies and connectedness to their buildings. Panorama is a focus for our principals and Central Office leadership, and we continue to determine the best ways we can use the data gleaned from the surveys to make our District a better place for students. This has a direct correlation with bullying in our schools; the better our district educates students in social emotional skills, the better our students will be at resolving conflict in a healthy way. I, along with Deputy Berlo and Director Krol, recently compared the WRSD Bullying Prevention and Intervention Plan with the DESE model plan. Per policy, the Superintendent is charged with

updating the plan to better meet the needs of the District. The intent is to have this product completed by the end of this school year. Director Krol was also recently notified that the WRSD was awarded a [\\$100,000 grant](#) from DESE on improving student access to behavioral and mental health services. Director Krol will be using these funds to bolster the work the district has done with Panorama, by providing district schools with the software infrastructure they need to improve their student assistance teams, which will enable schools to make better decisions about interventions for students, using [Panorama's Student Success](#) features. Additionally, the grant monies will be used to implement [Interface](#) district-wide, enabling all members of our community to have better access to mental health counseling and support. This is a program that has been met with success at the high school in our two year pilot program; we are pleased to be able to share this district-wide.

Another key focal point that WRSD must continue to support is the recognition of at-risk youths. [Signs of Suicide \(SOS\)](#) is a program that has been adopted by the District to inform, teach, and engage stakeholders (teachers, parents and students) in recognizing mental health issues and taking action to support students, children, and peers in getting the necessary assistance they might require. Principals, school psychologists, and school counselors have had professional development in this area, and the program is being utilized with fidelity in grades 7, 9, and 11.

The District's support of students and their social emotional health needs is being formed by building a vertically and horizontally aligned framework for SEL Competencies for K-12. The addition of the Director of SEL and Guidance will help to unify the District with consistent methodologies and support systems for our students. Director Krol is in the process of creating a report that consists of an audit of the District's SEL strengths and areas to focus.

In terms of staffing, over 40 new teachers were hired this school year, as well as dozens of paraprofessional and other support staff. At the leadership level, we have successfully added three new Principals, as well as added a new Director of Business and Finance, a Director of Literacy, a Director of SEL, and an Interim Director of Special Education. All of these positions required support and mentoring, which has been accomplished.

New District initiatives such as the BRYT Program at the High School and program expansions such as the Language-Based Program at Paxton Center School have also been staffed. To address substitute teacher concerns, Human Resources has also processed over 50 substitute teacher applications. Finally, we have also increased our daily substitute rate in order to remain competitive with other schools districts in the area.

Another area of focus this year continues to be staff wellness. In the fall of 2018, over 300 District staff received the flu shot. In the winter of 2019, 10 District Schools and over 150 staff received Biometric Screenings thru a Blue Cross and Blue Shield affiliate. In addition, we

continue to distribute District-wide emails from our Employee Assistance Program and had our representative available on the first day of the school year for staff orientation. While difficult to show the causation, we hope that our robust wellness initiatives have contributed in some small way to our health insurance increases being zero the last two years.

In terms of new initiatives for next school year, a focus for this summer will be preparing for the introduction of an online substitute management system. We are currently in the process of establishing a short pilot program in three of our schools with [ReadySub](#). We are excited about this new process and look forward to the increased efficiency we will realize with this new system. I also anticipate working with our teaching staff on certification/license issues as a large cohort of teaching staff will be renewing licenses after July 1, 2019.

An area in which I have also spent a great deal of time has been the process for supporting the financial viability associated with replacing the turf field at WRHS. This has been a project two years in the making. As you know, the District attempted to replace the turf field during the FY19 budget process as a separate article was voted upon in May 2018. Unfortunately, the article did not pass in the first town that voted on it and the process to replace the field was postponed. Although this is not part of the FY20 budget, as we are still looking to pay for the field using E&D (Excess & Deficiency) funds (\$250,000 from E&D is the most allowed per the Regional Agreement per project) and FY19 funds, and this is an important item for us as we move forward. The District recently conducted a procurement for the replacement of the turf field at WRHS and five vendors submitted bids. In the past several weeks, the District has reviewed the bid to insure the packet fulfilled the requirements of the procurement.

Finally, this spring, I have applied for a grant offered through the Massachusetts Office of Public Safety and Security, that, if received, will allow all schools in the District to upgrade the front door surveillance cameras, as well as supply the go-buckets for our classrooms. This competitive grant, [Safer Schools and Community Initiative](#), provides the opportunity for school districts throughout the Commonwealth to apply for funds that would help support safety and security in schools. As Wachusett is considered a large district, we are eligible for up to \$80,000 in grant funds. As many of you know, we have cameras at the front entrances of our schools, but these cameras do not record and they are not web-based. If awarded, we hope to utilize these funds over the summer months in order to have the systems ready for the opening of school.

STANDARD III: Family and Community Engagement

Community and Family engagement occur at all levels of the District. We attempt to provide opportunities for families and students to connect with their schools and the District in a number of ways.

This year, I have continued my SMORE newsletter to share information with members of the Wachusett community. The most recent Wachusett News update was viewed over 10,000 times and has reached a local, national, and global audience. The following screenshot shows the locations from around the globe where the most recent Wachusett News has been read:

Visitors by location | Where did visits come from?



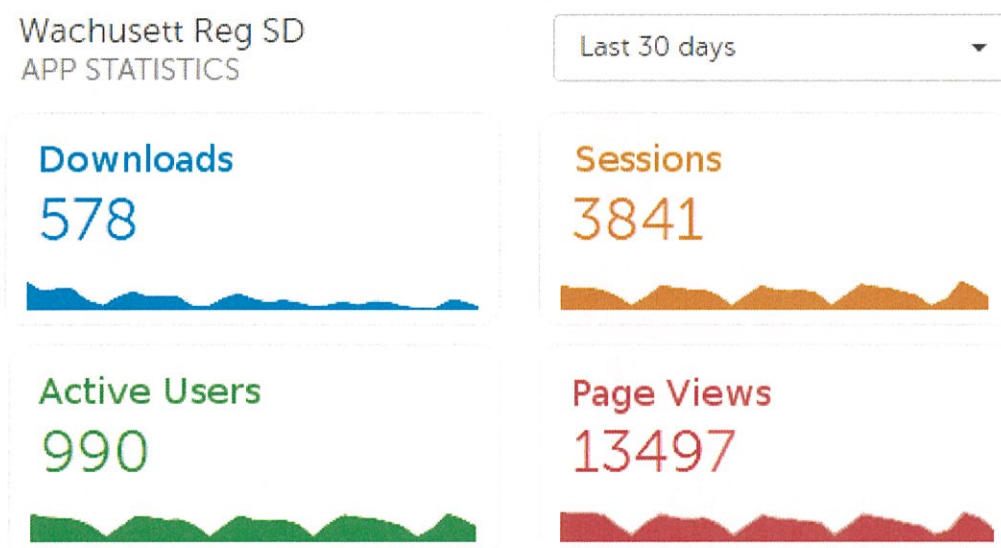
The following links are for the Wachusett News SMORE updates that I have shared with all parents and staff thus far this school year:

[Wachusett News - January 2018](#)
[Wachusett News - November 2018](#)
[Wachusett News - September 2018](#)

[Online Evaluation Questionnaire](#)
[Superintendent Evaluation Rubric](#)

Schools also produce newsletters for communication with parents and families. The following are just some of the many examples of regular communication and outreach made by our schools: [WRHS - Counseling](#), [Glenwood](#), [Dawson](#), [Mayo](#), [Central Tree](#) and the [ECC](#).

We also continue to support communication within the WRSD community through the Wachusett App. The Wachusett App compiles many of the important items related to the WRSD into one, convenient location. The Wachusett App is free and available for iOS and Android. The app has several components that include the school calendar, a staff directory by school with direct links to email, the mobile PowerSchool site, school lunch menus, school listings with phone numbers, maps and directions to any school in the district, and contact information to our transportation vendors. The following information shows usage statistics for the last 30 days:



Another step forward for the District has been the updating of the [webpage](#) in order to provide a more user friendly browsing experience. After several months of work by members of the District's Information Technology Department, our District and school websites have been revamped and launched. The updated sites are more secure and also mobile-friendly. This is the first major update to our website in over 10 years. Special thanks to our Supervisor of Information Services, Barry Sclar, and Network Manager, Ed McAuliffe for their efforts on this challenging project during the past year. In order to provide a culturally proficient and disability compliant website, the WRSD website has Google Translate and is accessible to individuals with disabilities. The screenshot on the next page shows the homepage of the WRSD and the Google Translate pull down menu bar.



We continue to work on how best to respond to student, staff, and parent concerns. I take hundreds of phone calls a year from parents and community members on a variety of topics including school choice, tuition-free kindergarten, Special Education and 504 questions, student discipline and bullying. I also respond to numerous emails on a daily basis to help answer questions and address concerns from our community members. Finally, I continue to meet with parents when requested and have done so many times this past year. I welcome the opportunity to speak with families directly and am happy to offer my support or assistance.

This year, Chair Mills and I will again be taping a question and answer program on the FY20 Budget at Holden Cable, and this program will be aired on local cable access television within the next few weeks. This will be the second year that Chair Mills and I collaborate on a video presentation around the budget that should be helpful for our local community members. I will also be sharing a link to the video with our towns and with our entire school community through School Messenger.

STANDARD IV: Professional Culture

This budget cycle, I continue to promote an open relationship with town officials as the budget process takes place. I presented the proposed FY20 budget to four of the five towns prior to the March 11, 2019 School Committee vote to support the budget (Holden scheduled their meeting after the School Committee vote). The meetings remain positive and worthwhile, with questions around the funding for full-day, tuition-free kindergarten and OPEB dominating many of the conversations.

On November 8, 2018 the FY20 Budget Roundtable was held at the Holden Senior Center. There was an excellent turnout from the Member Towns and School Committee members, as well as Representative Kim Ferguson, Senator Anne Gobi, and Senator Harriette Chandler. Member Town representation included Town Administrators, Selectboard members, Finance/Advisory Committee members, and members of the public. The tenor of the meeting was positive and the conversation around the table meaningful and important. All seemed to understand that funding from the state is challenging, and we were all in agreement that we must work together in an attempt to get the state to recognize the funding shortfalls felt by our district and to address this financial imbalance. There was also discussion concerning limiting the proposed FY20 increase to approximately 3.5% for the WRSDC budget. As part of my presentation, I reiterated the importance of all five towns working together to support a budget that provides our staff and students with the proper resources to teach and learn.

Another forum that continues to be helpful has been my meetings with the Member Town administrators. These meetings are beneficial for all parties as we have talked about issues associated with buildings and grounds, policy, and the budget, as well as other topics raised and questions asked. During these meetings, I have been able to begin the conversation around full-day, tuition-free kindergarten as well as the replacement of the turf field at WRHS. With town administrators having the opportunity to discuss budget issues, prior to the budget cycle starting, we all have a better understanding of the complexities associated with our budget moving forward in FY20.

An additional item of importance are the regularly scheduled monthly meetings with Police and Fire officials from the five towns that have continued throughout this year. These meetings have been instrumental in keeping lines of communication open between the Central Office and our safety officials. In fact, having had the opportunity to work closely with Police and Fire officials from all five towns has been beneficial as we grapple with the ongoing issues associated with protecting our students and staff. The [ALICE \(Alert, Lockdown, Inform, Counter, Evacuate\)](#) program was endorsed by our local safety officials and we have partnered with them to assist our school staff being trained in this model. Finally, we have also added the [Crisis-Go App](#) for

immediate communication between classrooms and building administrators during an emergency situation. All classroom-based computers have Crisis-Go and teachers and staff have the option to have the Crisis-Go app on their personal phones. We have also put Crisis-Go on a computer in each local dispatch center so emergency personnel are able to follow emergency situations in live-time. By bringing all of these important public safety officials together, we have developed a strong working relationship that allows for open and honest communication concerning the safety of our students and staff.

This year, the District also utilized Title IIA grant funds to partner with [Brown University](#) to offer a [Mindfulness Based Stress Reduction course](#) to staff. Over 30 District staff members signed up for the course, which finished in February, after over 36 hours of instruction related to MBSR and integrating mindfulness practice into the classroom. Our staff members who took part in the class rated it highly and felt that it has improved their connectedness with students and their overall ability to cope with stress.

Another meeting that I hold on a monthly basis are meetings with representatives from the WREA. These meetings are an excellent time for teachers to talk through issues and concerns with me and my Central Office administrators. Discussion points include professional development, funding, staffing, substitute teaching, technology and more. I feel very fortunate to have a strong working relationship with our teachers union and will continue to work with them on a multitude of topics.

I have also attended many subcommittee meetings during this school year. I have been the administrative representative for Management Subcommittee, the Facilities and Security Subcommittee, and the Superintendent's Evaluation Subcommittee. I have attended almost all Business and Finance Subcommittee meetings this year and also participated in Legal Subcommittee. I also assisted in the organization, implementation, and participated in the search committees for the Administrator of Special Education as well as the Director of Business and Finance.

Finally, the District provides consistent Human Resource communications via District News on issues impacting staff. Regular communications on benefits, staffing, and employee assistance opportunities are shared with staff throughout the year. In particular, efforts to educate staff on the availability of the Health Reimbursement Account and the Health Insurance Opt Out have been successful. Regular job postings and other communications continually try to inform staff of available promotional opportunities in the District.

GOALS

Student Learning Goal

By June 2019, 100% of principals will utilize the Early Warning Indicator System (EWIS), with the superintendent leading district administrators to identify characteristics that will determine whether students are at-risk. Data protocol will be developed by the superintendent to be used for identification of, plan development for, and assessment of improvements in the performance of these students.

All schools have incorporated the [Early Warning Indicator System](#) (EWIS) into their planning around students at-risk. EWIS is a tool that helps schools to define students at risk. DESE encourages the use of EWIS so that districts can help to identify causes that lead to academic risk and develop additional supports to meet the individual needs of students. It is available through the DESE Security Portal where principals have access to the school information associated with EWIS student data. The Early Warning Indicator System seemed to be the most logical choice for a means of assisting in the identification process for students at risk.

Having met with all principals in the fall to discuss both goals and updates for individual school improvement plans, I have focused the attention of building level administrators on the support of at-risk students and how each school will create the necessary scaffolding to promote student growth. District-level supports were reviewed with Principals and Assistant Principals as part of the new [District Curriculum Accommodation Plan](#) and schools were tasked with developing student improvement goals for their identified students. Data teams were established to provide a forum for discussion and examination of trends associated with MCAS and other assessments. As a follow up, all schools held meetings with teachers by grade-level to examine and monitor student progress once initial student improvement goals were set. We will continue to work with staff to collaboratively examine student data, and will support this initiative for the next several years in order to provide time for progress to fully occur.

I, along with Deputy Berlo, am currently in the process of continuing follow-up meetings with all principals with discussions focusing on the needs of the schools and the students. These follow-up meetings are to examine student progress and the need for revising/updating of student improvement goals. Utilizing the [Looking at Data](#) protocol, which is an amalgamation of protocols and data driven information Deputy Berlo was tasked with creating and has been used in the District for the past two years, we will continue next school year with this defined protocol and methodology for providing consistency on supporting students. Our work around PLC's with [Solution Tree](#) this year has also been well received and connects nicely with our work and conversations around student learning. When thinking about the scope of such programs, it is imperative that principals work on creating common planning/meeting time for these meetings as

they are time intensive. This is an area which we will be working on with principals over the summer as they develop schedules for the following year.

As our conversations have occurred during the school year, we have sought ways to bring our information to the forefront of discussions on student categorization. While this particular goal included determining specific characteristics to identify at-risk students, I asked principals and their teams to first develop a general list of students based on EWIS, and then define which students require direct support. Principals have been challenged to create these teams at the building level, and then work with individual learning teams to define levels of support. The Learning from Data protocol is shared with administrators for further discussions to occur toward the end of this year and over the summer to prepare them for further utilization of the tool this fall. Although all of our schools are unique in their own way, this process will provide for a consistent methodology in supporting our students.

Professional Practice Goal

The superintendent will develop leadership capacity in his administrative team by facilitating at least 8 administrative leadership meetings that focus on consistency of practice, vision for success, and support of the WRSD Strategic Plan. By June 2019 he will also develop an induction program for each category of administrators (principal, assistant principal, central office) to increase the confidence and success of new administrators to the district.

This year, an important goal for me and the administrative team was to focus our attention on continuing to build the capacity of our administrators to be educational leaders. As mentioned earlier in this document, two of our August retreat days were dedicated to helping leaders from across the District, including administrators from all levels, develop meaningful goals focused on looking at student data Professional Learning Communities (PLC's). An important part of this training was focused on helping schools to further develop a culture of data analysis associated with student learning. The PLC framework ensures that challenging questions can be asked and that people across multiple grades and subjects can provide feedback by using the same practices and language.

During the school year, meetings with building leaders and Central Office staff are scheduled on a regular basis. Principal Leadership Team (PLT) meetings are scheduled between September 6, 2018 and May 30, 2019 PLT attendees are the 13 school principals, the Superintendent, the Deputy Superintendent, and other Central Office administrators as needed. Curriculum Meetings are also held (similar to PLT meetings – Thursday mornings, 7:45 – 10:00 AM, in the Curriculum Center at the District Central Office). The PLT meetings held thus far have been on September 6, October 4, November 1, February 7, and March 21. There will be two more PLT

meetings on to be held on April 25 and May 30. Curriculum Meeting attendees include the 13 building principals, the Superintendent, Deputy Superintendent (who facilitates Curriculum Meetings), members of the Central Office Curriculum Team, and Central Office administrators as needed. Our District Central Office team also met with each of the principals, individually in the fall and again this spring to review goals, SIP's, and consistency associated with alignment to the WRSD Strategic Plan.

The year began by meeting with all principals to review both their individual goals as well as the School Improvement Plans. Both goals and SIPs were aligned with the Strategic Plan and our shared vision moved forward from there. Our meetings have involved specific discussions on the alignment of both my potential goals and those of the Strategic Plan, with the work that principals are doing with their teachers in their individual buildings. Budget discussions begin early in the fall, and we utilize our time together to review and define areas which serve as budget drivers for the upcoming budget.

As noted earlier in this document, there has been a concerted effort on the part of the Central Office administration to develop consistent methodologies and practices associated with classroom instructional practices. Utilizing both Principal Leadership Team (PLT) meetings and Cabinet/Curriculum meetings, Deputy Berlo and I have worked with building administrators on calibrating observations so as to develop better consistency in the evaluation process. Using the [calibration documentation and online video components \(DESE\)](#) administrators worked together to further develop a consistent understanding of good classroom teaching.

In terms of the administrative induction program, I continue to work on the model that will include a variety of levels of administrators. MGL 603 CMR 7.13 states that *all school districts are required to provide an induction program for all administrators in their first year of practice*. This year, one assistant principal was hired by the District and was new to administration. This assistant principal was mentored by Deputy Berlo during the school year as he is not her direct supervisor and has been able to provide guidance on numerous topics important to our programming. New administrators to the District, including our new principals at Mayo, Dawson and Paxton Center had all been long standing administrators in other school districts prior to working in the WRSD and required less tutelage. All new administrators to Wachusett were provided with both individual and group orientations with me and Deputy Berlo prior to the start of the school year and then another 3 times during the school year. The orientation included overviews of District policies and procedures as well as expectations on the development of Entry Plans. All new principals were also assigned principal mentors to work with on an as need basis during the school year. This model is based upon the most recent DESE induction model and will provide our district with a long term plan for supporting our newest leaders. Although the final documentation is not yet complete, I will update the committee prior to the end of the

school year on the status of the program as the date for completion of this goal was set for June of 2019.

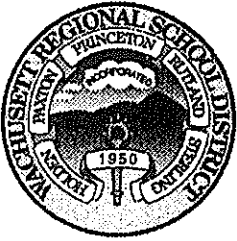
District Improvement Goals

By July 2019, ALICE training will be provided at all schools, with at least 80% trained within year 1 of a three year roll-out and a comprehensive Emergency Operation Plan (EOP) will be developed for all schools.

Currently, **88%** of all staff have completed the online training component of ALICE, with staff continuing to take part in hands-on training completed in each of the schools. During our most recent half-day for Professional Development, several schools conducted hands-on ALICE training where scenarios are practiced and discussed by staff. At a recent Principal Leadership Team meeting, we discussed the concept of continual training around ALICE that provides frequent opportunities for practice with staff. As this is a multi-year program, we are developing a broader plan of action for ALICE training and updates that will be utilized moving forward. During my meetings with Police and Fire officials, we discuss how ALICE is working from their perspective and the training that each department has been involved with. Building principals also continue to work on updating their comprehensive Emergency Operations Plans (EOP), with many schools already having had completed the process. I am currently reviewing EOP plans with building principals in order to provide a consistent methodology for emergency preparedness. These plans are for internal purposes only, but are reviewed with local safety officials in order to maintain consistency.

By June 2019, a protocol will be created by which every school has a consistent approach to working with the Panorama data associated with students' sense of belonging.

Director Krol, Deputy Berlo and I recently developed the [SEL Data Protocol](#) for building principals to use when reviewing Panorama results. This protocol will be utilized by schools this spring as Panorama results are shared with schools. Additionally, during the course of this year, Director Krol and four of our principals participated in specialized and intensive training offered by DESE. This [S3 Academy](#) training is enabling the WRSD to utilize better practices in evaluating student performance, SEL, and climate data. Additionally, the DESE [grant](#) that Director Krol was able to obtain for the district, will allow further exploration of Panorama data, using Panorama's [Student Success](#) platform, which marries Panorama SEL and climate data to PowerSchool's academic, behavior, and attendance data. This connection will enable educators to utilize data to make better informed decisions about individual or groups of students and appropriate student or building-wide interventions.



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Mr. Rob O'Donnell
Office of School Finance
Massachusetts Department of
Elementary & Secondary Education
75 Pleasant Street
Malden, MA 02148

Dear Mr. O'Donnell:

At the regular meeting of the Wachusett Regional School District Committee held on April 8, 2019, the School Committee voted that the Wachusett Regional School District would not participate in the School Choice Program for the 2019-2020 school year due to increasing enrollment and class size. I have completed the online survey on the ESE website, informing DESE of this district's decision.

If you need any further information, please contact the Superintendent's Office.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee

DM:rlp



Attachment 6
April 25, 2019

massachusetts association of school
committees

One McKinley Square • Boston, MA 02109 • 617-523-8454 • 1-800-392-6023

Day on the Hill



Day on the Hill, MASC's legislative advocacy day, brings school committee members, superintendents and student leaders to the State House in Boston to meet with the executive and legislative leadership as well as local senators and representatives. This annual event is an increasingly critical moment for MASC members to advance the message of the value of public education and ensure that legislators and other key decision/policy makers understand the issues and challenges that you confront and that they can support.

2019 DAY ON THE HILL

Critical issues for Massachusetts public schools will be discussed with leading education policy makers. Join MASC for breakfast and the program at the Masonic Lodge and invite your legislators to join you at the State House for the buffet lunch catered by MA vocational students.

Wednesday, May 1, 2019 8:30am - 2:00pm

PROGRAM: Grand Lodge of Masons, Boston ([get directions](#))

LUNCHEON: Hall of Flags, MA State House (short walk from program across Boston Common - [get directions](#))

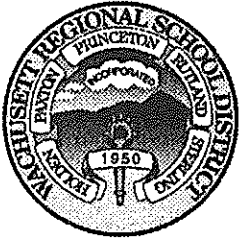
*Please Note: Due to extensive renovations that are underway at the State House, MASC is **unable to hold the morning event at the State House this year**. Instead, our annual legislative forum/advocacy program will be held at the Grand Lodge of Masons in Boston, directly across the Common from the State House, however the **gourmet luncheon with***

legislators made by the vocational culinary students will still be held at the State House at 12pm, following the morning program at the Masonic Lodge.

BRING YOUR STUDENTS!

MASC encourages districts to bring their students to Day on the Hill. In this critical election year, we are already seeing the impact of the early, unprecedented youth support and vote. Day on the Hill is a great opportunity for students to learn about the democratic process and the way government works than at the State House where students can hear their local school leaders and legislators discuss key education issues that directly affect them.

Best of all: there is **NO charge for students to attend** all or part of the program. However, they must **register** in advance, so that they can be included in the meal count and have badges ready for them.




Attachment 7
April 25, 2019

Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

TO: *Wachusett Regional School District Committee*
Principals
Town Clerks
Town Libraries
School Libraries
Executive Staff
Wachusett Regional School District Treasurer

FROM: Darryll McCall, Ed.D., Superintendent of Schools 

Attached you will find a recently adopted Wachusett Regional School District Committee policies:

Policy Relating to Pupil Services

P6123 Educational Opportunities for Children in Foster Care

This policy, as well as the updated Table of Contents, should be placed in your Policy Book. All policies can also be accessed on the District website (www.wrsd.net).

DM:rlp
Enc.

6000. PUPIL SERVICES

	6100. Admission to the District
4/26/99	6110. Entrance Age Policy
	6120. Other New Entry Students
9/11/17	6121. Student Residency Policy
9/17/18	6122. Homelessness
4/8/19	6123. Educational Opportunities for Children in Foster Care
3/25/19	6124. Educational Opportunities for Military Children
5/21/14	6130. School Choice
	6140. Special Students
	6150. Enrollment Projections
	6160. Post-Graduate Students – Deleted 4/11/05
6/7/99	6170. Foreign Students
	6200. Assignment and Transfer within District
7/15/96	6210. Districting of Schools and Programs
	6220. To Grade Levels
	6221. Granting Credit from Non-Accredited or Uncharted Schools
	6230. To Teachers
	6240. To Courses
	6250. To Sections
1/22/07	6260. Assignment of Students to Classes
	6300. Attendance
	6310. School
	6311. Ages of Students
11/24/14	6312. Regular Attendance
	6313. Access to School Buildings
	6314. Early Dismissal
	6320. Class
	6321. Regular Attendance
	6322. Non-Attendance
	6330. Student Accounting Records
	6340. Census
	6350. Student Retention in School (Dropout Prevention)
10/9/07	6400. Behavior and Discipline
	6410. Student Handbook
4/12/06	6411. Bicycle Helmet Usage
	6420. Dress and Grooming
	6430. Prohibitions
	6431. Tobacco (see Policy 5241.5)
	6432. Drug Abuse -- merged with P6433 12/09/96
10/9/07	6433. Substance Abuse

6000. PUPIL SERVICES (Continued)

8/29/00	6434. Sexual Harassment
10/9/07	6435. Weapons
10/9/07	6436. Appreciation of Diversity
2/28/11	6437 Promoting Civil Rights and Prohibiting Harassment, Discrimination and Hate Crimes
9/12/16	6438 Anti-Bullying
	6450. Student Fines and Charges
	6500. Activities
	6510. Social Life
4/11/05	6515 Student Publications
	6520. School Photographs
	6530. Display of Student Work
4/30/12	6531. Student Internet Access
3/16/15	6531.1 Social Media
11/24/14	6531.2 BYOD (Bring Your Own Device)
3/16/15	6532 Videotaping and Photographing of District Students
4/24/06	6540. Fundraising by Students
	6541. For District Activities
	6542. For Non-District Activities
	6550. Class Gifts to Schools
	6560. Parking -- merged with P6561 7/15/96
7/15/96	6561. Driving and Parking
4/11/05	6562. Alternate Student Transportation (was P7250)
	6570. Activism
	6580. Part-Time Employment
	6581. During School Hours
	6582. Outside of School Hours
4/7/14	6590. Athletic Participation and Other Extracurricular Participation
	6600. Welfare
9/26/94	6610. Health
3/16/15	6611. Student Immunizations
	6612. Illness
	6612.1. Communicable Disease Control
	6612.2. Control of AIDS
	6613. Accidents
4/11/05	6613.1. Eye Protection
3/12/18	6613.2. Athletic Head Injury and Concussion Policy
7/20/98	6614. Child Abuse/Neglect
	6615. Examinations and Inoculations
4/11/05	6616. Insurance

6000. PUPIL SERVICES (Continued)

1/8/07	6617. Administration of Medication
3/12/18	6618 Nutrition and Wellness Policy
8/10/15	6619 Life Threatening Allergies
	6620. Safety
10/22/07	6621. Transportation Safety and Security Procedures
	6630. Civil and Legal Rights
1/22/19	6631. Non-discrimination
	6632. Freedom of Speech
	6633. Search and Seizure
	6634. Questioning and Arrest
	6635. Education
	6636. Pledge of Allegiance
12/13/11	6637 Animals in Schools
	6640. Guardianship
4/11/05	6650. Confidentiality
	6700. Progress
	6710. Course Load
	6720. Grading
	6730. Student Promotion
	6740. Kindergarten Retention
	6750. Acceleration
5/15/02	6760. Recognition of Outstanding Achievement
	6800. Exit
	6810. Graduation
	6811. Requirements
3/25/03	6812. Diplomas for Veterans
5/15/02	6813. Scholarships
	6820. Withdrawal
	6900. Records and Reporting
3/8/10	6910. Student Records
	6911. Access
	6920. Reporting to Parents
	6921. Formal
	6921.1. Report Cards
5/28/96	6921.2. Parent-Teacher Conferences
	6922. Informal
	6930. Transcripts
	6940. Adult
12/10/18	6950. School-Parent/Guardian Relations

POLICY RELATING TO PUPIL SERVICES

EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE

The purpose of this policy is to ensure the educational stability of students in foster care and their equal access to the same free and appropriate public education through high school graduation as provided to other students as required by law. Educational stability has a lasting impact on students' academic achievement and well-being, and the Wachusett Regional School District Committee (WRSDC) is committed to supporting District and community efforts to ensure that students in foster care have access to high-quality, stable educational experiences.

School of Origin

The law requires that foster care students continue to attend their school of origin, unless after a collaborative decision-making process it is determined to be in the student's best interest to enroll in and attend school in the district in which a foster care provider or facility is located (if different). The law also requires that when it is not in the student's best interest to remain in the school of origin, the student is immediately enrolled and attending in a new school district, even if records normally required for enrollment cannot be quickly produced. Additionally, the law requires the Department of Children and Families (DCF), the Department of Elementary and Secondary Education (DESE), and the school district to designate points of contact; and also that the District collaborate with DCF to ensure that students will receive transportation to the school of origin if needed.

Best Interest Determination

Decisions about whether a student in foster care should continue to attend the school of origin should be made collaboratively by DCF, the student (as appropriate), the student's family and/or foster family (and if different, the person authorized to make educational decisions on behalf of the student), the school and district of origin, and (when different) the local district where the student is placed. Best interest determinations should focus on the needs of each individual student and take into account a variety of factors. Every effort should be made to reach agreement regarding the appropriate school placement of a student in foster care. However, if there is disagreement regarding school placement for a student in foster care, DCF will finalize the best interest determination.

The District can seek review of DCF's decision by utilizing a Foster Care School Selection Dispute Resolution Process established by DESE and DCF. Decisions made through this process are not subject to review. Under the law, to promote educational stability, students should continue to attend their schools of origin while best interest determinations are being made.

Transportation

The district of origin must collaborate with DCF on how transportation will be provided and arranged to ensure that students in foster care who need transportation to remain in their school of origin will receive such transportation while they are in foster care.

Transportation options may include using Title I funds, establishing regional collaborations among districts, coordinating with existing routes for transportation, seeking help from foster parent(s), etc. Absent other agreements between the District and DCF, the district of origin is responsible for providing transportation to and from the school of origin.

POLICY RELATING TO PUPIL SERVICES

EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE (continued)

Immediate Enrollment

If it is in the best interest of a student in foster care to leave the school of origin, the student must be enrolled in school in the local school district immediately. To minimize disruption of the student's education, the law requires the District to enroll the student in a new school right away, without waiting to receive the typical student enrollment documentation (other than emergency contact information). The enrolling school must immediately contact the child's school and district of origin to obtain the relevant records and documentation, and the school and district of origin should immediately transfer those records.

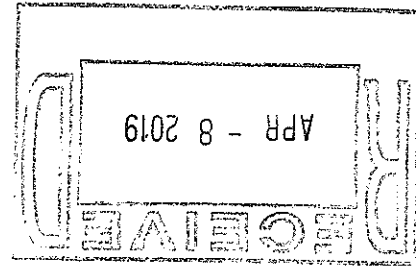
To facilitate enrollment, DCF representatives will present the District with a form that indicates that the student is in foster care, along with their state-agency identification badge, when enrolling students.

LEGAL REFS: Every Student Succeeds Act (ESSA)
 Fostering Connections to Success and Increasing Adoptions Act of 2008
 (Fostering Connections Act)

First Reading: 03/25/19
Second Reading: 04/8/19

WRSDC Policy 6123

Wachusett Regional School District Committee
and Darryll McCall, Superintendent
Wachusett Regional School District
1745 Main Street
Jefferson, MA 01522



Re: Public Records Request in Accordance with Mass. Gen. Laws Ch. 66, Section 10

Ladies and Gentlemen:

Request is hereby made that you provide, not later than April 17, 2019, in accordance with Mass. Gen. Laws Ch. 66, Section 10, as amended and effective January 1, 2017, a written response to this request for the following Wachusett Regional School District public records:

- I. Copies of any and all documents showing the health insurance premium percentages paid by WRSD employees for their coverage during fiscal year 2019.
- II. Copies of any and all documents showing the health insurance premium percentages paid by WRSD for its employee health insurance coverage during Fiscal Year 2019.
- III. Copies of any and all rosters or other documents or records demonstrating or showing each and every administrative employment position within the Wachusett Regional School District, including any and all such within the Superintendent's office, including but not limited to the Superintendent and Assistant Superintendent, and any and all such in all of that District's schools and/or other facilities, including but not limited to Principals and Assistant Principals, Supervisors, Assistant Supervisors, Technology Associates and Assistants, Facility Managers, HVAC Manager, Directors, Energy Educator/Manager, BCBAs, SPED Coordinators, Curriculum Specialists, Food Service Manager, Adm. Assess. & Acct., etc., and setting forth the named holder(s) thereof and the following information pertaining to each for the fiscal year 2017:
 1. Job title; and
 2. Annual pay/salary.
- IV. A complete copy of the Wachusett Regional School District Independent Audit Report, including all schedules and annexes thereto, prepared and submitted in accordance with Massachusetts Dept. of Elementary and Secondary Education (DESE) requirements, and including the "Compliance Supplement," for the 2018 Fiscal Year.
- V. Complete copies of the Wachusett Regional School District End-of-Year Financial Reports (EOYR), including Schedules 1, 2, 3, 4, 7, and 19, submitted to DESE for the Fiscal Year 2018.
- VI. Complete copies of any and all Wachusett Regional School District lists, rosters, or other documents setting forth any and all new employment positions and restored employment positions within the school district for Fiscal Year 2020, and the pay or salary amount for each such position.

VII. Complete copies of any and all WRSD documents and records showing or indicating any and all Federal, State, and/or private grants and/or awards of funds made to WRSD--over and above so-called Chapter 70 funds--at any and all times during Fiscal Year 2019.

VIII. A complete copy of the 2019 WRSD Auditor's report on WRSD's financial statements, government activities, major funds, and aggregate remaining fund information for Fiscal Year 2018.

IX. A complete copy of the FY 2020 WRSD Budget as approved by the WRSD Committee, INCLUDING ALL LINE ITEMS.

Please notify me of the cost for copying those records and mailing them to me. Failure to make available the records requested hereby may result in a Superior Court action or petition to the Commonwealth Supervisor of Records for enforcement.

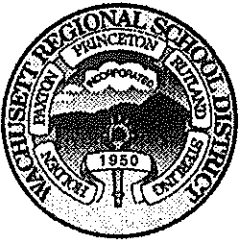
I thank you for your consideration.

Sincerely,


James F. Gettens

cc:

Selectmen, Town of Sterling
Town Clerk, Town of Sterling
Editor, The Item
Editor, The Landmark



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Ms. Gabriela Hamburger Medailleu
80 Avery Road
Holden, MA 01520

Dear Gabriela:

Please accept my sincere thanks for joining us at last evening's School Committee meeting and giving the Committee, District administration, and the public the opportunity to hear about your first four months as a Project 351 ambassador. Impressive does not begin to describe your presence, your confidence, your compassion, and your work ethic! You really did WOW those you addressed and it is very evident that you are taking this role as ambassador very seriously. You certainly are a shining representative of Mountview Middle School and the Wachusett District.

I wish you the best the next several months of your ambassadorship and may this appointment serve you well.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Erik Githmark, Principal, Mountview Middle School
Mary Cringan, Chair, Project 351 Educators Advisory Group

DM:rlp



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Mr. Aiden Havens
26 Keep Avenue
Paxton, MA 01612

Dear Aiden:

Please accept my sincere thanks for joining us at last evening's School Committee meeting and giving the Committee, District administration, and the public the opportunity to hear about your first four months as a Project 351 ambassador. Impressive does not begin to describe your presence, your confidence, your compassion, and your work ethic! You really did WOW those you addressed and it is very evident that you are taking this role as ambassador very seriously. You certainly are a shining representative of Paxton Center School and the Wachusett District.

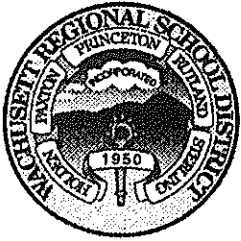
I wish you the best the next several months of your ambassadorship and may this appointment serve you well.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Shawn Rickan, Principal, Paxton Center School
Mary Cringan, Chair, Project 351 Educators Advisory Group

DM:rlp



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Ms. Emma Jeffrey
15 Cameron Drive
Rutland, MA 01543

Dear Emma:

Please accept my sincere thanks for joining us at last evening's School Committee meeting and giving the Committee, District administration, and the public the opportunity to hear about your first four months as a Project 351 ambassador. Impressive does not begin to describe your presence, your confidence, your compassion, and your work ethic! You really did WOW those you addressed and it is very evident that you are taking this role as ambassador very seriously. You certainly are a shining representative of Central Tree Middle School and the Wachusett District.

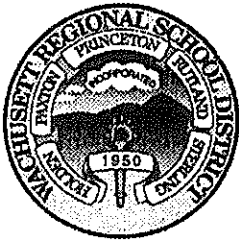
I wish you the best the next several months of your ambassadorship and may this appointment serve you well.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
David Cornacchioli, Principal, Central Tree Middle School
Mary Cringan, Chair, Project 351 Educators Advisory Group

DM:rlp



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Ms. Sydney Mentzer
15 Catalpa Circle
Holden, MA 01520

Dear Sydney:

Please accept my sincere thanks for joining us at last evening's School Committee meeting and giving the Committee, District administration, and the public the opportunity to hear about your first four months as a Project 351 ambassador. Impressive does not begin to describe your presence, your confidence, your compassion, and your work ethic! You really did WOW those you addressed and it is very evident that you are taking this role as ambassador very seriously. You certainly are a shining representative of Thomas Prince School and the Wachusett District.

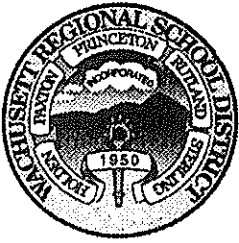
I wish you the best the next several months of your ambassadorship and may this appointment serve you well.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Tammy Boyle, Principal, Thomas Prince School
Mary Cringan, Chair, Project 351 Educators Advisory Group

DM:rlp



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Ms. Kaelin Pousland
39 Newell Hill Road
Sterling, MA 01564

Dear Kaelin:

Please accept my sincere thanks for joining us at last evening's School Committee meeting and giving the Committee, District administration, and the public the opportunity to hear about your first four months as a Project 351 ambassador. Impressive does not begin to describe your presence, your confidence, your compassion, and your work ethic! You really did WOW those you addressed and it is very evident that you are taking this role as ambassador very seriously. You certainly are a shining representative of Chocksett Middle School and the Wachusett District.

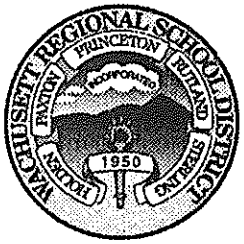
I wish you the best the next several months of your ambassadorship and may this appointment serve you well.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Christopher LaBreck Principal, Chocksett Middle School
Mary Cringan, Chair, Project 351 Educators Advisory Group

DM:rlp



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Mrs. Heidi Lahey
166 Bullard Street
Holden, MA 01520

Dear Heidi:

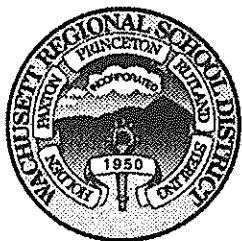
Please accept my thanks on behalf of the School Committee and the District for speaking at last evening's School Committee meeting. Your continued commitment in support of students, staff, education, and education funding is commendable and much appreciated by this district.

Sincerely yours,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee

DM:rlp



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Mr. Glenn Quirk
97 Bailey Road
Holden, MA 01520

Dear Coach Quirk:

At last evening's School Committee meeting, the Committee voted to accept your kind offer to apply your softball coach stipend toward the purchase of athletic supplies. Your generosity, both in time as you spend the season coaching the Mountview Middle School softball team and in money, is much appreciated by students and District administration. The \$916.78 will certainly be well spent, for the good of District students.

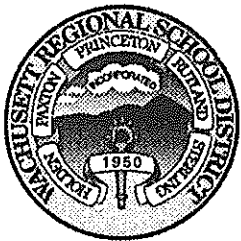
Again, on behalf of the WRSD and the WRSDC, thank you for your kindness.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Erik Githmark, Principal, Mountview Middle School
Daniel Deedy, Director of Business and Finance

DM:rlp



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

April 9, 2019

Mr. Sean Xenos
53 Mixter Road
Holden, MA 01520

Dear Coach Xenos:

At last evening's School Committee meeting, the Committee voted to accept your kind offer to apply your baseball coach stipend toward the purchase of athletic supplies. Your generosity, both in time as you spend the season coaching the Mountview Middle School baseball team and in money, is much appreciated by students and District administration. The \$1,047.70 will certainly be well spent, for the good of District students.

Again, on behalf of the WRSD and the WRSDC, thank you for your kindness.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Wachusett Regional School District Committee
Erik Githmark, Principal, Mountview Middle School
Daniel Deedy, Director of Business and Finance

DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING
FACILITIES AND SECURITY SUBCOMMITTEE

Tuesday, March 19, 2019

5:30 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Minutes

In Attendance: Thomas Curran, Chair, Michael Rivers, Vice-chair, Adam Young

Administration: Darryll McCall, Superintendent of Schools
Daniel Deedy, Director of Business and Finance

I. Call to Order

Subcommittee Chair Curran called the meeting to order at 5:35 PM.

II. Minutes of February 5, 2019 Meeting

Motion: To approve the minutes of the February 5, 2019 meeting of the Facilities and Security Subcommittee.

(M. Rivers)

(A. Young)

The minutes were approved by consensus.

III. Safer Schools and Communities – Equipment and Technology Grant Opportunity

Superintendent McCall and Director Deedy reported on their meeting, this date, with Holden Emergency Management Coordinator Chris Montiverdi and WRSD Supervisor of Information Services Barry Sclar, when this grant opportunity was reviewed and discussed. At that meeting, it was agreed applying for this grant would be worthwhile, and it was also agreed that focusing on installation of security cameras at the schools would be the main emphasis of the grant application. Discussion of the grant and security systems at the schools ensued.

IV. School Safety

- Marjory Stoneman Douglas High School
 - i. Final Report – Federal Commission on School Safety
 - ii. Public Safety Commission Report
 - iii. Commissioners

Vice-chair Rivers provided links to these documents, which were shared with members in advance of the last meeting of this subcommittee. The documents were reviewed. Superintendent McCall was asked about the role of the Director of Social Emotional Learning and Guidance moving forward/the next school year. Superintendent McCall reported he anticipates this position will be based at the Central Office and SEL will be the major concentration and focus under this Director. Discussion about bullying, cyberbullying, and emergency medical authority/contacts ensued.

V. Implementation of ALICE District-wide

Superintendent McCall gave a brief update on ALICE training, District-wide.

VI. Capital Projects

Superintendent McCall spoke about the Town of Holden School Study Report, a very extensive report with much detail that needs to be reviewed at length.

VII. Facility Concerns/Issues

No concerns/issues were brought before the subcommittee.

6:30 PM Superintendent McCall left the meeting.

VIII. Turf Field Replacement Update

Director Deedy reported on the turf field replacement project, progress to date, and the process. He spoke about creating a revolving account for field use to help with field maintenance. Vice-chair Rivers cautioned Director Deedy about seeking references that were not included in the original IFB submission. That may be a problem.

IX. Tuition-free, Full-day Kindergarten Proposal

- Mayo Elementary School

Brief discussion about space at Mayo Elementary School and how District administration envisions a newly created space for an additional full-day kindergarten classroom will layout.

X. SOLECT Solar Project at Rutland Schools – Update and Next Steps

Director Deedy gave an update on the solar projects at Naquag School and Glenwood Schools. He report on work that was done on Saturdays, and he was encouraged to pursue with SOLECT reimbursement for the Saturday custodial overtime.

XI. Answers to previously asked questions

The group reviewed answers to previously asked questions. There are lingering questions regarding the SRO at the high school and the cruiser being parked, illegally, in the front of the school. The question about visitor parking spaces being equal to the number of handicap parking spaces was again raised. Members also asked about the handicap parking space here at Central Office. The WRHS SRO and visitor parking to the next agenda.

XII. Next Meeting

April 11, 2019, 5:30 PM at the Central Office.

XIII. New Business

There was no new business brought before the subcommittee.

XIV. Executive session to discuss the deployment of security personnel or devices, or strategies with respect thereto, as the Chair deems a discussion in public session would have an adverse effect on the District's position, not to return to public session

The subcommittee did not adjourn to executive session.

XV. Adjournment

Motion: To adjourn.

(M. Rivers)
(A. Young)

The motion passed unanimously.

The meeting adjourned at 6:54 PM.

Respectfully submitted,

Daniel Deedy
Director of Business and Finance
DD:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

EDUCATION SUBCOMMITTEE

Monday, March 25, 2019
6:00 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Minutes

In Attendance: Robert Imber, Chair, Christina Smith, Vice-chair (6:12 PM), Anthony DiFonso, Rachel Dolan, Linda Long-Bellil, Asima Silva (6:03 PM)

Absent: Sarah LaMountain

Administration: Robert Berlo, Deputy Superintendent
Jon Krol, Director of SEL and Guidance

Others: Megan Keller

I. Call to Order

Subcommittee Chair Imber called the meeting to order at 6:02 PM.

II. Minutes of March 11, 2019 Meeting

6:03 PM Member Silva joined the meeting.

Motion: To approve the minutes of the March 11, 2019 meeting of the Education Subcommittee.

(L. Long-Bellil)
(R. Dolan)

The minutes were approved by consensus, with Member Silva abstaining.

III. Review Counsel's Comments:

- Draft Policy 6123 *Policy Relating to Pupil Services Educational Opportunities for Children in Foster Care*

Members were provided with Attorney Bartulis' written legal opinion of Draft Policy 6123). Attorney Bartulis is of the opinion the policy, as drafted, is in proper form for WRSDC approval. Member DiFonso made one grammatical correction to the draft policy.

6:12 PM Vice-chair Smith joined the meeting.

Motion: To forward Draft Policy 6123 Policy Relating to Pupil Services Educational Opportunities for Children in Foster Care to the full School Committee for a first reading.

Vote:

In favor:

Robert Imber
Christina Smith
Anthony DiFonso
Rachel Dolan
Linda Long-Bellil
Asima Silva

Opposed:

None

The motion passed unanimously.

IV. Policy 6433 Policy Relating to Pupil Services Substance Abuse

Deputy Superintendent Berlo began the discussion explaining guidance provided by the state on substance use prevention. Subcommittee Chair Imber asked District administration about vaping in schools in this district. Vice-chair Smith asked if the response to a student who is caught vaping was punitive or educational, and she asked for feedback from administration about the scope of the problem. Subcommittee Chair Imber asked if there is a policy specific to vaping, and he also asked if language in student handbooks is consistent across the District. Deputy Superintendent Berlo shared his opinion the importance of a global policy that would address all forms of substance abuse, rather than a policy specific to vaping. He reviewed DESE guidelines and M.G.L., as well as MASC policy language and samples of policies from other districts. Subcommittee Chair Imber suggested members read through the documents provided by Deputy Superintendent Berlo in preparation for continued review and discussion of Policy 6433. Members agreed this review and discussion would be on the agenda for a meeting of this subcommittee to be posted for Monday, April 22, 2019, 6:30 PM at the District Central Office. Some additional discussion took place, including the question asked about how the district is helping to educate staff and students on the topic of vaping and substance use prevention.

V. Honors, Advanced Placement, and Dual Enrollment in WRSD – Current Status and Needs

Brief discussion ensued.

VI. Policy 6434 Policy Relating to Pupil Services Sexual Harassment

Policy 6434 has not been amended since 2000. Vice-chair Smith asked that this policy be reviewed and updated as warranted. Deputy Superintendent Berlo shared MASC policy

language and the Lexington Public Schools' policy on sexual harassment, both of which will be referenced when reviewing and amending WRSDC Policy 6434.

VII. School Recess

Deferred

VIII. Old Business

- Amended Policy 3323 *Policy Relating to Education Homework Policy Home Assignments*

Deferred

IX. New Business

There was no new business brought before the subcommittee

X. Adjournment

Motion: To adjourn.

(L. Long-Bellil)
(A. DiFonso)

Vote:

In favor:

Robert Imber
Christina Smith
Anthony DiFonso
Rachel Dolan
Linda Long-Bellil
Asima Silva

Opposed:

None

The motion passed unanimously.

The meeting adjourned at 6:51 PM.

Respectfully submitted,

Jon Krol
Director of SEL and Guidance

JK:rlp

Attachments:

- March 21, 2019 correspondence from Joseph Bartulis (attachment 1)

To: Wachusett Regional School District Finance Committee

From: James J. Dunbar, Treasurer

Date: April 10, 2019

Subject: Treasurer's Update – February 2019

I have reviewed the bank statements, bank reconciliations, and reconciling items for the month ending February 28, 2019 and feel that Treasurers cash is accurately stated.

1. The February 28, 2019 bank balances are as shown on the attached sheet.
2. The warrants funded during the month of February 2019 were as follows:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
2/8	Payroll Warrant	\$ 2,080,230.53
2/8	Payroll Warrant	335.26
2/8	Payroll Warrant	1,261.42
2/11	Warrant #20	2,655,801.51
2/22	Payroll Warrant	2,577,219.68
2/25	Warrant #22	1,100,041.27

Note: Warrant #21 was to void and replace checks.

Our excess general funds are currently earning the following rates:

MMDT	2.65%
Berkshire Bank	0.50%

CASH RECONCILIATION OF CASHBOOK TO GENERAL LEDGER
February 28, 2019

Bank	Account #	Fund	Description	Cashbook 2/28/2019
CHECKING				
Eastern Bank	-7310	001	Payables reconciliation-clearing	255.78
Berkshire Bank	-4534	001	Depository Account	755,929.04
Eastern Bank	-0264	001	Payroll Reconciliation	142.55
Fidelity Bank	-1451	050	checking - Paxton	2,515.97
Leominster Credit Union	-8861	050	checking - Mountview	2,550.00
Leominster Credit Union	-8832	050	checking - Dawson	100.00
Leominster Credit Union	-8845	050	checking - Mayo	2,500.00
Leominster Credit Union	-0244	050	checking - Sterling	2,500.00
Fidelity Bank	-1444	050	checking - Thomas Prince	2,517.20
Leominster Credit Union	-8858	050	checking - Davis Hill	2,500.00
Cornerstone Bank	-9626	050	checking - Naquag	2,286.47
Cornerstone Bank	-9618	050	checking - Central Tree	2,500.00
Cornerstone Bank	-9551	050	checking - Glenwood	500.00
Leominster Credit Union	-1024	050	WRHS student activity checking	3,324.93
TOTAL CHECKING				780,121.94
MONEY MARKET				
Berkshire Bank	-2960	022	Cafeteria revolving - Sterling	8,255.10
Leominster Credit Union	-1029	050	WRHS Student Activity Revolving	287,636.38
Berkshire Bank	-3002	023	Middle School Athletic Revolving	92,165.33
TD Banknorth, NA	-1032	001	General Fund	26,732.82
Eastern Bank	-0363	001	General Fund	2,525,007.73
Eastern Bank Debit Card	-6672	001	General Fund	359.57
Eastern Bank Tuition	-7357	001	General Fund	84,535.72
Enterprise Bank	-3225	001	General Fund	39,759.25
Avidia Bank	-8701	001	General Fund	33,171.37
MMDF	-4707	001	Money Market	7,523,049.32
TOTAL MONEY MARKET				10,620,672.59
SAVINGS				
Cornerstone Bank	-0132	022	Cafeteria revolving - Naquag	2,000.17
Cornerstone Bank	-0140	022	Cafeteria revolving - CTMS	13,013.11
Cornerstone Bank	-1230	022	Cafeteria revolving - Glenwood	9,851.19
Cornerstone Bank	-3092	022	Student Activity - CTMS	28,635.92
Cornerstone Bank	-9535	022	Student Activity - Glenwood	17,632.31
Cornerstone Bank	-3117	022	Student Activity - Naquag	8,226.94
Fidelity Bank	-1908	022	Cafeteria revolving - Princeton	3,504.07
Fidelity Bank	-6479	022	Cafeteria revolving - Paxton	3,078.96
Berkshire Bank	-4569	022	Cafeteria revolving - Dawson	5,184.39
Berkshire Bank	-2944	022	Cafeteria revolving - Davis Hill	5,680.31
Berkshire Bank	-4550	022	Cafeteria revolving - Mayo	8,173.24
Berkshire Bank	-2952	022	Cafeteria revolving - Mountview	6,329.56
Berkshire Bank	-4542	022	Cafeteria revolving - WRHS	185,280.03
Berkshire Bank	-2979	029	Adult Education	71.92
Fidelity Bank	-0736	050	Student Activity Depository	47,810.26
Leominster Credit Union	-6025	050	Student Activity Revolving	105,030.61
Berkshire Bank	-2987	023	Athletic revolving	66,841.76
Berkshire Bank	-2995	023	Athletic transportation	7,295.42
TOTAL SAVINGS				523,640.17
CDs (Investments)				
Leominster Credit Union		60	Atlas	10,794.03
Leominster Credit Union		60	Bailey	2,133.11
Leominster Credit Union		60	Bradshaw	14,465.92
Leominster Credit Union		60	D'Irrico	3,506.66
Leominster Credit Union		60	Finocchio	8,084.05
Leominster Credit Union		60	Fitzgerald	9,229.86
Leominster Credit Union		60	Green	6,761.65
Leominster Credit Union		60	Griffin	18,662.07
Leominster Credit Union		60	Hayman	3,236.55
Leominster Credit Union		60	Hewson	13,486.66
Leominster Credit Union		60	Lionett	8,141.24
Leominster Credit Union		60	Ljungberg	2,184.75
Leominster Credit Union		60	Naroian	10,900.31
Leominster Credit Union		60	Shallale	4,738.20
Leominster Credit Union		60	Tarkiainen	7,414.18
Leominster Credit Union		60	Thibodeau	4,525.04
Leominster Credit Union		60	Wachusett #2	59,704.90
Leominster Credit Union		60	Wesley	6,058.83
Leominster Credit Union		60	White	1,173.61
TOTAL CDs				195,201.62
OPEB				
Banholomew and Company	-3593	70	OPEB	9,978.06
TOTAL OPEB				9,978.06
TOTAL				12,129,614.38
Adjusted Cashbook				12,129,614.38
General Ledger				12,129,614.38
Variance				0.00
General Fund Total				10,988,943.15



Attachment A
April 25, 2019

Wachusett Regional School District

To: Darryll McCall, Ed.D., Superintendent of Schools

From: Robert Berlo, Deputy Superintendent

Date: April 25, 2019

Re: Deputy Superintendent's Report

Update on findings of the onsite 2018-19 Tiered Focused Monitoring (TFM) review conducted by the Department of Education

On March 14 we received a report from the Office of Public School Monitoring on the Tiered Focused Monitoring they conducted here at Wachusett. This review focused on Special Education (SE), English Language Education (ELE), Civil Rights (CR) and Educational Stability. The review focused on 30 different elements or criteria and a review of 60 different student records. The Tiered Focused Monitoring report includes ratings of all criteria and lists any associated required action(s). Ratings of commendable and implemented have no required actions. Criteria receiving a rating of partially implemented, not Implemented, and implementation in progress require follow-up action and the development of a Continuous Improvement & Monitoring Plan (CIMP).

Under the categories of English Language Education and Civil Rights, the district received a rating of implemented for all 16 criteria, thus requiring no follow-up actions. For Special Education, the district received a rating of implemented for seven criteria, and a rating of partially implemented for three criteria, which are detailed below. It should be noted that the district has already developed our CIMP for these three SE criteria and this has been submitted to the Department of Education.

Under criterion 6, Determination of Transition Services, student record review and an interview conducted by the Office of Public School Monitoring indicated that the district did not consistently ensure that students age 14 and over are invited to attend part or all of Team meetings where transition services are discussed or proposed. In developing our CIMP, the district has laid out a plan to remedy this finding by inviting students to these meetings and training staff of the expectation. In addition, the district will monitor meeting sign-in sheets more closely to ensure that this criterion is being met in the future.

Under criterion 39, Procedures Used to Provide Services to Eligible Students in Private Schools at Private Expense, document review and interviews indicated that the district's procedures for the provision of services to eligible students enrolled in private schools at private expense have not been updated to include:

- 1) the child find process for students suspected of having a disability and how parents, teachers, and private school officials will be informed about the process;
- 2) what the determination of proportionate share funds is and the calculation on which that determination is based, including the underlying data;

- 3) how the consultation process will occur during the school year between the district, private school representatives, and parents;
- 4) how, where, and by whom special education and related services will be provided to eligible private school students with disabilities using proportionate share funds, including types of services, how funds will be apportioned if federal funds are insufficient to serve all eligible students, and how and when decisions about proportionate share services will be made; and
- 5) how the district will notify private school officials, in writing, if the district does not agree with the view of the private school offices about the provision of services or specific types of services. Additionally, the district did not provide written affirmation that is signed by representatives of participating private schools in the district, documenting that meaningful consultation has occurred. The district also did not provide services plans for students receiving services with proportionate share funds.

The review team shared that these requirements are relatively new, and that many school districts are being cited under this criterion. The CIMP details trainings, changes in practice, plan development to meet financial obligations, and shares more detailed information relative to the proportionate share calculations.

Under Criterion 42, Programs for Young Children Three and Four Years of Age, initial findings were that some programs in our Early Childhood Center were out of compliance, but the information that was originally submitted in the spring of 2018 did not designate SPED students as being AM or PM, and, as a result, was inaccurately viewed by the review team as all students being present for the entire day, meaning classes seemed to be twice as large as they actually were. As part of our CIMP, the district has submitted data that reflects the actual number of students attending our Early Childhood Center for the morning and afternoon sessions.

It should be noted that Kim Merrick, former Director of Special Education, Lincoln Waterhouse, Interim Director of Special Education, Carol Hume, Special Education Coordinator, Beth Stockenberg, Curriculum Supervisor, Jodi Brunelle, Director of English Language Education, Jon Krol, Director of Social-Emotional Learning, and Robert Berlo, Deputy Superintendent all contributed to this review.

Findings of the FY19 Federal Grant Program Monitoring Review

On April 23 we received notification from the Federal Grant Programs Office at the Department of Education that they have completed the review of our federal Title I, Title IIA, and Title IV grant programs, and we have successfully met the all requirements of the monitoring process, have required follow-up actions, and the review is considered complete.

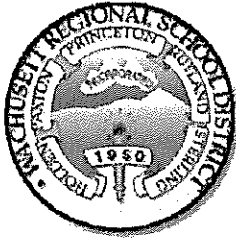
In all, 34 different areas were reviewed across a multitude of topic areas. The program review focused on the following topic areas:

1. General Topics Across all Federal Grant Programs
 - a. Needs assessment procedure
 - b. Equitable services to private schools
 - c. Equitable access to excellent educators
 - d. Personnel lists
 - e. Time and effort records
2. Specific Federal Grant Programs
 - a. Title I, Part A – Improving Basic Programs Operated by Local School Districts
 - i. Fiscal procedures
 - ii. Family communications
 - iii. Program design and evaluation
 - iv. Data collection and management
 - v. Opportunity and equal educational access

- b. Title II, Part A – Supporting Effective Instruction
 - i. Fiscal procedures
 - ii. Distribution of funds
 - iii. Systems of professional growth and improvement
 - iv. Program activities evaluation

- c. Title IV, Part A – Student Support and Academic Enrichment
 - i. Fiscal procedures
 - ii. Distribution of funds
 - iii. Report on fund use

Beth Stockenberg, the District Curriculum Supervisor and Title IIA Grant Manager, Cherie Kent, the Director of Literacy and Title I Grant Manager, Jon Krol, the Director of Social-Emotional Learning and Title IV Grant Manager, and Robert Berlo, Deputy Superintendent, all contributed to this review.



Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

To: Darryll McCall
Superintendent of Schools

From: Jeff Carlson
Director of Human Resources

Re: March/April, 2019 Activity Report

Date: Thursday, April 25, 2019

1. Personnel

- *A Senior Custodian position at the High School has been filled.*
- *A vacant Paraprofessional position at Mountview Middle School has been filled.*
- *The Administrator of Special Education position has been re-posted.*
- *A vacant ABA/PA position has been filled at Houghton Elementary School.*
- *School Secretary positions at Glenwood Elementary and Central Tree Middle School have been posted.*
- *The Speech Therapist and School Social Worker/ Adjustment Counselor positions at the High School have been filled.*
- *Special Education Teaching positions at Mayo Elementary and Central Tree Middle School have been posted.*
- *The District is piloting an online substitute management project with a company called ReadySub. The pilot will start on April 29th thru the end of the school year and involve the Thomas Prince School, Chocksett Middle School and Mountview Middle School. This pilot will be used to assess whether we move forward with the entire District next school year.*

- *The Summer Special Education postings and ABA/PA assignment postings have been done and position decisions will be made by the beginning of May.*

2. Collective Bargaining

- *The Custodial and Clerical Unions have ratified Memorandum of Agreements that have been negotiated and we are waiting for a ratification vote from the Cafeteria Unit. These MOAs will be brought to School Committee for a vote.*

3. Health Insurance

- *The PEC group met on 4/18 and finalized changes to the PEC Agreement that included adding a voluntary short term disability plan for staff.*
- *The District's open enrollment period for health, dental and vision insurance began on April 11, 2019 and will run thru April 29, 2019. New enrollments and changes to existing coverage can be made during this time. We will provide an update on the open enrollment in our next report.*

4. Fingerprinting update

- *Morpho Trust the state finger printing vendor continues to fingerprint all new hires and existing staff.*

5. Teacher/ Administrator Licensure

- *The Director will be working with a large contingent of staff with license renewals that are due on July 1, 2019. We will also be assisting staff with advancing licenses and any waivers that may be required.*

6. Human Resources / Business Office Meetings

- *Human Resources staff have been working collaboratively with the Director of Business & Finance to assist in the development of the upcoming FY 20 budget.*

Should you have any questions regarding this report, do not hesitate to contact me.