

Wachusett Regional School District

Holden, Paxton, Princeton, Rutland, Sterling

May 8, 2020

To: *Wachusett Regional School District Committee*

Kenneth Mills, Chair
Christina Smith, Vice-chair
Melissa Ayala
Scott Brown
Michael Dennis
Stephen Godbout
Maleah Gustafson
Sherrie Haber
Jeffrey Haynes
Robert Imber

Laura Kirshenbaum
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Benjamin Mitchel
Karl Ottmar
Asima Silva
Megan Weeks
Linda Woodland
Adam Young

From: Darryll McCall, Ed.D., Superintendent of Schools

SUBJECT: Superintendent's Report

Posting and WRSDC Meeting Schedule

Attached is the updated posting and the amended meeting schedule approved by the Committee at our last meeting (attachments 1 & 2).

Monday evening's regular School Committee meeting will be by remote participation via Google Hangouts. An invitation to Monday's meeting has been sent/shared with members of the School Committee, Central Office executive staff, Senator Gobi and Representative Ferguson, and the president of the WREA. If you have not yet done so, please "accept" the invitation if you are intending to participate in the meeting. Using a laptop with the Hangouts connection is preferable, though calling in by cell phone is also an option, though not the preferred way to participate. I am again attaching the step-by-step instructions for setting up and using this virtual meeting platform, easy to understand and follow thanks to Barry Sclar (attachment 3).

Chair Mills plans to open the meeting at 7:00 PM and will then pass over the first public hearing in order to allow for a report from administration about the status of District and schools operation, following which members will all have the opportunity to ask questions and share comments. At the conclusion of discussion by the Committee and administration, members of the public will have the opportunity to have their questions asked/comments made by emailing them to Chair Mills at questions@wrsd.net, who will bring the public's questions and comments before the School Committee. Following the opportunity for public input, and with time permitting, the remainder of

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the agenda may proceed.

For planning and quorum purposes, please advise if you are unable to participate in Monday evening's meeting

COVID-19 and the Impact on Schooling

- *Continuation of School Closure*

We continue to work through this extremely disruptive situation for all families and staff. It is almost impossible to believe that the last time students and staff were in classrooms was almost two months ago, March 12th. I continue to be impressed and very proud of the Wachusett community as all pull together to work through and manage during these extraordinary times.

- *Events and Celebrations for Members of the Class of 2020*

As you can imagine, planning to recognize and celebrate the accomplishments of close to 500 WRHS graduates is never an easy task, but now that all in-person events must be reconfigured, the planning and organizing of such is that much more challenging. While plans are still in the preliminary stages, I want to give you an update on what June and beyond may look like for our seniors.

As reported earlier, WRHS Principal Beando has named a committee of staff and students to work on this year's celebrations. A senior event website is on the high school website and outlines plans put into place thus far. (https://wrhs.wrsd.net/news/graduation_updates_2020)

On June 4th, a 17 foot LED screen will be set up in the center of Holden all day and into the evening, displaying each senior's picture and future plans, and that evening, the high school will be illuminated in green and white.

Two days later, on Saturday, June 6th, all seniors are invited to participate in a "Rolling Rally." Students are encouraged to decorate their vehicles, meet at the high school site that morning, and be escorted by our local police through the five towns, a 33 mile route. The senior events planning committee has been in touch with the Member Town Administrators and public safety departments, and we appreciate the town officials supporting this rally.

This week, members of the planning committee met with a company that produces virtual events, including graduations. Though in the early planning stage, we expect this year's graduation will be virtual, with additional details to be determined (date and other specifics).

Details that are often unseen or unnoticed - retrieval of personal belongings, cleaning out of lockers, distribution of caps and gowns, yearbooks, returning medical records to students, finalization of diplomas..... to name just a few - are being addressed and tended to, and even under these unusual circumstances, our 2020 graduates will be recognized and celebrated for all of their accomplishments.

- *Update on Conference Calls*

I continue to participate in conference calls with DESE and MASS concerning the current state of education and where we might be in the fall. On Monday of this week, Commissioner Riley conducted a call with superintendents in order to share information around several important topics including end of the year data collection, potential funding from the CARES Act, plans for fall 2020, and other updates.

In terms of the CARES Act, DESE is projecting that districts will receive approximately 80% of what they receive for Title 1 funding, which means that we expect about \$150,000 for Wachusett. The funds may be used for a variety of items as the restrictions on spending are less stringent than they are for Title 1. The funds will also be available until September 2022. The caveat associated with these funds is that the last time funds were made available by the federal government during our last recession, those funds were supplemental to the funding from the state in the form of Chapter 70. We will see how this plays out this time around.

- *Agreements with Two Bargaining Units*

On the agenda for Monday's meeting is School Committee authorization to execute Memorandums of Agreement with two of our bargaining units. At a meeting of the Legal Affairs Subcommittee earlier in the week, the proposed MOA with the paraprofessionals was reviewed and discussed, and entering into the MOA was supported by that subcommittee (attachment 4). In the last weeks, we have been meeting with representatives of the WREA to work out details for an amendment to the MOA in place with the teachers union. Though this MOA will only be in place until the end of this school year, all parties see the importance of getting the details surrounding remote learning and the many other details associated with our schools being closed, while teaching and learning continues, in a formal and mutually agreed upon document.

- *Provision of Lunches*

Our Food Service staff continues to prep on Mondays for lunch distribution on Tuesdays. The number of participants continues to hover in the 100 student range. This service is posted on our District website, with instructions to families on how to contact the District to arrange for participation.

- *Remote Learning*

- *Survey Results*

- As reported at our last meeting, a District-wide, District-generated survey was sent to parents and families seeking feedback on how the first several weeks of remote learning was being handled and managed by students and families. Just over 3,000 respondents took the survey, and I attached the results for your information (attachment 5). I think most will agree that students and parents seem to be generally satisfied with this district's implementation of remote learning, and I commend WRSD staff for making the best of this

unprecedented situation.

- *Survey to Teachers*

- Over last weekend, principals reached out to teachers in their schools to connect and to get a feel for how the teaching staff is managing under the “new normal,” remote learning (and teaching). Teachers were asked to share their thoughts, concerns, and suggestions by taking a short survey, which all principals found to be very informative, and useful. The survey results are now being used to address the needs and suggestions of our teachers, which in turn will benefit their students and their families. We are all in this together, and keeping the lines of communication open and flowing is important to the success of this “new normal.”

- *Chromebooks*

We continue to offer Chromebooks to families through our Technology Department. We are now averaging about 15 Chromebooks being loaned out each week. The I.T. Department continues to provide remote support to families and staff around a variety of issues associated with remote learning. Again, I cannot praise this team enough for how diligent and supportive they have been during the past two months.

- *Health Task-force*

As we begin to plan for the upcoming school year, DESE has created a committee to help support schools around what the transition back to in-school education might look like. With this in mind, I am creating our own task force to help make recommendations for a comprehensive health plan to address all aspects of school operations in relation to the COVID-19 virus, including how we might safely open our buildings this fall. The task force will be overseen by Director of SEL Keenan and will include representation from administration, staff, nurses, and medical professionals. We will continue to work closely with all government regulatory authorities, including the Massachusetts DPH, the CDC, our local health boards, and DESE. As we work through planning during the coming weeks and months, we will be sure to keep the Committee informed

Kudos and Congrats to our Students!

- *Mathspace Challenge Winners*

Please join with me congratulating TPS middle school math teacher Anne McCluskey and 100 of her grades 7-8 and her compacted 6th grade class students who participated in this year's Mathspace USA Growth Challenge and placed first, nation-wide, as a pilot school competing in this math challenge.

Ms. McCluskey read about the 2020 United States 30 day Growth Challenge in an issue of the publication Math Education SmartBrief. The challenge was centered around problem solving on an adaptive math platform, offering personalized learning, and

celebrating student growth. Mathspace claimed to challenge students and offer scaffolded support through individualized learning paths. The enthusiasm of this outstanding teacher was embraced by her students, and the TPS middle school math students did it. The students' and teacher's hard work, excitement, and commitment to this challenge, even while experiencing "school out of school," has resulted in a grand prize of \$3,250 for Thomas Prince School (attachment 6).

- Science National Honor Society Scholarship Recipients

I am so pleased to share that five of our seniors were chosen to receive scholarships from the Science National Honor Society - a record breaking year for Wachusett! Students were chosen based upon their top academic performance and the outstanding scientific research training they received in their high school science classes with the honors science project. Wachusett Regional High School students, staff, and administration should be proud as well - WRHS students received over 10% of all available scholarships from a pool of high school applicants across the country.

WRHS scholarship winners are Hamida Taaye Giwa of Holden, Riley Burnham of Holden, Tristan Jack Lundgren of Sterling, Kimberly Union of Princeton, and Joshua Pratt of Holden. *Congratulations!*

Budget Updates

- FY20 Budget

We will give a brief update of the status of the FY20 budget on Monday during our meeting. As it currently stands, we continue to refine our budget, adjusting where necessary, in order to provide us the best opportunity to help support the end of the school year while also looking to buffer the impact of the projected deficits associated with FY21.

- FY21 Proposed Budget

As discussed at our Business/Finance meeting this week, there are several different items that we are reviewing in order to better understand how we can address the anticipated shortfalls next year. This coming week, there will be a joint meeting of MASS, MASBO, and DESE concerning the end of FY20 and any updates available to assist with budgeting for FY21. Again, there will be further discussion of this extremely important and time sensitive item at our meeting on Monday.

Upcoming Annual Town Meetings and Local Elections

Below are the dates, as we know them at this time, for the rescheduled Annual Town Meetings and the local elections. As additional information is known, we will continue to keep you informed of these dates.

	<u>Holden</u>	<u>Paxton</u>	<u>Princeton</u>	<u>Rutland</u>	<u>Sterling</u>
<u>Annual Town Meeting Date</u>	June 29, 2020	June 22, 2020	June 27, 2020	Postponed until TBD	June 22, 2020
<u>Town Meeting Time</u>	7:00 PM	7:00 PM	10:00 AM	TBD	6:30 PM
<u>Annual Town Election Date</u>	June 22, 2020	June 29, 2020	June 23, 2020	June 22, 2020	June 29, 2020

School Choice

To follow-up the discussions and the motion made at the April 6, 2020 meeting, I am again sharing information and documentation about school choice in our district the last several years. There have been years when Wachusett has accepted school choice students and years when choosing to Wachusett schools was not an option. Historical tally is shown below:

2001-2002 – did not participate in School Choice

2002-2003 – did not participate in School Choice

2003-2004 – School Choice for grades K - 5

2004-2005 – School Choice for grades K – 5

2005-2006 – School Choice for grades K - 5

2006-2007 – School Choice for grades K - 8

Davis Hill, Dawson, Mayo – grades K – 5

Mountview – grades 6 – 8

Paxton Center School – grades K – 8

Thomas Prince School – grades K – 8

Glenwood, Naquag – grades K – 5

Central Tree Middle School – grades 6 – 8

Houghton – grades K – 4

Chocksett – grades 5 - 8

2007-2008 – School Choice for grades K – 11

2008-2009 – School Choice for grades K – 11

2009-2010 – School Choice for grades K – 11

2010-2011 – School Choice for grades K – 11

2011-2012 – School Choice for grades K – 4, 9 – 11

2012-2013 – School Choice for grades K – 4, 9 – 11

2013-2014 – School Choice for grades K- 11

2014-2015 – School Choice for all grades, on a limited basis, based on seat availability

2016-2017 – WRSD did not participate in School Choice
2017-2018 – WRSD did not participate in School Choice
2018-2019 – WRSD did not participate in School Choice
2019-2020 – WRSD did not participate in School Choice

Attached is a summary of schools and grades in which school choice students are currently enrolled, as well as a copy of WRSDC Policy 6130 *School Choice* (attachments 7 & 8).

After discussion at our last meeting about school choice and students who live in our five towns but are attending schools in other districts, Director Keenan pulled together some very interesting statistics and data (attachment 9). One of the most interesting charts is the *Kindergarten Students Choiced Out of District* for the last five school years (2015 - 2019) (attachment 10). This school year, with the implementation of tuition-free, full-day kindergarten, 12 kindergarten-age students attend school out of our district. This compares to last school year (2018-2019) when 11 kindergarten-age students attended kindergarten out of our district.

Since our last few meetings when action on school choice participation has been on the agenda, the pros and cons of accepting students to attend Wachusett schools has been debated and discussed. Enrollment and class size numbers have been the main factors that have determined non-participation in school choice the last four school years. As you will see from our class size summary, class sizes, especially at the elementary level, are often in excess of our School Committee policy recommendation (attachment 11 & 12). Currently, there are 71 students who school choice to a Wachusett school (see attachment 7). When a student is accepted as school choice, that student is eligible to attend school at the receiving district until graduation from high school, if that is the route the student/family wishes to follow.

When a student attends a Wachusett school under the School Choice Program, there is a revenue stream connected with accepting students under school choice. It has long been the opinion of District administration that school choice should not be considered merely as a revenue incentive. There are costs, financial and person power, associated with enrolling students and what the District receives, per pupil, for a school choice student does not typically cover all costs associated with educating those students.

During these uncertain times when our proposed FY21 budget will need to be reconsidered and very likely lowered substantially, I do not feel comfortable inviting students who do not reside in one of our Member Towns to attend school in the Wachusett District. With so many unknowns in our future for at least the next few years, asking our principals, teachers, and staff to assume the responsibility of educating and nurturing additional students who are not residents of Holden, Paxton, Princeton, Rutland or Sterling seems counterintuitive to what we have strived for as a district for the past several years.

If the School Committee votes to not accept school choice students for the coming school year, we have a June 1, 2020 deadline to notify DESE of the School Committee's vote to not participate. Action by the Committee about school choice participation for the coming school year is on the agenda for Monday's meeting.

Class Size Data

I am again sharing a class size update that may aid us as the Committee considers participation in school choice (see attachments 11 & 12). This data outlines all elementary and middle school class sizes, by school and grade, based upon our most recent updated numbers. Policy 3510 *Class Size* recommends class sizes:

- 19 - kindergarten through 2
- 22 - grades 3 through 5
- 23 - grades 6 through 12

You will note in the attached document that there are 80 classes (red and bold) that exceed the recommended class sizes stated in Policy 3510. In order to meet the recommended class size numbers, the District would need to hire 25 more teachers kindergarten to grade 8, and approximately another 10 teachers at the high school. The dollar amount needed if this district were to hire enough teachers to stay within WRSDC policy guidelines would be approximately \$2.6 million.

Student Opportunity Act (SOA)

The SOA deadline for submittal has been postponed to a later date to be determined by the Commissioner of Education. He has noted that the entire process associated with the SOA will look different now that funding for this may be modified. At our meeting with him this week, he again emphasized that he does not want any applications shared with DESE at this time. I will keep the Committee apprised of the status of the SOA as more information is shared with me.

SWIG Grant

I am very pleased to report we have received notification from the Massachusetts Clean Water Trust that WRSD is the recipient of a School Water Improvement Grant (SWIG), in the amount of \$72,000 (attachment 13). This grant will fund the purchase and installation of 24 filtered water bottle filling stations to replace some of the water fountains in some of our schools. We are awaiting the award package which will outline next steps to be taken to move forward with this improvement project.

Vacation Carry Over

Pursuant to P5290.1 *Policy Relating to Personnel Management Superintendent and Executive Staff Vacation Policy*, I am submitting in writing my request to the School Committee seeking the consent of the Committee to carryover up to five vacation days accrued in FY20 to be used in FY21 (attachments 14 & 15). In accordance with policy, this matter requires School Committee action and has been included on the agenda for the May 11th meeting.

Treasurer's Update

Treasurer Dunbar has submitted the Treasurer's Update and Cash Reconciliation for March 2020. Treasurer Dunbar's reports can be found in Google as separate attachments, and as separate links in my cover email.

Subcommittee Minutes

- Minutes of January 28, 2020 meeting of the Legal Affairs Subcommittee (Subcommittee Minutes 1)

Should you have any questions, please contact me at your convenience.

cc: Executive Staff
DM:rlp

WACHUSETT REGIONAL SCHOOL DISTRICT
HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

Agenda

Regular Meeting #1343

Monday, May 11, 2020

7:00 PM

Meeting to be conducted remotely, using Google Meet

- I. Public Hearing
- II. Chair's Opening Remarks
- III. Student Representatives' Reports (R. Massoni-Nesman, L. Michalowski)
- IV. Superintendent's Report
 - A. Discussion of Report
 - B. Recommendations Requiring Action by the School Committee
 - 1. To authorize the Superintendent of Schools to sign the Memorandum of Agreement Between WRSD and the WREA – Amendment to Memorandum of Agreement COVID-19 Closure
 - 2. To authorize the Superintendent of Schools to sign the Memorandum of Agreement Between WRSD and the Teamsters Local 170 – Paraprofessionals COVID-19
 - 3. To approve the Superintendent's Vacation Carry-Over
- V. Unfinished Business

Motion: The Wachusett Regional School District will not participate in the school choice program for the 2020-2021 school year, and the Superintendent is directed to notify the Massachusetts Department of Elementary & Secondary Education, Office of School Finance that this district will not be accepting school choice students for the 2020-2021 school year.
- VI. Secretary's Report
 - A. Approval of Executive Session Minutes of the Wachusett Regional School District Committee held on March 9, 2020
 - B. Approval of #1342 Regular Meeting Minutes of the Wachusett Regional School District Committee held on April 27, 2020 – enclosed
- VII. Treasurer's Report/Financial Statements
- VIII. Committee Reports

- A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. Brown, M. Dennis, R. Imber, M. Lavoie, A. Young)
- B. Education Subcommittee (R. Imber, Chair, C. Smith, Vice-chair, M. Ayala, S. Haber, L. Kirshenbaum, L. Long-Bellil, A. Silva)
- C. Business/Finance Subcommittee (M. Dennis, Chair, B. Mitchel, Vice-chair, M. Gustafson, L. Long-Bellil, K. Ottmar)
- D. Legal Affairs Subcommittee (S. Brown, Chair, M. Lavoie, Vice-chair, Imber, A. Michalowski)
- E. Superintendent Goals and Evaluation Subcommittee (M. Lavoie, Chair, A. Michalowski, Vice-chair, K. Mills, M. Weeks)
- F. Facilities and Security Subcommittee (A. Young, Chair, L. Woodland, Vice-chair, S. Godbout)
- G. Audit Advisory Board (B. Mitchel, Chair)
- H. Ad Hoc Subcommittees
 - 1. Ad Hoc Subcommittee to Negotiate the Superintendent's Contract (K. Mills, Chair, M. Weeks, Vice-chair, S. Brown, M. Dennis, M. Lavoie)
- I. Building Committees
- J. School Council Reports:
 - Central Tree Middle School (S. Haber), Chocksett Middle School (L. Woodland), Davis Hill Elementary School (K. Mills), Dawson Elementary School (L. Kirshenbaum), Glenwood Elementary School, Houghton Elementary School (M. Ayala), Mayo Elementary School (A. Young), Mountview Middle School (S. Brown), Naquag Elementary School (M. Lavoie), Paxton Center School (K. Ottmar), Thomas Prince School (A. Silva), Wachusett Regional High School (L. Long-Bellil/A. Michalowski), Special Education Parent Advisory Council (M. Gustafson), Early Childhood Center (L. Woodland)
- IX. Public Hearing
- X. New Business
- XI. Executive Session to conduct strategy session in preparation for negotiations with non-union personnel (Darryll McCall, Superintendent of Schools), to return to public session
- XII. Adjournment

WACHUSETT REGIONAL SCHOOL DISTRICT

HOLDEN □ PAXTON □ PRINCETON □ RUTLAND □ STERLING

DRAFT Minutes

Regular Meeting #1342

Monday, April 27, 2020
7:00 PM

MEETING CONDUCTED REMOTELY, VIA GOOGLE MEET

Wachusett Regional School District Committee

Kenneth Mills, Chair	Robert Imber
Christina Smith, Vice-chair	Laura Kirshenbaum
Melissa Ayala	Matthew Lavoie
Scott Brown	Linda Long-Bellil
Michael Dennis	Amy Michalowski
Stephen Godbout	Karl Ottmar
Maleah Gustafson	Asima Silva
Sherri Haber	Megan Weeks
Jeffrey Haynes	Linda Woodland

Committee Members Absent:

Benjamin Mitchel	Adam Young
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Administration Present:

Darryll McCall, Superintendent of Schools
Robert Berlo, Deputy Superintendent
Daniel Deedy, Director of Business and Finance
Jeff Carlson, Director of Human Resources
Brendan Keenan, Director of Social Emotional Learning
Christine Smith, Administrator of Special Education
Barry Sclar, Supervisor of Information Technology
Rebecca Petersen, Executive Secretary to the Superintendent

Student Representatives Present:

Rianna Massoni-Nesman	Leah Michalowski
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Chair Mills called the meeting to order at 7:04 PM.

- I. Public Hearing
- II. Chair's Opening Remarks
- III. Student Representatives (R. Massoni-Nesman, L. Michalowski)

Chair Mills announced the meeting is streaming live on Holden TV, Channel 194, and is being conducted remotely, via Google Meet. Chair Mills extended his thanks to HCTV for assisting with broadcasting the meeting live. Chair Mills announced he will be taking

the agenda out of order, moving the Public Hearing to later in the meeting, with no objections from members. Chair Mills thanked Senator Gobi and Representative Ferguson for joining the virtual meeting. With no objection from the membership, Chair Mills invited Representative Ferguson and Senator Gobi to address the Committee. Representatives Ferguson noted things continue to change on a frequent basis, also explaining there is no scheduled date for the state budget debate. Senator Gobi gave an overview about the Economic Summit of April 14, 2020. State revenues are projected to fall by about 14%, the state unemployment rate is high, and when the economy will be up and running is unknown. Best case scenario is getting through the worst of things in the next month, and by July “life” will start to return to normal. A state supplemental budget and a Municipal Relief package should be released in the next couple of weeks, and Senator Gobi encouraged the District to consider submitting a request. Representative Ferguson invited members to email questions and requests which she can bring forward to upcoming meetings of the legislature. Senator Gobi mentioned regional grants that are set to expire June 30th and asked that if the District has any that would fall under this to let her or Representative Ferguson know so they can look into extensions of the grants. Chair Mills opened the floor to questions from the members.

Member Imber would like to suggest 100% funding for regional and a waiver of the 1.5 mile radius of transportation all towns without sidewalk areas). Representative Ferguson and Senator Gobi have worked on 100% reimbursement funding for regional transportation, but seeing it for this year is not likely. They will continue to fight for this, though they cannot guarantee any action during this budget cycle. Member Imber suggested this might be a good time to present new legislation, even if no action at this time.

Chair Mills asked Representative Ferguson and Senator Gobi to keep unfunded mandates (i.e. temperature checks when schools are back in session) in mind.

Member Godbout and Member Long-Bellil expressed thanks to Representative Ferguson and Senator Gobi.

7:21 PM Senator Gobi and Representative Ferguson left the meeting.

Student Representative Michalowski asked about the returning of textbooks and refunding of My SchoolBucks funds to high school seniors. She also mentioned some students/teachers going over the time limit ceiling for required remote learning. Student Representative Massoni-Nesman agreed that assignments/lessons provided remotely can be over the cap/ceiling. Students are also asking if the weekly schedule of classes/remote learning can be shared in advance, so students can plan accordingly. Many seniors are disappointed about end-of-year events and plans being cancelled. Many senior students do hope for some sort of graduation ceremony, even if it is in the late summer, early fall, or next year. Some students have come up with suggestions for some sort of celebration at the end of this school year, more than a virtual graduation ceremony, while understanding a graduation ceremony in the traditional way is not an option this year. Superintendent McCall asked the Student Representatives to put their thoughts and questions in an email to him. Superintendent McCall reported he and high school administration are looking into the best way to celebrate seniors’ accomplishments and recognizing their graduation

from high school. Member Long-Bellil is hopeful creative options to celebrate graduation can be investigated.

Member Gustafson – “I have a logistical question re AP level classes but may be too specific for here. Maybe someone can clarify. I have read that they are only testing through material that should be covered through mid-March. In that case, there should not be excessive info to be covered. Maybe this needs to be clarified w teachers.” Student Representative Massoni-Nesman explained teachers are allowed to teach AP course materials in any order they determine, as long as materials are covered during a school year, which can cause difficulty in preparation for the AP exams this spring.

Member Weeks asked questions seeking clarification about refunding school lunch funds, as well as the returning of books, questions raised by the Student Representatives.

Superintendent McCall explained the Business Office is addressing the refunding of monies paid, and he also spoke about the return of textbooks and ChromeBooks, which will need to be organized in a healthy and deliberate manner.

Vice-chair Smith spoke about AP classes and exams, and she confirmed that teachers can teach the materials in the order determined by the teacher. She also mentioned the format for spring 2020 AP testing will now be different than what teachers and students had planned on.

Member Kirshenbaum also spoke about student workload and guidelines, noting the importance of teachers and students being aware of the ceiling for remote learning.

IV. Superintendent’s Report

A. Discussion of Report

Superintendent McCall reported on DESE guidelines and direction provided during an April 23, 2020 conference call, which Superintendent McCall feels WRSD is in line with.

Superintendent McCall spoke about a conference call of this day about finances and budgets.

Superintendent McCall reported on the continuation of distribution of F&R lunches, with approximately 100 students participating.

Superintendent McCall spoke about the high school graduation and the best way to celebrate WRHS 2020 graduates. Plans are underway, with options being investigated and considered.

Superintendent McCall spoke about his survey, to parents, students, and teachers, as well as school-based surveys sent from principals this date.

At Chair Mill's request, Business/Finance Subcommittee Chair Dennis spoke about the subcommittee meeting held immediately before this School Committee meeting. Business/Finance Subcommittee Chair Dennis explained how schools get funded and budget development (MLC, Operational, Debt, and Transportation assessments, state revenues, etc.). State budget/revenue numbers have been based on pre-COVID projections, which are no longer accurate. Subcommittee Chair Dennis explained that a 1/12th budget opening July 1, 2020 will be based on the District's FY20 budget, which will be significantly lower than the proposed FY21 budget. There is a cash flow impact with operating under a 1/12th budget. District administration is reviewing possible savings in FY20, which could be brought forward to FY21, but these discussions are preliminary. It is acknowledged these discussions are time sensitive. He also mentioned that planning for possible cuts is absolutely necessary, when looking at FY21.

Chair Mills gave all members the opportunity to ask questions about the Superintendent's Report and to make comments, if they wish.

Member Godbout: pass

Member Gustafson: She extended thanks to District administration for the recent surveys. She wanted to stress that "access" is more than "equipment." Member Gustafson also mentioned the Student Opportunity Act, noting SEPAC will be hosting a virtual meeting this week in order to get input from that group on use of SOA funds. Lastly, Member Gustafson mentioned planning for graduation and being open to student suggestions.

Member Haber: She is pleased to know there is a committee at the high school to plan for this year's graduation. She mentioned the surveys, and is concerned about SEL support and options for those who need support.

Member Haynes: He is pleased with current way remote learning is working, understanding teachers and students are all different. At the middle school level, a single link should be available for students to access all planned work. Social-emotional support from the principal level is very beneficial, showing students they are all a part of a school community.

Member Kirshenbaum mentioned the possibility of ending this school year in a remote learning environment and beginning the next school year the same way and this needs to be taken into consideration.

Member Imber extended his thanks to all for the work being done.

Member Lavoie voiced his concern and suggestion that those who are not able to access curriculum and who are being more impacted by schools being closed needs to be a priority. Member Lavoie acknowledged the class size information provided in the Superintendent's Report. Action by the Committee about school choice participation for the 2020-2021 school year is on the agenda, and Member Lavoie is looking for some additional information. Superintendent McCall explained he will

give his recommendation about school choice participation for the coming school year, once he is able to review information about FY21 funding and revenue.

Member Long-Bellil reported she has heard that some parents are pleased with the move to remote learning, whereas others are finding it overwhelming. What should a parent do if a parent feels a child's workload is too much? Superintendent McCall advised middle school parents/students reach out to the principals; at the elementary level, reach out to the student's teacher; and at the high school, parents/students should reach out to the principal or the assistant principals. It was acknowledged and agreed that social-emotional support is important.

Member Michalowski asked how students get help from teachers, in real time, especially with multiple classes and teachers to coordinate. Superintendent McCall recognized the importance of live time assistance.

Student Representative Massoni-Nesman: "This is just a general question about the graduation committee, which may need to be directed more towards Mr. Beando, but is it possible to have a student serve as a representative on that committee? As was mentioned, I completely agree that students feel disconnected." She also reported she has reached out to NHS Advisors about student tutoring for those who might be struggling with their academics.

Member Ottmar asked if there is any data or information available about the 98 students who live in the five Member Towns who school choice out of Wachusett, and the reason(s) they decide to attend schools outside the Wachusett District, because this information could be informative.

Vice-chair Smith shared her opinion of the importance of trying to address conflicts and coordination for students, especially at the high school, with assignments and remote learning coming from their various teachers.

Member Silva's questions have mostly been asked and answered, though she did voice the importance of consistency around the amount of time per class so there is a consistent amount of time of instruction

Member Weeks had questions about high school senior's last day of school and if there has been further direction from the Commissioner about competency and MCAS testing for high school seniors. Superintendent McCall reported May 22nd is the planned last day of school for WRHS seniors.

Member Woodland reiterated the importance of consistency across the District which needs to be stressed. She suggested more communication from the Central Office and from principals, to encourage parents and students during these challenging times. Technical support for parents might be helpful. Member Woodland asked if there are plans in place to address remediation when schools return to session. Per Superintendent McCall, who acknowledged the "summer slide" and the need for remediation, guidance and direction from DESE is needed.

Member Ayala thanked District administration for the surveys and she thanked Business/Finance Subcommittee Chair Dennis for the budget update at the start of the meeting. At Member Ayala's request about the possibility of employee cuts due to financial uncertainty, Superintendent McCall spoke about operating under a 1/12th budget, explaining this district has been faced with this in the past.

Member Brown was pleased to know there are plans to try to bring forward to FY21 funds from FY20 savings. Member Brown is concerned about school choice participation in light of the current situation and the unknowns when it comes to schools opening.

Member Dennis echoed that WRHS seniors/soon-to-be graduates have a voice and they should be listened to, in order to celebrate and recognize these students' accomplishments.

Chair Mills shared that the District and all cities and towns are looking at an abyss, which District administration needs to look at and plan for. It is time to take local control of some of the difficult and important decisions. The School Committee needs information and data from administration to address these serious issues. Planning for a best case scenario, operating under a 1/12th budget for the year, must be done.

Member Gustafson understands DESE may be reporting on competency requirements at a meeting on April 28th. It seems that basic organizational skills are not easy for all students, especially when learning and teaching is remote, which results in some students missing assignments and virtual lessons.

Member Michalowski had questions with regard to planning ahead for the fall, and asked if the administration has considered changing the focus of the professional development days that remain to work with teachers on what re-entry might look like so that we can take advantage of focused conversations while teachers are "in the buildings." Superintendent McCall reported District administration is taking a hard look at what the two remaining professional development days (full-day on May 11th and half-day on May 22nd) will look like and how this time will be utilized.

B. Recommendations Requiring Action by the School Committee

1. Motion: To amend the 2019-2020 WRSDC meeting schedule.

(M. Weeks)

(L. Kirshenbaum)

Chair Mills spoke about the amended schedule, explaining the need for the full Committee to continue meeting until Member Town local elections and Annual Town Meetings are concluded.

Roll call vote:

In favor:

Kenneth Mills

Christina Smith
Melissa Ayala
Scott Brown
Michael Dennis
Stephen Godbout
Maleah Gustafson
Sherri Haber
Jeffrey Haynes
Robert Imber
Laura Kirshenbaum
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Karl Ottmar
Asima Silva
Megan Weeks
Linda Woodland

Opposed:
None

The motion was unanimously approved.

V. Unfinished Business

Motion: The Wachusett Regional School District will not participate in the school choice program for the 2020-2021 school year, and the Superintendent is directed to notify the Massachusetts Department of Elementary & Secondary Education, Office of School Finance that this district will not be accepting school choice students for the 2020-2021 school year.

Chair Mills asked for a motion to take the motion under Unfinished Business off the table. A motion to take a motion off the table is not debatable. No motion was made. Chair Mills explained the motion about school choice participation for the 2020-2021 school year will remain as Unfinished Business. Member Lavoie made a point of order, which Chair Mills recognized, that a motion to “lay on the table” is needed in order for the motion, under Unfinished Business, to be “taken off the table.” Discussion began. At Chair Mills’ suggestion and with no objection from members, the agenda was altered and approval of draft minutes was moved up on the agenda.

- A. Approval of Executive Session Minutes of the Wachusett Regional School District Committee held on March 9, 2020

Deferred

- B. Approval of #1341 Regular Meeting Minutes of the Wachusett Regional School District Committee held on April 6, 2020, 2020

Motion: To approve the minutes of the regular WRSDC meeting held on April 6, 2020.

(L. Long-Bellil)
(S. Haber)

Discussion ensued. Members' attention was called to the motion in the draft minutes of the April 6, 2020 meeting, found on page 10. Member Weeks, the maker of the April 6, 2020 motion, addressed the Committee, explaining and confirming her intent when making that motion on April 6, 2020 was to postpone School Committee action on school choice participation to a later meeting date. Some additional discussion about process, Robert's Rules of Order, and the motion about school choice participation ensued.

Member Godbout left the meeting.

Roll call vote:

In favor:

Christina Smith
Melissa Ayala
Scott Brown
Michael Dennis
Maleah Gustafson
Sherri Haber
Jeffrey Haynes
Robert Imber
Laura Kirshenbaum
Linda Long-Bellil
Amy Michalowski
Karl Ottmar
Asima Silva
Megan Weeks
Linda Woodland

Opposed:

None

Abstained:

Kenneth Mills
Matthew Lavoie

The minutes were approved 15-0-2.

C. Approval of #321 Special Meeting Minutes of the Wachusett Regional School District Committee held on April 14, 2020

Motion: To approve the minutes of the special WRSDC meeting held on April 14, 2020.

(L. Long-Bellil)

(C. Smith)

Roll call vote:

In favor:

Kenneth Mills
Christina Smith
Melissa Ayala
Scott Brown
Michael Dennis
Maleah Gustafson
Sherri Haber
Jeffrey Haynes
Robert Imber
Laura Kirshenbaum
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Karl Ottmar
Asima Silva
Megan Weeks
Linda Woodland

Opposed:

None

The minutes were unanimously approved.

Chair Mills returned to the meeting agenda.

V. Unfinished Business

Motion: The Wachusett Regional School District will not participate in the school choice program for the 2020-2021 school year, and the Superintendent is directed to notify the Massachusetts Department of Elementary & Secondary Education, Office of School Finance that this district will not be accepting school choice students for the 2020-2021 school year.

Motion: To postpone to a time certain, May 11, 2020, action on the motion under Unfinished Business, WRSD participation in school choice for the 2020-2021 school year.

(M. Lavoie)

(A. Michalowski)

Discussion began, with requests that the Superintendent provide the Committee with additional information about school choice, data about Wachusett residents who school choice out of this district, if implementation of full-day kindergarten has had an impact on class size at the kindergarten level/kindergarten students being enrolled in the Wachusett schools, projected class size numbers for 2020-2021, and the Superintendent's recommendation about school choice participation for the coming school year. Member

Ottmar had shared information about school choice with members of the Business/Finance Subcommittee, and this information will be included in the next Superintendent's Report for the information of all members.

Roll call vote:

In favor:

Kenneth Mills
Christina Smith
Melissa Ayala
Scott Brown
Michael Dennis
Maleah Gustafson
Sherri Haber
Jeffrey Haynes
Robert Imber
Laura Kirshenbaum
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Karl Ottmar
Asima Silva
Megan Weeks
Linda Woodland

Opposed:

None

The motion was unanimously approved.

VI. Secretary's Report

- D. Approval of Executive Session Minutes of the Wachusett Regional School District Committee held on March 9, 2029

Addressed above

- E. Approval of #1341 Regular Meeting Minutes of the Wachusett Regional School District Committee held on April 6, 2020, 2020

Addressed above

- F. Approval of #321 Special Meeting Minutes of the Wachusett Regional School District Committee held on April 14, 2020

Addressed above

VII. Treasurer's Report/Financial Statements

Chair Mills reminded the Committee that if there were questions regarding the Director of Business and Finance's report that Members should contact the Superintendent; if there were questions regarding the Treasurer's Report, Members should contact the Business/Finance Subcommittee Chair.

VIII. Committee Reports

- A. Management Subcommittee (K. Mills, Chair, C. Smith, Vice-chair, S. Brown, M. Dennis, R. Imber, M. Lavoie, A. Young)

This subcommittee has not met since the last School Committee meeting. Subcommittee Chair Mills will speak with the Superintendent about scheduling and the need for a meeting.

- B. Education Subcommittee (R. Imber, Chair, C. Smith, Vice-chair, M. Ayala, S. Haber, L. Kirshenbaum, L. Long-Bellil, A. Silva)

Subcommittee Chair Imber reported this subcommittee has not met since the last School Committee meeting.

- C. Business/Finance Subcommittee (M. Dennis, Chair, B. Mitchel, Vice-chair, M. Gustafson, L. Long-Bellil, K. Ottmar)

Subcommittee Chair Dennis did not have anything additional to report and members did not have additional questions. Student Representative Massoni-Nesman did ask about a timeline for refunding monies to students and families. Superintendent McCall again reported refunding of these funds is being addressed. Subcommittee Chair Dennis reported the date for the next meeting of this subcommittee is to be determined.

- D. Legal Affairs Subcommittee (S. Brown, Chair, M. Lavoie, Vice-chair, R. Imber, A. Michalowski)

Subcommittee Chair Brown reported about reaching out to the three bargaining units with contracts that expire 6/30/2020, suggesting negotiating remotely. Chair Mills asked this subcommittee be in contact with the Superintendent about MOAs with the other unions.

- E. Superintendent Goals and Evaluation Subcommittee (M. Lavoie, Chair, A. Michalowski, Vice-chair, K. Mills, M. Weeks)

Subcommittee Chair Lavoie took this opportunity to outline the timeline for the Superintendent's annual evaluation, with the anticipated deadline to have this process completed by the end of June 2020. The electronic evaluation questionnaire will be shared with Committee members to gather their input and feedback. Superintendent McCall will provide members with his updates at the beginning of June.

F. Facilities and Security Subcommittee (A. Young, Chair, L. Woodland, Vice-chair, S. Godbout)

Vice-chair Woodland reported this subcommittee has not met since the last School Committee meeting.

G. Audit Advisory Board (B. Mitchel, Chair)

Superintendent McCall reported District administration is still working with the auditors around some minor questions,

H. Ad Hoc Subcommittees

1. Ad Hoc Subcommittee to Negotiate the Superintendent's Contract (K. Mills, Chair, M. Weeks, Vice-chair, S. Brown, M. Dennis, M. Lavoie)

Subcommittee Chair Mills reported on recent meetings of this subcommittee and on meetings with Superintendent McCall. He will keep the full membership apprised.

I. Building Committees

J. School Council Reports:

Central Tree Middle School (S. Haber), Chocksett Middle School (L. Woodland), Davis Hill Elementary School (K. Mills), Dawson Elementary School (L. Kirshenbaum), Glenwood Elementary School, Houghton Elementary School (M. Ayala), Mayo Elementary School (A. Young), Mountview Middle School (S. Brown), Naquag Elementary School (M. Lavoie), Paxton Center School (K. Ottmar), Thomas Prince School (A. Silva), Wachusett Regional High School (L.

Member Gustafson – SEPAC virtual meeting April 28, 2020, via Google Meet

Chair Mills had questions for Superintendent McCall about requirements of School Councils and legal requirements for meetings. Superintendent McCall reported he has not received any guidance/direction from DESE about School Councils, and that he will discuss with principals the status of SIMCO meetings at the next Principal Leadership Team meeting

IX. Public Hearing

No members of the public reached out to Chair Mills via email.

X. New Business

Member Michalowski referred to Policy 3510 *Class Size*, noting this policy was adopted in 2004 and she suggested that the Education Subcommittee may want to review the policy,

which Education Subcommittee Chair Imber reported is on the policy review docket of that subcommittee.

XI. Adjournment

Motion: To adjourn.

(L. Long-Bellil)
(S. Haber)

Roll call vote:

In favor:

Kenneth Mills
Christina Smith
Melissa Ayala
Scott Brown
Michael Dennis
Maleah Gustafson
Sherri Haber
Jeffrey Haynes
Robert Imber
Laura Kirshenbaum
Matthew Lavoie
Linda Long-Bellil
Amy Michalowski
Karl Ottmar
Asima Silva
Megan Weeks
Linda Woodland

Opposed:

None

The motion was unanimously approved.

The meeting adjourned at 9:33 PM.

Respectfully submitted,

Darryll McCall, Ed.D.
Superintendent of Schools

DM:rlp

CASH RECONCILIATION OF CASHBOOK TO GENERAL LEDGER
March 31, 2020

Bank	Account #	Fund	Description	Cashbook 3/31/2020
CHECKING				
Eastern Bank	-7310	001	Payables reconciliation-clearing	237.37
Berkshire Bank	-4534	001	Depository Account	656,885.96
Eastern Bank	-0264	001	Payroll Reconciliation	914.97
Fidelity Bank	-1451	050	checking - Paxton	2,518.73
Loominster Credit Union	-8861	050	checking - Mountview	2,550.00
Loominster Credit Union	-8832	050	checking - Dawson	100.00
Loominster Credit Union	-8845	050	checking - Mayo	2,500.00
Loominster Credit Union	-0244	050	checking - Sterling	2,500.00
Fidelity Bank	-1444	050	checking - Thomas Prince	2,519.77
Loominster Credit Union	-8858	050	checking - Davis Hill	2,500.00
Comerstone Bank	-9626	050	checking - Naquag	2,286.47
Comerstone Bank	-9618	050	checking - Central Tree	2,500.00
Comerstone Bank	-9551	050	checking - Glenwood	500.00
Loominster Credit Union	-1024	050	WRHS student activity checking	3,324.93
TOTAL CHECKING				681,838.20
MONEY MARKET				
Berkshire Bank	-2960	022	Cafeteria revolving - Sterling	10,951.90
Loominster Credit Union	-1029	050	WRHS Student Activity Revolving	342,342.97
Berkshire Bank	-3002	023	Middle School Athletic Revolving	59,279.51
TD Banknorth, NA	-1032	001	General Fund	26,805.55
Eastern Bank	-0363	001	General Fund	3,966,981.34
Eastern Bank Debit Card	-6672	001	General Fund	15,177.38
Eastern Bank Tuition	-7357	001	General Fund	77,998.57
Enterprise Bank	-3225	001	General Fund	39,838.99
Avidia Bank	-8701	001	General Fund	33,309.93
MMDT	-4707	001	Money Market	3,707,395.40
TOTAL MONEY MARKET				8,280,081.54
SAVINGS				
Comerstone Bank	-0132	022	Cafeteria revolving - Naquag	6,109.18
Comerstone Bank	-0140	022	Cafeteria revolving - CTMS	7,879.52
Comerstone Bank	-1230	022	Cafeteria revolving - Glenwood	12,166.86
Comerstone Bank	-3092	022	Student Activity - CTMS	5,718.42
Comerstone Bank	-9535	022	Student Activity - Glenwood	11,631.86
Comerstone Bank	-3117	022	Student Activity - Naquag	12,091.78
Fidelity Bank	-1908	022	Cafeteria revolving - Princeton	6,075.61
Fidelity Bank	-6479	022	Cafeteria revolving - Paxton	10,780.22
Berkshire Bank	-4569	022	Cafeteria revolving - Dawson	6,671.12
Berkshire Bank	-2944	022	Cafeteria revolving - Davis Hill	6,279.40
Berkshire Bank	-4550	022	Cafeteria revolving - Mayo	5,096.62
Berkshire Bank	-2952	022	Cafeteria revolving - Mountview	18,484.33
Berkshire Bank	-4542	022	Cafeteria revolving - WRHS	160,030.33
Berkshire Bank	-2979	029	Adult Education	72.30
Fidelity Bank	-0736	050	Student Activity Depository	63,389.55
Loominster Credit Union	-6025	050	Student Activity Revolving	101,535.22
Berkshire Bank	-2987	023	Athletic revolving	48,689.74
Berkshire Bank	-2995	023	Athletic transportation	1,179.75
TOTAL SAVINGS				483,881.81
CDs (Investments)				
Loominster Credit Union		60	Atlas	10,796.88
Loominster Credit Union		60	Bailey	2,134.42
Loominster Credit Union		60	Bradshaw	13,619.97
Loominster Credit Union		60	D'Errico	3,041.82
Loominster Credit Union		60	Finocchio	8,084.81
Loominster Credit Union		60	Fitzgerald	9,232.08
Loominster Credit Union		60	Groen	6,764.20
Loominster Credit Union		60	Griffin	18,663.52
Loominster Credit Union		60	Hayman	3,238.89
Loominster Credit Union		60	Hewson	12,623.38
Loominster Credit Union		60	Lionett	8,142.58
Loominster Credit Union		60	Ljungberg	2,186.58
Loominster Credit Union		60	Narolan	10,904.22
Loominster Credit Union		60	Shalale	4,740.54
Loominster Credit Union		60	Tarkainen	7,418.25
Loominster Credit Union		60	Thibodeau	12,576.85
Loominster Credit Union		60	Wachusett #2	60,301.48
Loominster Credit Union		60	Wesley	6,059.40
Loominster Credit Union		60	White	1,175.33
TOTAL CDs				201,705.20
OPEB				
Bartholomew and Company	-3593	70	OPEB	9,390.63
TOTAL OPEB				9,390.63
TOTAL				9,656,897.38
Adjusted Cashbook				9,656,897.38
General Ledger				9,656,897.38
Variance				0.00
General Fund Total				8,525,545.46

To: Wachusett Regional School District Finance Committee

From: James J. Dunbar, Treasurer

Date: May 1, 2020

Subject: Treasurer's Update – March 2020

I have reviewed the bank statements, bank reconciliations, and reconciling items for the month ending March 31, 2020 and feel that Treasurers cash is accurately stated.

1. The March 31, 2020 bank balances are as shown on the attached sheet.
2. The warrants funded during the month of March 2020 were as follows:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
3/6	Payroll Warrant	\$ 2,092,248.60
3/6	Payroll Warrant	696.28
3/6	Payroll Warrant	163.89
3/6	Payroll Warrant	(346.21)
3/6	Payroll Warrant	(946.36)
3/9	Warrant #24	747,573.03
3/20	Payroll Warrant	2,645,155.97
3/20	Payroll Warrant	820.24
3/25	Warrant #25	2,378,343.24
3/25	Payroll Warrant	168.90

Note: Warrant #23 was to void and replace checks.

Our excess general funds are currently earning the following rates:

MMDT	1.36%
Berkshire Bank	0.50%

Wachusett Regional School District Committee

Monday, May 11, 2020
7:00 p.m.Meeting to be conducted remotely, using Google MeetAGENDA:

Public Hearing

Chair's Opening Remarks

Student Representatives' Reports

Superintendent's Report

- Discussion of Report
- Recommendations Requiring Action by the School Committee
 - To authorize the Superintendent of Schools to sign the Memorandum of Agreement Between WRSD and the WREA –Amendment to Memorandum of Agreement COVID-19 Closure
 - To authorize the Superintendent of Schools to sign the Memorandum of Agreement Between WRSD and the Teamsters Local 170 – Paraprofessionals COVID-19
 - To approve the Superintendent's Vacation Carry-Over

Unfinished Business

Motion: The Wachusett Regional School District will not participate in the school choice program for the 2020-2021 school year, and the Superintendent is directed to notify the Massachusetts Department of Elementary & Secondary Education, Office of School Finance that this district will not be accepting school choice students for the 2020-2021 school year.

Secretary's Report

- Approval of Executive Session Minutes of the WRSDC held on 3/9/2020
- Approval of 1342nd Regular Meeting Minutes of the WRSDC held on 4/27/2020

Treasurer's Report/Financial Statements

Committee Reports

- Management Subcommittee
- Education Subcommittee
- Business/Finance Subcommittee
- Legal Affairs Subcommittee
- Superintendent Goals and Evaluation Subcommittee
- Facilities and Security Subcommittee
- Audit Advisory Board
- Ad-Hoc Subcommittee
 - 1. Ad Hoc Subcommittee to Negotiate the Superintendent's Contract
- Building Committees

School Council Reports

Public Hearing

New Business

Executive Session to conduct strategy session in preparation for negotiations with non-union personnel (Darryll McCall, Superintendent of Schools), to return to public session

Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

Management Subcommittee

Tuesday, May 12, 2020
7:00 p.m.Meeting to be conducted remotely, using Google MeetAGENDA:

I Call to Order

II Approval of Minutes

III Subcommittee Reports

IV COVID-19/School Closures – next steps and plans for 2020-2021 school year

V Student Opportunity Act (SOA)

VI Advocacy Updates

VII Old Business

- Diversity Issues in District
- District Indicators
- Celebrating Academic Excellence (in addition to recognition of athletic achievements)
- Holden Pupil Population Task Force
- Policy 4713.1 Audit Advisory Board
- Draft Policy 5263.2 Policy Relating to Personnel Management Stipend Positions

-
- ((Re)Numbering of WRSDC Policies
- VIII New Business
- IX Executive session to discuss strategy with respect to collective bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Administrators' Association), as the Chair declares that discussion in an open meeting may have a detrimental effect on the bargaining position of the Committee, not to return to open session.
- X Adjournment

The above agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

Wachusett Regional School District Committee

Tuesday, May 26, 2020
7:00 p.m.

Meeting to be conducted remotely, using Google Meet

Wachusett Regional School District Committee

Monday, June 8, 2020
7:00 p.m.

Meeting location and/or format TBD

Wachusett Regional School District Committee

Tuesday, June 30, 2020
7:00 p.m.

Meeting location and/or format TBD

**Wachusett Regional School District Committee
June 2019-June 2020**

May 11, 2020	Virtual Meeting via Google Meet
May 26, 2020 (Tuesday)	Virtual Meeting via Google Meet
June 8, 2020	TBD
June 30, 2020 (Tuesday)	TBD
June 10, 2019	Location: Wachusett Regional High School, Holden
July 9, 2019 (Tuesday)	Location: Wachusett Regional High School, Holden
August 19, 2019	Location: Wachusett Regional High School, Holden
September 16, 2019	Location: Wachusett Regional High School, Holden
October 7, 2019	Location: Wachusett Regional High School, Holden
November 4, 2019	Location: Wachusett Regional High School, Holden
December 9, 2019	Location: Wachusett Regional High School, Holden
January 13, 2020	Location: Wachusett Regional High School, Holden
January 27, 2020	Location: Wachusett Regional High School, Holden
February 10, 2020	Location: Wachusett Regional High School, Holden
March 9, 2020	Location: Wachusett Regional High School, Holden
March 23, 2020 (virtual meeting via Google Hangouts)	Location: Wachusett Regional High School, Holden
April 6, 2020 (virtual meeting via Google Hangouts)	Location: Wachusett Regional High School, Holden
April 27, 2020	Virtual Meeting via Google Meet

(approved by the WRSDC 5/23/2019)
(revision approved by the WRSDC 7/9/2019)
(revision approved by the WRSDC 12/9/2019)
(revision approved by the WRSDC 2/10/2020)
(revision approved by the WRSDC 4/27/2020)

May 8, 2020



Rebecca Petersen <rebecca_petersen@wrsd.net>

Google Hangouts Meet Requirements

Barry Sclar <barry_sclar@wrsd.net>

Wed, Mar 18, 2020 at 9:54 PM

To: Kenneth Mills <Kenneth_Mills@wrsd.net>, Rebecca Petersen
<rebecca_petersen@wrsd.net>

Google Hangouts Meet works with the latest versions of all major browsers (Chrome, Firefox, Safari, Edge).

When joining the meeting, be sure to allow camera and microphone access if prompted.

If you plan to join using an iOS or Android device, install the Hangouts Meet app ahead of time.

Hangouts Meet for Android

Hangouts Meet for iOS

You can click the meeting link at any time (even right now) to test your device compatibility.

BARRY SCLAR | SUPERVISOR OF INFORMATION SERVICES
WACHUSETT REGIONAL SCHOOL DISTRICT | 508-829-1670 x269

The contents of this e-mail, and any attachments, are the property of the Wachusett Regional School District, and subject to the Public Records Law, M.G.L. c.66, § 10.

**Wachusett Regional School District
and the
Teamsters Local 170- Paraprofessionals
Memorandum of Agreement
COVID-19 Closure**

Pursuant to the provisions of Chapter 150E of the General Laws of Massachusetts, this Memorandum of Agreement is made and entered into by the Wachusett Regional School District (hereinafter, "District") and the Teamsters Local 170- Paraprofessionals hereinafter, ("Paraprofessionals").

WHEREAS, in connection with the public health emergency associated with the COVID-19 outbreak, Massachusetts Governor Charlie Baker has declared a suspension of school operations for educational purposes, resulting in the closure of all schools in the Wachusett Regional District for the remainder of the school year (through June 12, 2020), (June 15, 2020 for Mountview Middle School);

Therefore, the Wachusett Regional School District and the Paraprofessionals hereby agree to the following:

Section A: Employee Safety, Illness, & Absentee Procedures

The District and the Paraprofessionals agree that it is for the mutual benefits of the community and the Paraprofessionals to take preventative measures to combat infection and mitigate personal risk.

1. The District and the Paraprofessionals mutually agree to encourage members who are showing symptoms of COVID-19, exposed to COVID-19, identify themselves as high-risk as defined by the Centers for Disease Control and Prevention, or are so advised by their medical providers, to remain home and seek medical treatment as necessary. Such encouragement will be sent via email and posted in common areas.
2. For the duration of this agreement, staff will not be required to produce documentation of illness from a medical provider.
3. In accordance with the Families First Coronavirus Response Act an employee who is unable to work because of a bona fide need to care for a child whose school or child care provider is closed for reasons related to the COVID-19, the employee may receive two weeks of paid sick leave at the employee's regular rate of pay. In addition, an employee who has been employed for thirty calendar days is entitled to up to an additional ten (10) weeks of paid expanded family and medical leave at two-thirds the employee's regular rate of pay to a maximum of \$200 a day;

4. The District shall hold harmless any employee for performance or productivity for any time lost due to school, building, office, or District closing. Use of the Evaluation System is suspended for the duration of the school closure period, and all timelines and dates shall be adjusted based upon the duration of school closure. Probationary employees shall have the days of closure count towards the requirement of completing the probationary period and achievement of full non-probationary employment.

5. Subject to state and federal law, the District will share with the Paraprofessionals non-confidential information in its possession relating to confirmed cases of COVID-19 which occur in a Wachusett Regional School District employee or student.

Section B: Compensation

1. During the suspension of school operations for educational purposes through June 12, 2020, (June 15, 2020 for Mountview Middle School), employees who are ready and available for work shall continue to be paid their full regular annual salary according to the regular payment schedule, and there shall be no deduction of pay for any of the days of the temporary school closure. Employees enrolled in the District's health plans shall continue to receive benefits through those plans without interruption or reduction of any benefits.

Section C: Remote Learning Duties

1. During the suspension of school operations for educational purposes through June 12, 2020, (June 15, 2020 for Mountview Middle School) employees will adhere to the model of Remote Learning provided to all families by District administration. Such remote learning educational days will count as work days under the Collective Bargaining Agreement between the District and the Paraprofessionals. The sum of remote learning educational days and in-person work days shall not exceed the regular contractual work year of 180 days.
2. In the event of illness and / or unavailability, Paraprofessionals shall notify their building principal via email of the anticipated duration of illness/unavailability to the extent possible.
3. Paraprofessionals agree to respond to professional email through the WRSD email system in a timely fashion, and no later than two work days of receipt, provided that the member is well and not caring for members of their family who are sick.
4. Members of the Paraprofessionals group agree to work with their building Principal and administration on the following:
 - Check in with Teachers as needed to see how they can help to support student progress.

- Assist with building level educational planning and projects, such as the IEP migration project.
- Complete Paraprofessional online professional development as directed by the building Principal or Administration.
- Support the work of District Teaching staff as directed thru virtual meetings – Google classroom etc..
- Participate in weekly or as needed faculty or building level administrative meetings for staff check-ins and updates.
- Participate in learning activities such as Remote Learning, Linking Plan Activities or documentation associated with these activities.

5. Paraprofessionals shall not be required to perform the duties outlined above by using their own personal computers, phones, or other devices – nor shall they be required to perform any duties or participate in any functions that are covered under any other bargaining unit's Collective Bargaining Agreement or is conflict with the Paraprofessional Collective Bargaining Agreement.

6. The Paraprofessionals and District understand and acknowledge that the purpose of the District providing links is to provide students with educational enrichment and remote learning, and that employees will not be held responsible for student progress during the suspension of school operations for educational purposes through June 12, 2020.(June 15, 2020 for Mountview Middle School). In the event that staff has suggested links to be included with the enrichment and remote learning materials, the member may email the information to the building principal for consideration.

7. The Paraprofessionals and the District understand and acknowledge that remote learning support may or may not consume a regular full work day for employees. Employees are not required to, perform part of such work outside of the employee's regular work hours as outlined in the Collective Bargaining Agreement between the District and Paraprofessionals.

Section D: No Precedent

The Parties agree that this agreement sets no precedent or past practice, and shall not be used in any proceeding except one to enforce its terms.

Section E: Extension of School Closure

In the event that there is an extension of the school closure beyond June 12, 2020, (June 15, 2020 for the Mountview Middle School) , the District shall notify the Paraprofessionals and the Teamsters Union Local 170 as soon as such determination is made ,and representatives of the District and the Paraprofessionals will confer and mutually determine whether to extend or modify this Agreement for any subsequent period of school closure.

Dated this 11th day of May, 2020.

Darryll McCall, Ed.D.
Superintendent of Schools
Wachusett Regional School District

Kenneth Bergen
Business Agent
Teamsters Local 170- Paraprofessionals



WRSD Remote Learning Survey - Families

Questions Responses 3,015

3,015 responses



Not accepting responses



Message for respondents

This form is no longer accepting responses

Summary

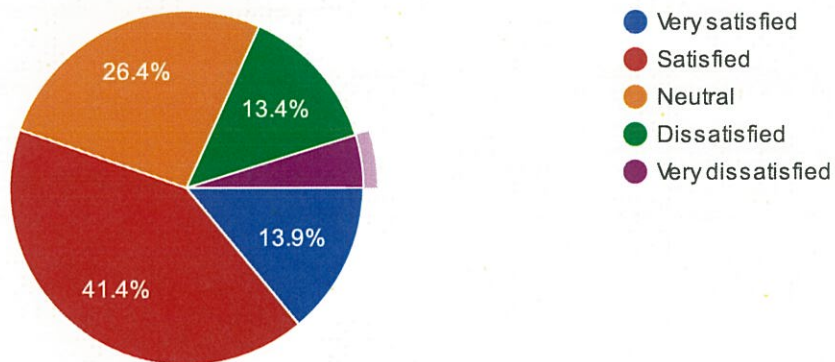
Question

Individual

How satisfied are you with the remote learning instruction provided to your child(ren) while schools are closed?

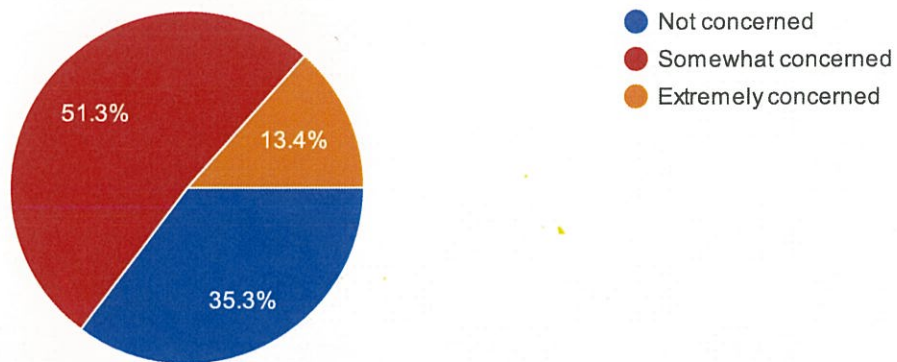


2,997 responses



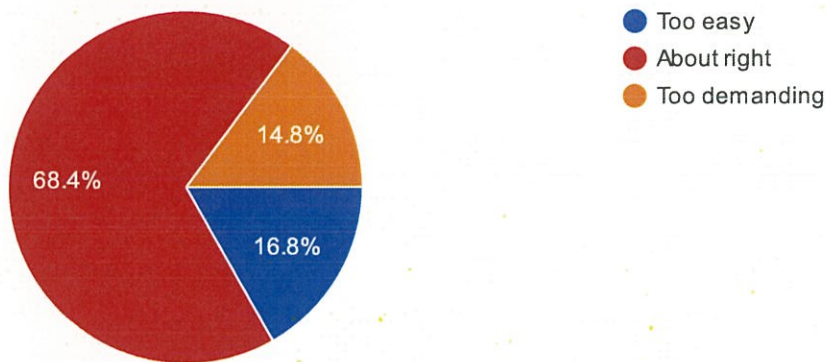
How concerned are you about your child(ren)'s emotional well being since our schools have closed?

2,997 responses



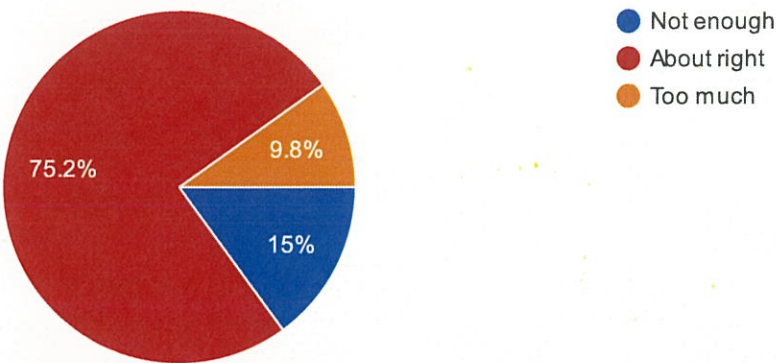
How would you describe the typical remote learning workload for your child(ren)?

2,982 responses



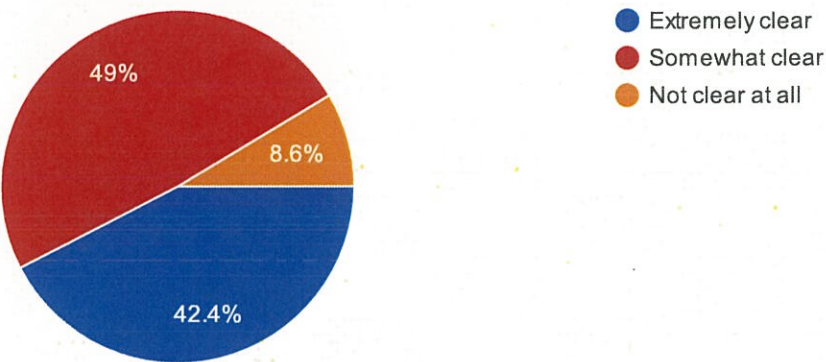
Please share your opinion on the overall volume of communication you receive from teachers and administrators.

2,985 responses



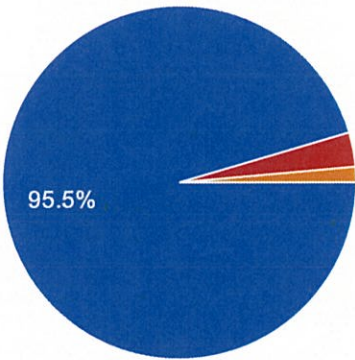
How clear has our communication been regarding remote learning?

2,996 responses



What best describes your child(ren)'s ability to access learning materials online.

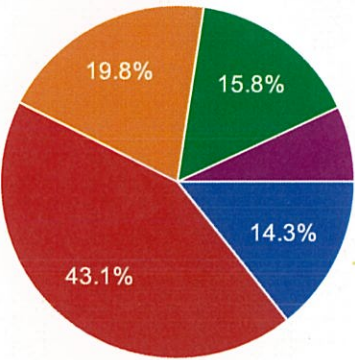
2,993 responses



- My child is able to access online learning materials as needed.
- My child often does not have access to a computer, Chromebook, or mobile device.
- My child does not have reliable access to the internet.

I am finding that I can effectively manage/support my child(ren)'s remote learning program.

2,998 responses



- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

May 7, 2020

Ms. Anne McCluskey
Thomas Prince School
170 Sterling Road
Princeton, MA 01541

Dear Ms. McCluskey:

On behalf of the Wachusett Regional School District, congratulations to you and your outstanding math students for their participating in this year's Mathspace USA Growth Challenge and successfully scoring the highest Challenge points, resulting in the First Place prize. Taking on this 30 day project itself is impressive, and then having to conclude the final days of the Challenge when schools first closed mid-March is nothing short of remarkable.

Thank you for your dedication and commitment to our students, and for bringing your enthusiasm and excitement about math to Thomas Prince School.

Sincerely,

Darryll McCall, Ed.D.
Superintendent of Schools

cc: Tammy Boyle, Principal, TPS
Robert Berlo, Deputy Superintendent
Beth Stockenberg, Supervisor of Curriculum
Wachusett Regional School District Committee

DM:rlp

STUDENTS ATTENDING WACHUSETT SCHOOLS UNDER SCHOOL CHOICE 4/22/20

	5	6	7	8	9	10	11	12
Central Tree				1				
Chocksett		3	1	1				
Mountview		1	4	7				
Paxton Ctr	1	1	2	1				
Thomas Prince		5	1	6				
WRHS					13	9	10	4
TOTAL	71							

POLICY RELATING TO PUPIL SERVICES

SCHOOL CHOICE

The Wachusett Regional School District welcomes school choice students and recognizes the benefits of enrolling students into our schools from other cities and towns.

Recognizing that any economic benefit of school choice will be offset by personnel costs, the District will not add personnel in order to accommodate school choice enrollment, except by specific vote of the School Committee. Projected school choice openings will be estimated as outlined in Massachusetts General Law 76, § 12B(c) and not exceed class size guidelines as outlined in WRSDC Policy 3510 *Policy Relating to Education Class Size*. Notwithstanding the above language, the School Committee maintains the right to opt-out of school choice in any given year.

The Wachusett Regional School District will utilize an application and lottery process to select school choice students. No student from outside the District shall be enrolled as a school choice student unless he/she has followed the appropriate protocols, including completion of an application, submission of an application by the established deadline and inclusion in the lottery. In extenuating circumstances, the Superintendent of Schools will have the final determination.

A deadline for acceptance of school choice applications shall be determined prior to the publication of applications, and clearly posted on the application, the District website and any other publication connected with school choice.

The District will select non-sibling students via a blind, random lottery. Current grades, state and local assessments, transcripts, letters of recommendation, or other auxiliary information will not be considered when selecting school choice students.

Siblings of school choice students currently enrolled in a school in the Wachusett Regional School District will be given priority when awarding seats under school choice for the following school year. Parents/guardians need to follow the application process for siblings, as they will be considered new school choice students.

The number of students accepted may differ from the number of additional seats available to non-resident students if, between the date of the projection and the running of the lottery, resident/school enrollment increases.

POLICY RELATING TO PUPIL SERVICES

SCHOOL CHOICE (continued)

All applicants who have applied for school choice will be notified in as timely a manner as possible of their child/children's school choice status (accepted, not accepted but on the waiting list).

The school choice acceptance letter will include instructions for enrolling each child in the school to which he/she has been assigned. The school choice wait list letter will include the child's/children's position on the waiting list, and an explanation of the waiting list process.

Any misleading information on the application could be cause for the District to withdraw its offer of school choice enrollment.

Families with a child or with children who have been accepted will also receive a "School Choice Family Acceptance Form." Families will use this form to indicate whether or not they will accept the offer of school choice enrollment.

The District will maintain a waiting list of students who applied but were not accepted. The waiting list will be active until June 30th of the previous school year. If a seat becomes available, the District will contact the first family on the waiting list to offer school choice placement. If a family declines the offer of school choice, the District will contact the next family on the list until the seat is filled or all families have been notified. Only students who have applied for school choice for the upcoming school year will be included on the waiting list.

Transportation to and from school is the responsibility of the parents/guardians. Families may request in writing permission to ride District-sponsored transportation to and from school from an established bus stop within District boundaries, for an annual fee which will be established by the District at the beginning of every school year. Such decisions shall be based upon available room with priority given to resident students. The District will not provide transportation from stops outside District boundaries for school choice students. The Superintendent of Schools has final authority to grant permission for transportation privileges.

School choice students are eligible to participate in any school-sponsored activity. Families are responsible for paying any student activity, sports or extra-curricular fees.

POLICY RELATING TO PUPIL SERVICES

SCHOOL CHOICE (continued)

School choice students are held to the same standards, both personally and academically, as any other student in the District. District policies apply to all students enrolled in our schools.

Once a child has been accepted to a district under the school choice program, he/she is enrolled until they graduate or transfer to another district.

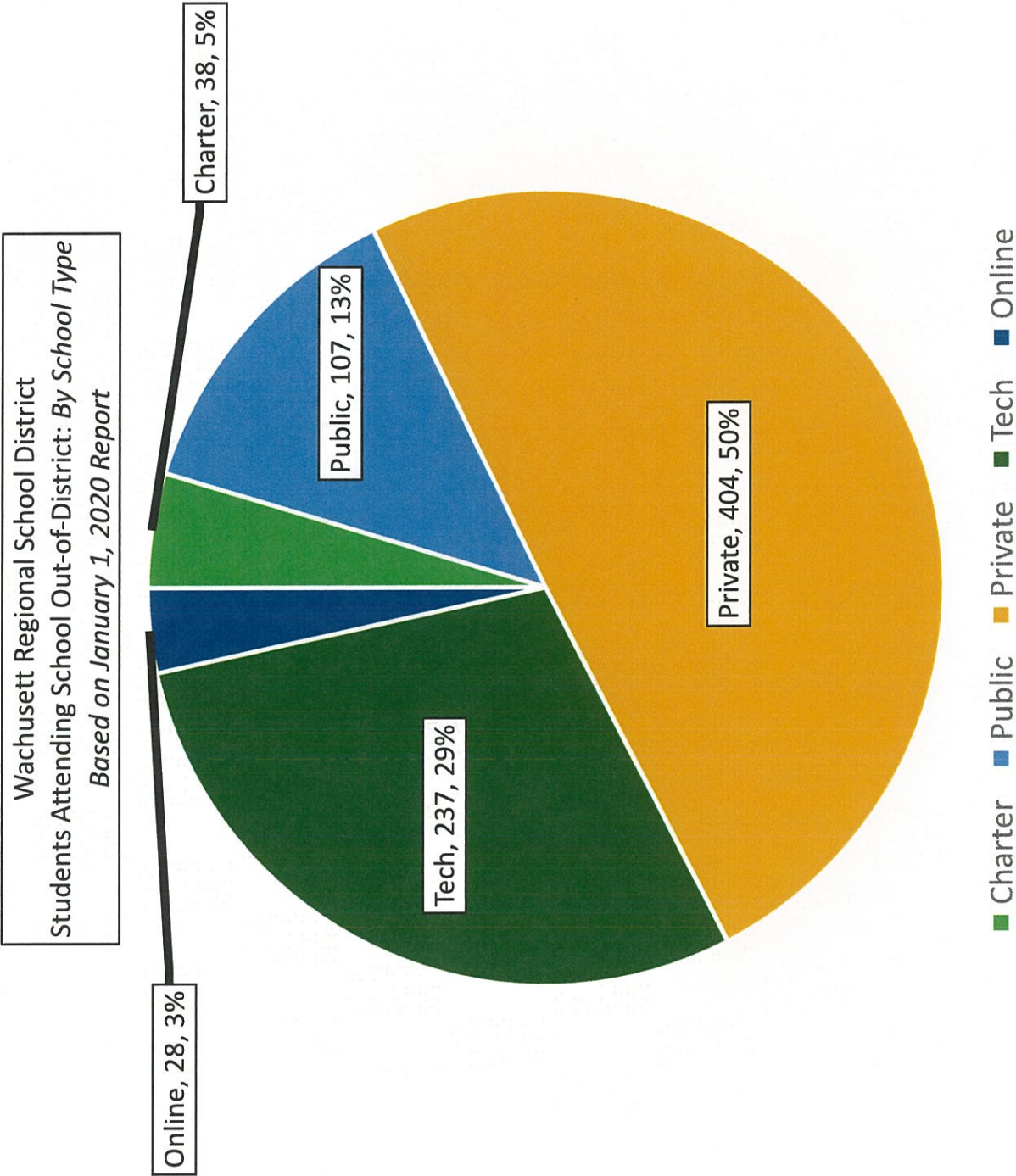
School choice students may withdraw from Wachusett Regional School District at any time. If a student should withdraw and decides to return to the Wachusett Regional School District, the application process must be followed once again, and re-admittance is not guaranteed.

On an annual basis, the Superintendent will provide to the School Committee the current status of school choice student numbers and anticipated vacancies.

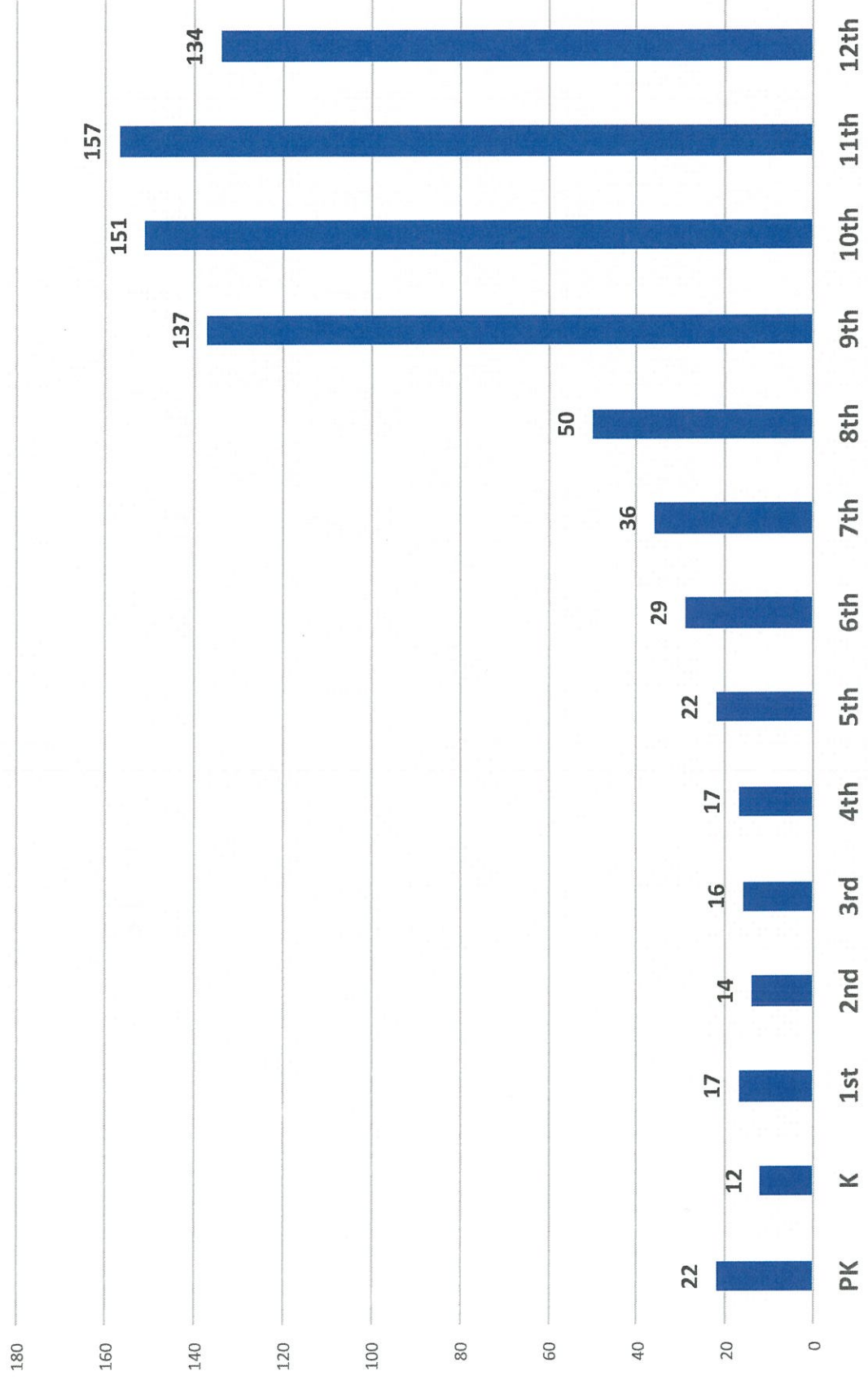
First Reading: 4/28/14

Second Reading: 5/21/14

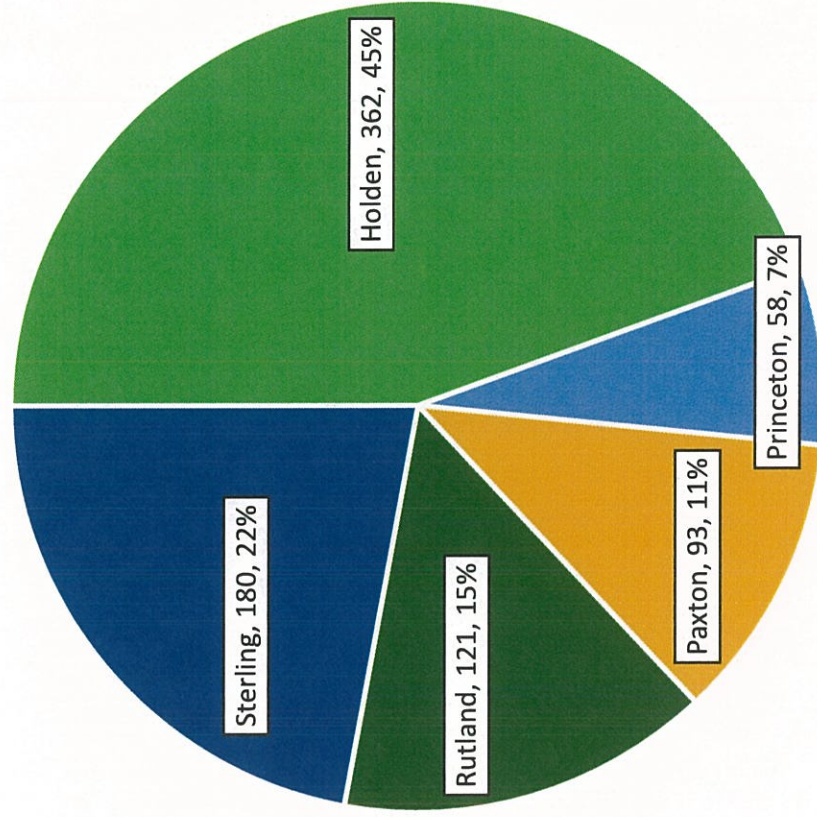
WRSDC Policy 6130



Wachusett Regional School District
Students Attending School Out-of-District: *By Grade*
Based on January 1, 2020 Report

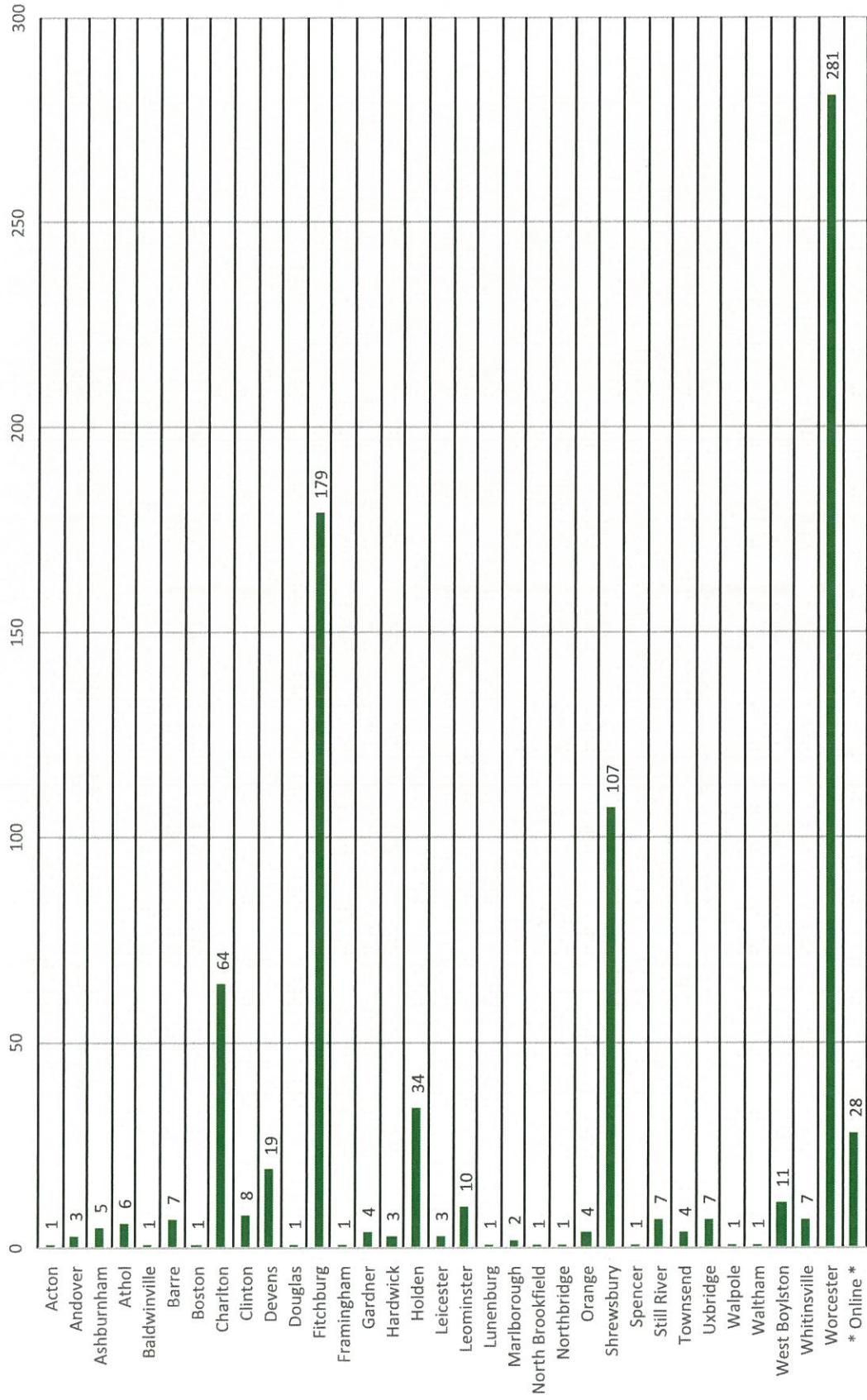


Wachusett Regional School District
Students Attending School Out-of-District: By Town of Residence
Based on January 1, 2020 Report

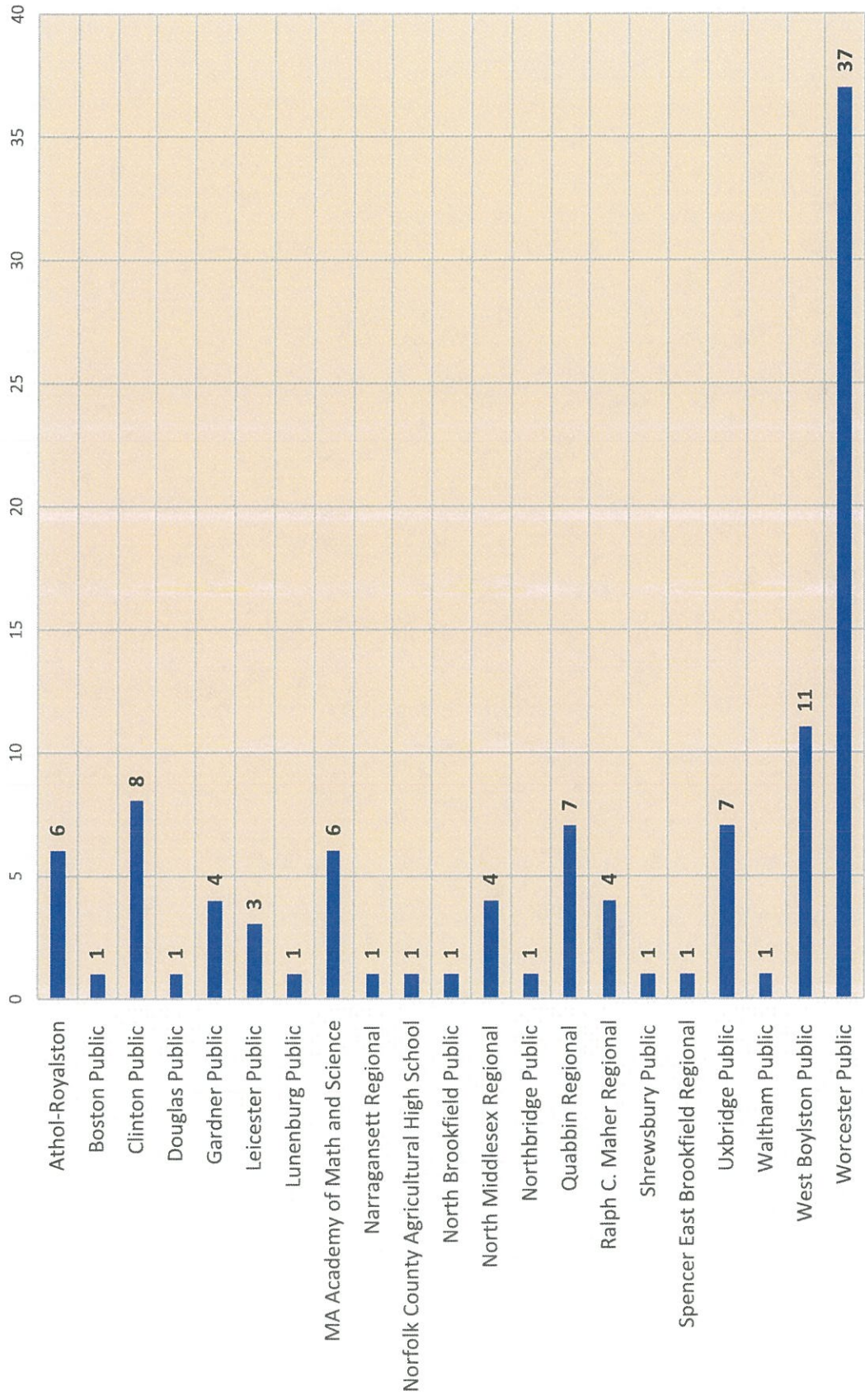


■ Holden ■ Princeton ■ Paxton ■ Rutland ■ Sterling

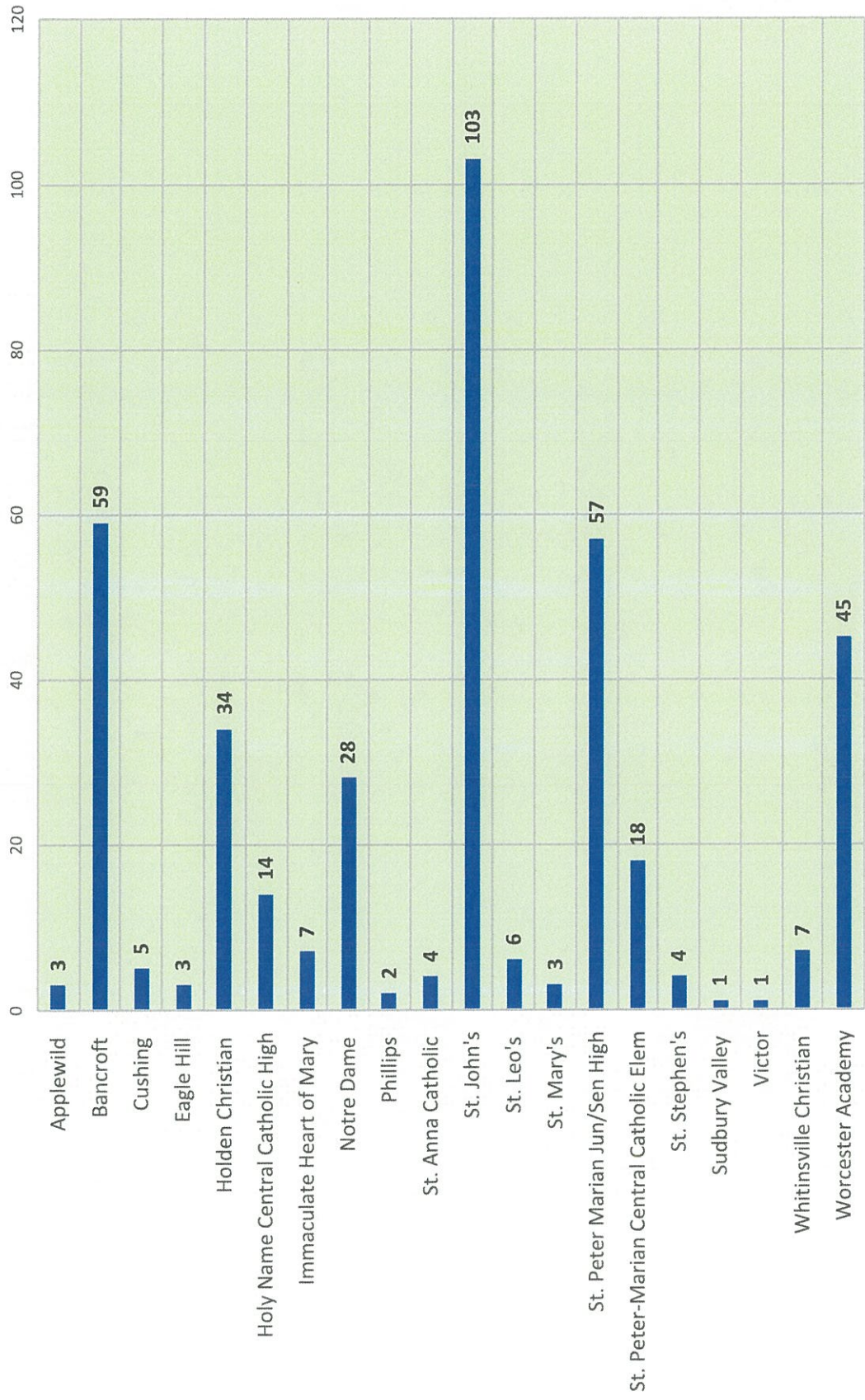
Wachusett Regional School District
Students Attending School Out-of-District: *By Location of School*
Based on January 1, 2020 Report



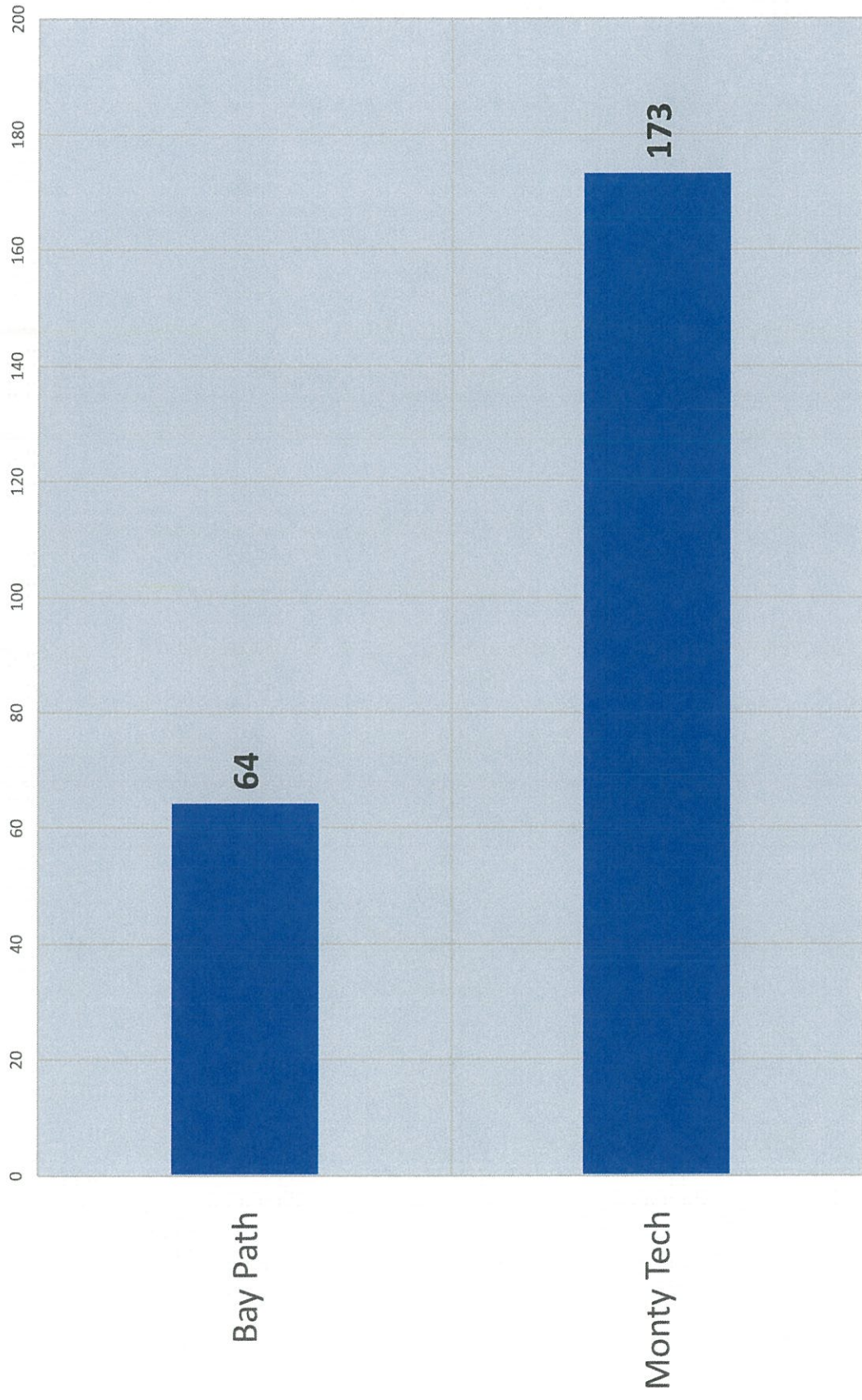
Wachusett Regional School District
 Students Attending School Out-of-District: **Public Schools only**
 Based on January 1, 2020 Report



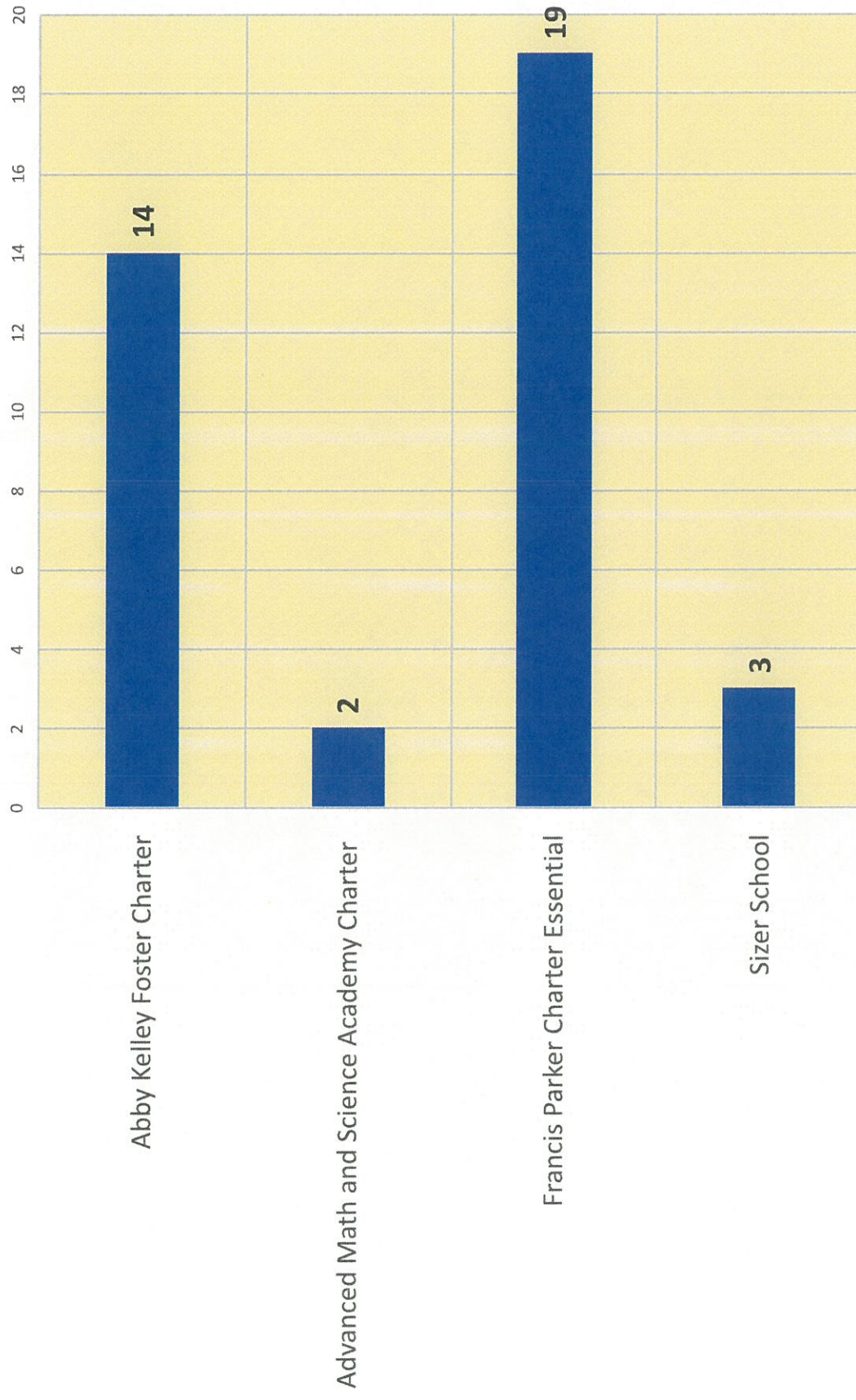
Wachusett Regional School District
 Students Attending School Out-of-District: ***Private Schools only***
 Based on January 1, 2020 Report



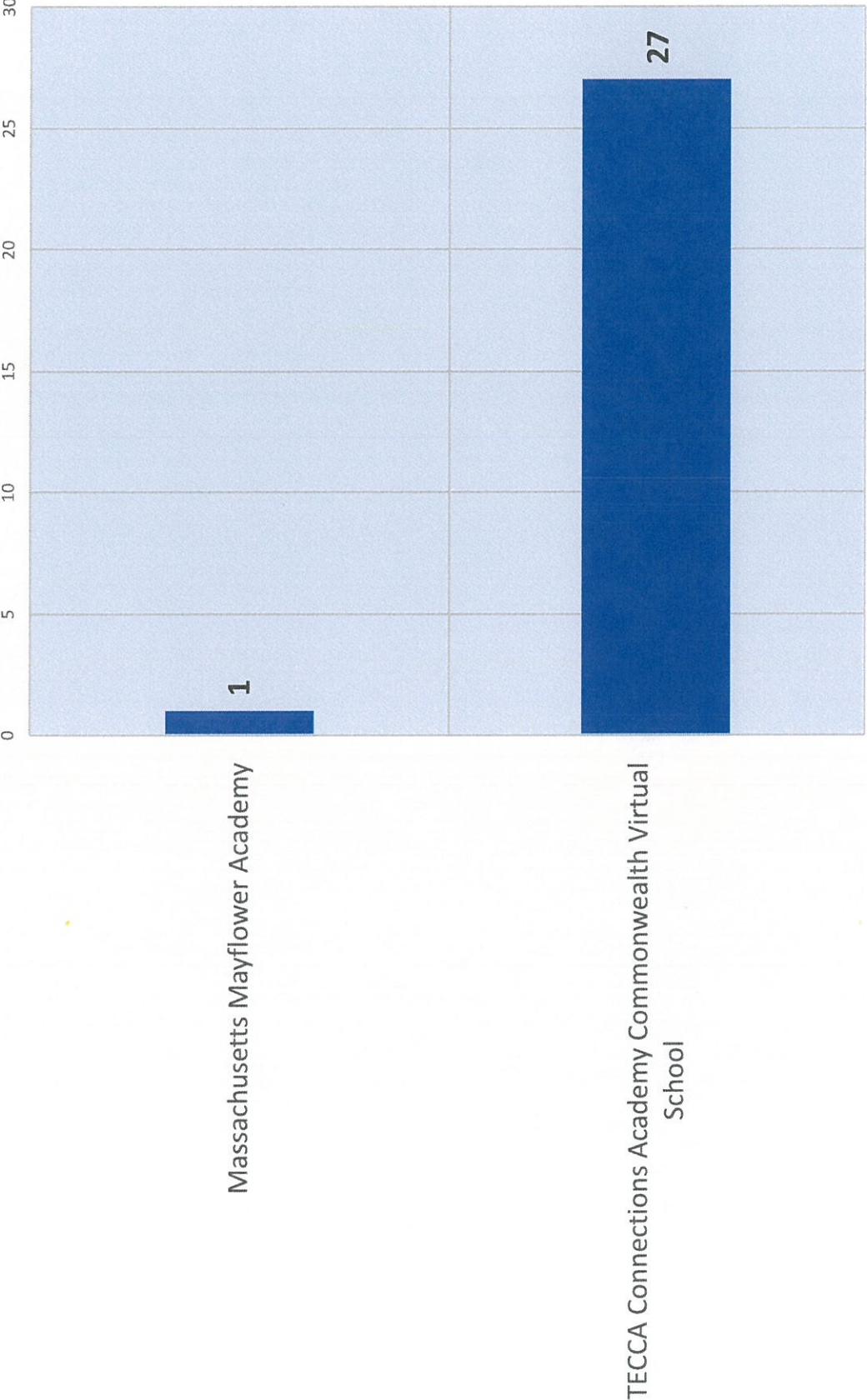
Wachusett Regional School District
Students Attending School Out-of-District: **Technical Schools only**
Based on January 1, 2020 Report



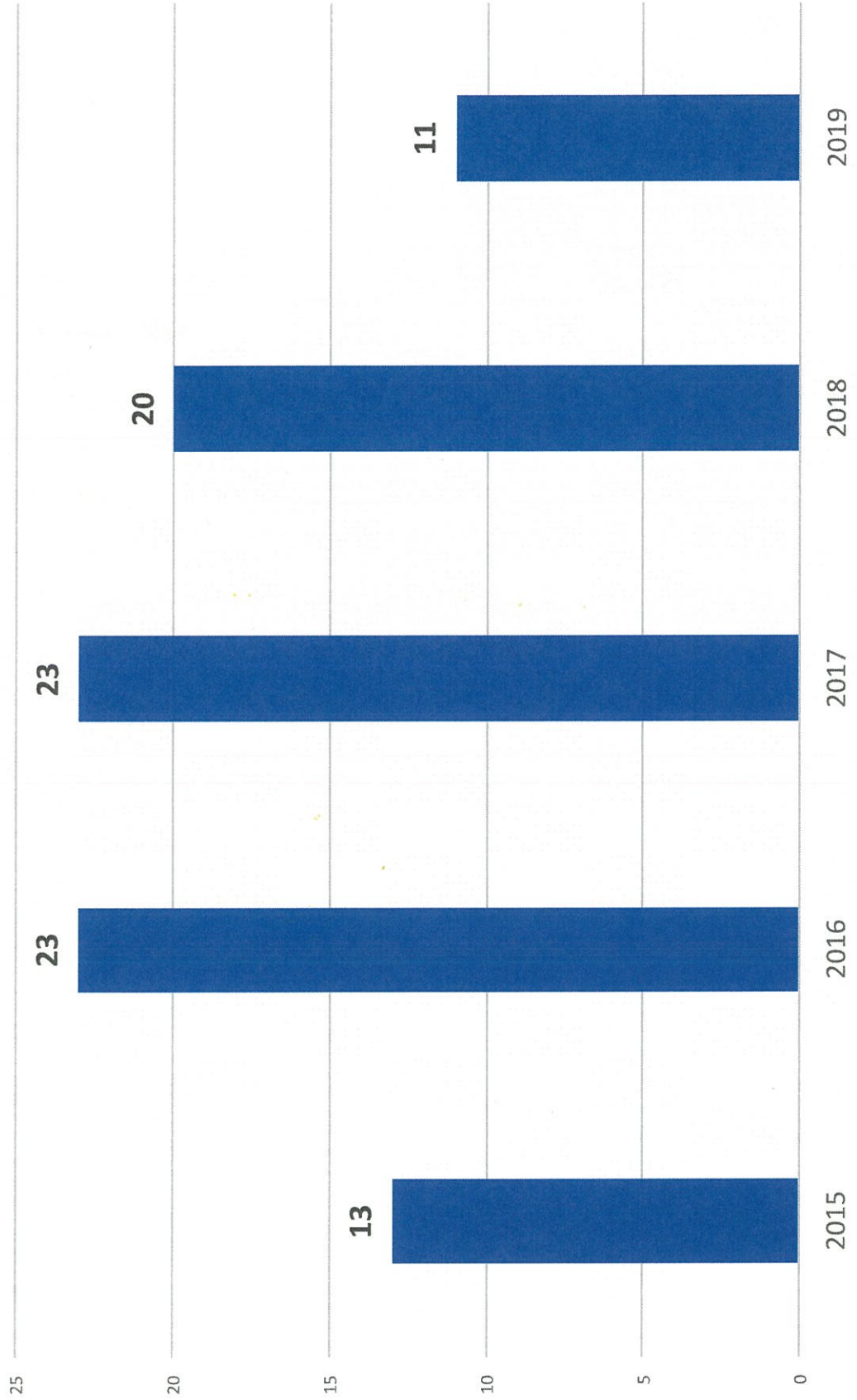
Wachusett Regional School District
Students Attending School Out-of-District: **Charter Schools only**
Based on January 1, 2020 Report



Wachusett Regional School District
Students Attending School Out-of-District: **Online Schools only**
Based on January 1, 2020 Report



Wachusett Regional School District
Kindergarten Students Choiced Out of District
Based on October 1st Enrollment Report for Year Listed



Class Size Summary

4/20/2020

POLICY RELATING TO EDUCATION

CLASS SIZE

The Wachusett Regional District School Committee, having high expectations for both students and teachers, recognizes the correlation between class size and achievement.

Class size shall promote maximum student achievement. In all cases safety concerns shall be paramount in determining class size. The Wachusett Regional School Committee recognizes the importance of the availability of room space, the grade level of the students and financial resources in a given fiscal year in determining suitable class size.

The following are Class Size Guidelines:

K-2

The recommended maximum class size for Kindergarten through grade 2 is 19 students.

Grades 3 – 5

The recommended maximum class size for grades three through five is 22 students.

Middle School

The recommended maximum class size for academic classes is 23 students.

High School

The recommended maximum class size for academic classes is 23 students.

Courses in music, drama, physical education, and non-academic subjects are excluded from the provisions of this policy.

The number of students assigned to any class shall not exceed the number of seats in the classroom, the number of stations in a laboratory or art room, or the number of computer stations in a computer or learning laboratory.

In special circumstances including, but not limited to, advanced placement courses, fieldwork, clinical experience, cooperative education, special needs or developmental education, or in the implementation of programs under federal or state regulations, the provisions of this policy shall not apply.

First Reading: 02/23/04
Second Reading: 03/08/04

WRSDC Policy 3510

Printed: 06/06/05



Attachment 13

May 8, 2020

Darryll McCall <darryll_mccall@wrsd.net>

School Water Improvement Grant (SWIG) - Program Update

5 messages

SWIG <SWIG@tre.state.ma.us>

Wed, Apr 29, 2020 at 4:42 PM

Good Afternoon

This email is being sent to notify you that the Board of Trustees for the Massachusetts Clean Water Trust (the Trust) has voted to award your district with a School Water Improvement Grant (SWIG). The attached document describes the number of fixtures and the corresponding award amount. In the following week, the Trust will send an award package that provides the necessary documents and the next steps for moving forward with the program.

Congratulations on your award and thank you for your participation in SWIG program. If you have any question or concerns please feel free to contact me.

Respectfully

Jonathan Maple

Policy Analyst

Massachusetts Clean Water Trust
1 Center Plaza – Suite 430 | Boston, MA 02108
P: (617) 367-9333 x 546



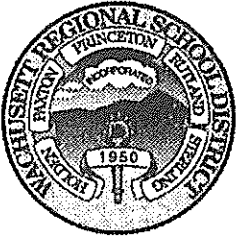
MASSACHUSETTS SWIG

SCHOOL WATER IMPROVEMENT GRANTS

April 29, 2020

Pilot Funding Round – Round 1 Awards

Grant No.	Grantee	Fixtures	Grant Amount
SWIG-20-01	Amherst Public Schools	8	\$24,000
SWIG-20-02	Amherst-Pelham Regional School District	2	\$6,000
SWIG-20-03	Blackstone-Millville Regional School District	11	\$33,000
SWIG-20-04	Braintree Public Schools	9	\$27,000
SWIG-20-05	Canton Public Schools	11	\$33,000
SWIG-20-06	Douglas Public Schools	2	\$6,000
SWIG-20-07	Easton Public Schools	1	\$3,000
SWIG-20-08	Fitchburg Public Schools	19	\$57,000
SWIG-20-09	Gardner Public Schools	13	\$39,000
SWIG-20-10	Greenfield Public Schools	5	\$15,000
SWIG-20-11	Groton Dunstable Regional School District	2	\$6,000
SWIG-20-12	Hampden Wilbraham Regional School District	4	\$12,000
SWIG-20-13	Holyoke Public Schools	5	\$15,000
SWIG-20-14	Hopkinton Public Schools	11	\$33,000
SWIG-20-15	Lawrence Public Schools	6	\$18,000
SWIG-20-16	Littleton Public Schools	2	\$6,000
SWIG-20-17	Longmeadow Public Schools	7	\$21,000
SWIG-20-18	Mansfield Public Schools	12	\$36,000
SWIG-20-19	Melrose Public School District	8	\$24,000
SWIG-20-20	Methuen Public Schools	5	\$15,000
SWIG-20-21	Middleborough Public Schools	7	\$21,000
SWIG-20-22	Mohawk Trail Regional School District	4	\$12,000
SWIG-20-23	New Salem-Wendell School District	2	\$6,000
SWIG-20-24	North Adams Public Schools	3	\$9,000
SWIG-20-25	Pathfinder Regional Vocational Technical School District	1	\$3,000
SWIG-20-26	Salem Public Schools	28	\$84,000
SWIG-20-27	South Hadley Public Schools	4	\$12,000
SWIG-20-28	Triton Regional School District	4	\$12,000
SWIG-20-29	Wachusett Regional School District	24	\$72,000
SWIG-20-30	Wakefield Public Schools	2	\$6,000
SWIG-20-31	Wareham Public Schools	1	\$3,000
SWIG-20-32	Worcester Public Schools	2	\$6,000
Total		225	\$675,000



Wachusett Regional School District
Holden, Paxton, Princeton, Rutland, Sterling

May 8, 2020

TO: Wachusett Regional School District Committee

FROM: Darryll McCall, Ed.D., Superintendent of Schools

A handwritten signature in dark ink, appearing to be "DMcCall", is written over the name "Darryll McCall" in the "FROM:" line.

RE: Vacation Carry Over

Pursuant to P5290.1 Policy Relating to Personnel Management Superintendent and Executive Staff Vacation Policy, I request the School Committee's approval that any remaining vacation days, not to exceed five, that I have accrued in FY20 be carried over to FY21.

Your consideration of this request will be appreciated.

Should you have any questions, please feel free to contact me.

DM:rlp

Jefferson School

1745 Main Street, Jefferson, MA 01522
Telephone: (508) 829-1670 Facsimile: (508) 829-1680
www.wrsd.net

POLICY RELATING TO PERSONNEL MANAGEMENT

SUPERINTENDENT AND EXECUTIVE STAFF VACATION POLICY

The District does not have a vacation buy back program, and, therefore, employees covered by this policy must use their accrued vacation leave before the end of the contract or work year in which the vacation was accrued. Requests for vacation leave shall not be unreasonably denied.

The Superintendent and members of the Executive Staff*, who accrue vacation time under their contracts, may, with authorization, carry forward up to five accrued vacation days each into the following contract year in the event that such person is unable to take his/her vacation due to work commitments.

A member of the Executive Staff who wishes to carry forward up to five days of accrued vacation leave shall make a written request to the Superintendent of Schools with an explanation of the reason(s) why he/she cannot take his/her remaining accrued vacation days within the contract year. Such request must be made on or before the first day of the last month of the contract year. The Superintendent shall respond in writing to such a request and either approve or deny the request to carry forward vacation. If the Superintendent denies the request, such denial shall include a list of the work day(s) that the member may take for those remaining work days.

If the Superintendent wishes to carry forward up to five days of accrued vacation leave, he/she shall make a written request to the School Committee with an explanation of the reason(s) why he/she cannot take his/her remaining accrued vacation within the contract year. Such request must be made no later than the last scheduled School Committee meeting before the first day of the last month of the contract year. The School Committee shall respond to such a request and either approve or deny the request to carry forward vacation. If the Committee denies the request, such denial shall include a list of the work day(s) that the Superintendent may take for those remaining work days.

Vacation is earned in relation to time served in a given year. If the employee's service ends prior to the expiration of his/her contract, the accrued vacation benefit shall be adjusted to the proportion of time served.

In the event of a conflict between this policy and an existing employment contract, the terms of the employment contract shall govern.

*Executive Staff is defined as Directors and Business Manager.

First Reading: 02/13/06
Second Reading: 03/01/06

Amendment First Reading: 04/09/07
Amendment Second Reading: 04/23/07

WRSDC Policy 5290.1

WACHUSETT REGIONAL SCHOOL DISTRICT

Subcommittee Minutes
Attachment 1
May 8, 2020

HOLDEN ♦ PAXTON ♦ PRINCETON ♦ RUTLAND ♦ STERLING

LEGAL AFFAIRS SUBCOMMITTEE

Tuesday, January 28, 2020
6:30 PM

Superintendent's Conference Room
District Central Office
1745 Main Street, Jefferson

Minutes

Subcommittee Members: Scott Brown, Chair, Matthew Lavoie, Vice-chair, Robert Imber, Amy Michalowski

Administration: Darryll McCall, Superintendent
Jeff Carlson, Director of Human Resources

Others: Christopher LaBreck, Principal, Chocksett Middle School

I. Call to Order

Subcommittee Chair Brown called the meeting to order at 6:30 PM.

II. Approval of Minutes

Motion: To approve the minutes of the October 21, 2019 meeting of the Legal Affairs Subcommittee.

(S. Brown)
(R. Imber)

The minutes were approved by consensus.

III. Negotiation Schedule

Bargaining Unit	ABA PAs	Paraprofessionals	Wachusett Administrators
School Committee Rep.			
Meeting Dates	March 16, 2020	February 11, 2020	TBD

IV. Next meeting

Tuesday, March 3, 2020 6:30 PM

- V. Executive Session to discuss strategy for contract negotiations with three bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Administrators' Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, not to reconvene in public session

Motion: To enter executive session to discuss strategy for contract negotiations with three bargaining units (SEIU Local 888 – ABA Program Assistants, Teamsters Union Local 170 (paraprofessionals), Wachusett Administrators' Association), as the Chair deems a discussion in public session would have an adverse effect on the District's bargaining position, not to reconvene in public session

(S. Brown)

(R. Imber)

Roll call vote:

In favor:

Scott Brown

Matthew Lavoie

Robert Imber

Amy Michalowski

Opposed:

None

The motion was unanimously approved.

The subcommittee entered executive session at 6:40 PM.

Respectfully submitted,

Jeff Carlson

Director of Human Resources

JC:rlp